



Division of Public and Behavioral Health
 Radiation Control Program
 Delegation of Authority
Radiation Safety Officer



Licensee Name _____

License Number _____

Effective _____, _____ assumes the responsibilities

DATE

NAME OF RADIATION SAFETY OFFICER

of Radiation Safety Officer (RSO). These responsibilities include: ¹

- a) Managing and reviewing the Radiation Protection Program annually
- b) Identifying, recommending, initiating, verifying & completing corrective actions for radiation safety problems
- c) Ensuring radioactive materials used are authorized on the license & used for the purpose indicated
- d) Ensuring that use of radioactive materials is only by individuals authorized by the license
- e) Ensuring compliance with regulatory requirements & license conditions
- f) Ensuring that radioactive materials are properly secured at all times when they are not in use
- g) Terminating operations if necessary for radiation safety
- h) Notifying management of licensing actions and regulatory noncompliance
- i) Contacting the Radiation Control Program for any changes to the license prior to implementation
- j) Making binding commitments and signing official documents under the license

Estimated time required for radiation safety activities: _____ hrs/wk.

The license and the decisions made upon the license by the RSO, ultimately remain the responsibility of management.

SIGNATURE OF MANAGEMENT REPRESENTATIVE

PRINTED NAME & TITLE²

DATE

RSO ACCEPTANCE OF APPOINTMENT & AUTHORITY TO MAKE BINDING COMMITMENTS³

SIGNATURE OF RSO

PRINTED NAME

DATE

RSO CONTACT INFORMATION: (REQUIRED)

RSO'S E-MAIL

RSO'S PHONE NUMBER

RSO'S CELL PHONE NUMBER

RSO'S FAX NUMBER

¹ See NUREG-1556 Vol. 1-21 (use the appropriate volume for licensed use)

² Submit an organizational chart

³ Appointment and delegated authority are invalid unless signed with title & dated by both management and RSO.