



Technical Bulletin

Division of Public and Behavioral Health



Date: February 7, 2019

Topic: Verification of serial number used for registration.

From: Nevada Division of Public and Behavioral Health, Radiation Control Program.

Contact: Radiation Control Supervisor.

To: All Registrants of a Radiation Producing Machine.

The information contained in this technical bulletin pertains to all registrants of a radiation producing machine in the state of Nevada. Registration of a radiation producing machine is regulated under the Nevada Revised Statute (NRS), Chapter 459 and Nevada Administrative Code (NAC), Chapter 459.

Purpose:

The Radiation Control Program (RCP) as part of the Department of Health and Human Services, Division of Public and Behavioral Health has identified the need to clarify the requirements of NAC 459.150-459.166 regarding the serial number used for registration. Specifically, how to identify the correct serial number to list on the registration form when a new machine is installed, and to verify this serial number when renewing the machine's annual registration. This technical bulletin identifies the correct serial number to be entered or verified when registering the machine with the state, and how to correct any discrepancies.

- The serial number from the operator's control console should be used for registration purposes. The control console is that part of the machine where the operator establishes technical parameters and/or initiates the production of ionizing radiation.
- If the X-Ray system is computer controlled, where the technical parameters and/or initiation of the production of ionizing radiation is performed through a computer, then the serial number of that computer keyboard should be entered or verified as the operator's control console serial number. If the computer keyboard is not labeled with the serial number, the registrant may create a label to identify the serial number of the operator's control console for inspection purposes.
- For each machine currently registered, the registrant will need to verify that the serial number shown on the registration certificate issued by the State, matches the serial number of the operator's control console. If a correction is needed, the registrant will need to submit an Administration Information Change Form requesting the change, the form is available here: http://dpbh.nv.gov/Reg/RPM/Radiation_Producing_Machines_-_Home/.
- Radiation producing machines used for demonstration, workshops, temporary leasing or temporary loaning purposes are registered on a case by case basis with the Division. The registrant must register the machine for statewide use and agree to meet additional requirements as a condition of registration. For information on the additional registration requirements, please contact the Radiation Control Program at (775) 687-7550.

The Radiation Control Program will be inspecting your machine(s) and registration certificate(s) to ensure compliance with the registration requirements of radiation producing machines pursuant to NAC 459.150-459.166. If you have any questions please call the RCP at (775) 687-7550.

Additional information and forms can be found on our website at the following link:

http://dpbh.nv.gov/Reg/RPM/Radiation_Producing_Machines_-_Home/

A handwritten signature in blue ink that reads "Julie Kotchevar".

Julie Kotchevar, Ph.D

Administrator