

THE NEVADA COUNCIL ON FOOD SECURITY

MEETING MINUTES - JANUARY 16, 2024, 1:00 P.M.

The Nevada Council on Food Security held a public meeting on January 16, 2024, beginning at approximately 1:07 p.m. via video and teleconference.

Council Members Present

Chair Allison Genco, Director of Government Relations, Dignity Health St. Rose Dominican

Deacon Tom Roberts, President and Executive Officer, Catholic Charities of Southern Nevada (CCSN)

Dr. Kenneth Osgood, Southern Nevada Health District, Director of the Advisory Council of Health

Dr. Sabina Malik, Assistant Professor Extension Specialist, University of Nevada, Reno (UNR)

Elaine Silverstone, Director of Workforce Development, Nevada Governor's Office of Economic Development, as proxy for Dr. Dorian Stoneberger

Kelly Cantrelle, Division of Welfare and Supportive Services (DWSS)

Lisa Swearingen, Deputy Administrator, DWSS

Marcia Blake, Helping Hands of Vegas Valley

Marie Baxter, Chief Executive Officer, Catholic Charities of Northern Nevada (CCNN)

Maurice Johnson, Three Square Food Bank

Samantha (Tori) Lawson-Boffelli, Program Analyst, USDA Food and Nutrition Service

Vickie Ives, Health Bureau Chief, Division of Public and Behavioral Health

Jesus Mendoza, Regional Administrator, United States Department of Agriculture (USDA), Western Regional Office (WRO)

Jeffrey Duncan, Aging and Disability Services Division

Jenny Yeager, Director of Programs and Community Engagement, Food Bank of Northern Nevada (FBNN)

Council Members Not Present

Dr. Julian Goicoechea, Director of Agriculture

Dr. Pamela Juniel, Department of Education

Maria Menjivar, Environmental Health Division Manager, Carson City Health and Human Services (CCHHS)

Others Present

Amber Hise, Clinical & Community Engagement Manager, Chronic Disease Prevention and Health Promotion (CDPHP), Division of Public and Behavioral Health (DPBH)

Bret Sarnquist, Health Program Specialist, DBPH

Elyse Monroy, Program Manager, Belz and Case Government Affairs

Sarah Rogers, Nutrition Unit Deputy Chief, (DPBH)

Kathie Taylor, Communications Specialist, DPBH

Lindsay Talbot, Community Nutrition Supervisor, Division of Food and Nutrition, Nevada Department of Agriculture (NDA)

Lori Taylor, Food Security and Wellness Manager, CDPHP, DPBH

Nikolai Apilado, Community Organizer, Three Square Food Bank

Terry Gunnell, Deputy Regional Administrator, USDA, Food and Nutrition Service.

MEETING NOTES

1. Call to Order and Roll Call

Sarah Rogers took roll and determined quorum was met for the Council of Food Security (CFS) Advisory meeting per Nevada Revised Statute (NRS) 439.518.

2. Approval of current Agenda Items

Chair Genco stated that during the October 2023 meeting quorum was not met on Agenda Item 11 to vote on future agenda items and that the meeting agenda for today needs the Council's approval before the meeting can proceed since the Council initially voted on the matter. Chair Genco added that in the future it will help the Council, Food Security staff, and

administrative assistance staff for board members to announce if they have to leave or if they are rejoining from being disconnected.

Chair Genco called for a motion to approve the agenda for the meeting. Marie Baxter motioned to approve the agenda for the meeting. Dr. Osgood seconded the motion, which passed unanimously.

3. Public Comment

Lori Taylor reminded the Council that the Office of Food Security has partnered with the National Association of Chronic Disease Directors (NACDD) Public Health AmeriCorps to hire two part-time positions. These two positions will support the Council with their State Health Improvement Plan activities and plan to share this staff with Food Bank and/or Food Pantry who is willing and the closest to the PHA applicant. Lori placed the following links in the chat [Service Opportunity I](#) and [Service Opportunity II](#).

Chair Genco asked for additional public comment. None heard.

Chair Genco added the Office of Food Security discussed three topics during the last Council meeting, the first being a meeting with a representative of University of Utah. Dr. Osgood was assigned that task and he met with Kerrigan Bunker at the University of Utah. The second topic discussed was regarding Marcia Blake volunteering to meet with John Hopkins Center for a Livable Future. The third topic discussed concerned NACDD partnering with DPBH to hire two part-time positions.

Chair Genco asked Dr. Osgood and Marcia Blake if they had any updates on either the University of Utah or John Hopkins discussions. Dr. Osgood responded that there were no updates, but that the University of Utah is interested in knowing about what is going on and what to integrate. Dr. Osgood provided the University of Utah with the Council's names to move forward.

Chair Genco moved to Marcia Blake. Marcia Blake responded that she sent an email to John Hopkins back in November but has not received a response yet.

4. For Discussion and Action: Vote to approve or amend future Meeting Dates and the In-Person option

Chair Genco asked for clarification on which meeting dates would need to be remote or in-person. Chair Genco asked if there are at least two people or more in Las Vegas that would need to find a location for an office in Las Vegas to meet, Chair Genco supports remote and suggested at least one meeting in-person and offered the remote option for future meetings. Chair Genco opened the floor to additional ideas.

Deacon Tom Roberts offered the Catholic Charities location in Downtown (Las Vegas) for in-person option in Las Vegas.

Dr. Osgood mentioned that he prefers in-person meetings. Dr. Osgood explained he would be happy to go to Catholic Charities.

Chair Genco thanked Dr. Osgood and Deacon Tom Roberts then moved to additional comments or questions.

Marcia Blake commented that their Aging and Disability Division is holding a conference in Reno on April 16 and some of the Council members will be attending, so they will be unable to attend the proposed Council meeting for April 16.

Chair Genco asked Ms. Taylor and Sarah Rogers if there is a specific date for the April, July or October meetings that would be easier to schedule for an in-person meeting.

Ms. Taylor suggested July as the in-person. Ms. Rogers added that logistically it is what is best for the Council.

To meet quorum, Chair Genco request a motion to reschedule April's meeting date and set it as remote, set July's meeting for in-person, and set October's meeting as remote. Marie Baxter made said motion. Jenny Yeager seconded the motion, which passed unanimously.

5. For Discussion and Action: Reconsideration of the July 2023 meeting minutes

Chair Genco requested to add Division of Public and Behavioral Health (DPBH) Administrator Cody Phinney to the roll call as she was missing from the agenda call to order. Rebekah Stetson is no longer part of the Board and should remain as “others present.” Chair Genco requested from DPBH to hear agenda item five (5) and six (6) together. Ms. Rogers agreed.

6. For Action: Approval of October 24, 2023, meeting minutes

Chair Genco opened Item 6 for approval of the October 2023 meeting minutes.

Elaine Silverstone mentioned that Dr. Stonebarger has asked her to clarify that her title has changed since October and to note that she represents the Governor’s Office of Economic Development.

Dr. Malik responded that Kelli Kelli said the October meeting was her last Food Council meeting but noted that Ms. Kelli was on roll call earlier.

Chair Genco called for a motion to make the changes to July 2023 and October 2023 as the Council requested. Dr. Malik motioned to approve. Jenni Yeager seconded the motion, which passed unanimously.

7. For Action: The Council on Food Security (CFS) 2023 Annual Report- Vote to Approve or Amend and Approve Final Document in January 2024 CFS Meeting (Report due to Director of the Legislative Counsel Bureau per NRS 232.4966 January 31, 2023)

Chair Genco Opened the agenda item. Chair Genco added the OFS requires the Council to approve the report. Chair Genco explained that there is no more time for major content edits, but just needs to verify that the report is accurate and that there are no grammar errors or discrepancies. Chair Genco asked if anybody has any changes, additions, clean up to the report or concerns.

Jenny Yeager requested for the brand and logo not cover the content or words.

DPBH agreed to the changes and Chair Genco called for a motion to approve the report with format changes. Marcia Blake motioned to approve of formatting changes. Dr. Osgood seconded that motion, but Marie Baxter noted that the Table of Contents had an error as it shows “Bookmark not defined” under the title, so the Table of Contents also needs to be updated.

Chair Genco added to the motion to get the Table of Contents updated, which passed unanimously.

8. For Discussion and Possible Action: Summer Food Service Program (SFSP) - Nevada Department of Agriculture Presentation (NDA)

Lindsay Talbot provided the presentation on the “Summer Food Service Program (SFSP),” Chair Genco opened the floor for discussion.

Dr. Osgood asked NDA if a barrier assessment was conducted that included data elements for capacity and transportation to help determine where the state would need help. Dr. Osgood believed there are 100,000 individuals who are eligible for the food stamp and other programs and the summer program only serves 20,000 kids.

Lindsay Talbot reports NDA has analyzed the locations of the current meal sites and has been able to fill some of that gap. Lindsay Talbot added that last year, with the release of the rural non-congregate feeding, there were some sponsors that were able to have new meal service sites that had never been serviced before as far as eastern Nevada with a population that has not been reached in previous years. Lindsay Talbot concluded that NDA would look at that date, assess it to try to target other community organizations and food authorities that could help fill those gaps for more rural parts of Nevada.

Dr. Osgood clarified that if the NDA needs help, the Council might be able to help fill those gaps and can also participate in the research.

Jenny Yeager asked if NDA could provide where the forty-six (46) rural partners were in 2023 so that the Council can look at geographically a map and identify where there are no partners. Jenny Yeager further explained that she would like to understand NDA’s SFSP is partnering

with summer EBT for a gap analysis and partnering with Division of Welfare and Supportive Services (DWSS) regarding summer EBT distribution. Jenny added that most of their rural schools do not have the same level of community eligibility as urban schools, so she feels that is going to be more significant than in urban communities with summer EBT.

Lindsay Talbot responded that NDA has a capacity map that shows where all the SFSP sites are within Nevada and offered to send it to Chair Genco or directly to Council members. Lindsay confirmed NDA has a partnership with DWSS. Lindsay Talbot commented that she does not have further information regarding Jenny Yeager's questions.

Jenny Yeager mentioned that she is trying to think proactively as sponsors are going to start putting in their plans for the SFSP program soon and clarified she is not speaking as a sponsor but as all these State agencies working together to make sure that there is the best access and best communication for the plan. Jenny Yeager added that they need to make sure that those families are utilizing all resources and when they can't, they have SFSP as a backup. Jenni Yeager concluded that it is important to understand all the pieces as sponsors.

Chair Genco referred to Lisa Swearingen to add comments from DWSS.

Lisa Swearingen stated that Kelly Cantrelle is also present in the meeting and commented that one of their biggest concerns is program funding. Lisa Swearingen explained that they must pay the vendor, the EBT vendor, and the vendor that builds the application process. They cannot submit a plan until they have secured funding. Lisa Swearingen referred to Kelly Cantrelle to add more information.

Chair Genco offers the Council support and resources for DWSS as needed.

Marcia Blake asked Lindsay Talbot if NDA sees an increase in the summer meal program since there is transportation provided to the school for the kids to continue through June. Lindsay Talbot responded that since Clark County School District became a SFSP sponsor, NDA has seen an increase.

Maurice Johnson left the meeting.

Lindsay Talbot clarified that it is not as significant as it was during the COVID pandemic as there were no rules for non-congregate feeding, but they have noted an uptick in participation for those sites.

Dr. Malik would like to learn more about the summer enrichment program that goes along with the feeding services. Dr. Malik mentioned that Three Square was having trouble finding an enrichment activity to go with the meals and explained that UNR's Extension Program provides nutrition education. Dr. Malik offered to support any sites with an enrichment activity.

Lindsay Talbot thanked Dr. Malik and asked if there are any links that Dr. Malik can share for NDA's sponsors during their annual training to raise awareness.

Dr. Malik responded that she could email the links and asked about the date for the summer training.

Lindsay Talbot responded that it will be on February 29.

Kelly Cantrelle left the meeting.

Dr. Malik asked if there is a certain threshold that UNLV and UNR meet to become a sponsor.

Lindsay Talbot responded that it is dependent on each university's grant funding. Lindsay Talbot further explains that for Upward Bound residential camps, NDA has the sponsor obtain the participant's free reduced data from the school that they are enrolled in, or the participant fills out a meal benefit income form for eligibility.

Lisa Swearingen left the meeting.

Chair Genco asked the Council if anyone had more questions for Lindsey. None heard and the Council will remain a resource for DWSS and NDA.

Dr. Dorian Stonebarger joined the meeting.

Chair Genco lists the future presentation requests: Community Food Access Project, gap analysis on food security, Coronavirus Food Assistance Program (CFAP), Local Food Purchase Assistance (LEPA) and the Home Feeds Nevada Program annual reports, as required by Senate Bill 370 from the 81st Legislature. Chair Genco recommends that the Council needs to organize which presentations need to be prioritized so that the OFS can help organize those presentations for future meetings. Chair Genco suggested that Home Feeds Nevada should be priority number one and referred to the Council on which other reports may be of highest priority.

Jenny Yeager agrees for Home Feeds Nevada to be first and Local Food Purchase Assistance as second. Jenny Yeager clarified that the Coronavirus Food Assistance Program is no longer operating, and it was only during the pandemic when funding was available, suggested to place both last on the list. Jenny Yeager added that she would love to know more about gap analysis on food security as it refers to the utilization of summer meals, summer EBT, and where there is a higher level of need for senior meals.

Dr. Osgood mentioned that Aurora Buffington and he did a gap analysis back in 2019. Dr. Osgood suggested to repeat the survey as he still has the contacts that he had and offered himself to conduct it with the help of Staff.

Lindsay Talbot left the meeting.

Dr. Osgood discussed data on food distribution between Northern Nevada and Three Square and gaps in food insecurity. Dr. Osgood believes there is little information, other than the seniors, and suggested the creation of a subcommittee to conduct the survey. Dr. Osgood mentioned he contacted some organizations, but they lacked the capacity to assist.

Jenny Yeager stated that she supports the Council reinstating that survey, but she thinks that it needs to be broader than just seniors as she thinks the Council needs to look at the entire food insecure population.

Dr. Osgood agreed.

Jenny Yeager clarified that Food Bank of Northern Nevada is serving about 150,000 people every month through their partners. Jenny Yeager further explained that there are individuals who represent as food insecure, but maybe they are not accessing the network that is in place, so it is being able to identify who those individuals are that are not getting assistance and why versus those who are getting assistance. Jenny Yeager concluded that the number is higher than 180,000 (people), which she considers is good.

Dr. Osgood stated that he would like to work with a subgroup to design the questionnaire.

Chair Genco responded that there is no issue with it and added that having a survey and receiving that information would be valuable. Chair Genco asked Ms. Rogers and Ms. Taylor what the capacity is to create a subgroup within the Council.

Ms. Rogers referred to Ms. Taylor for the capacity for the OFS. Ms. Rogers commented that it is up to the Chair if the creation of a subcommittee is something that the Council would like to explore.

Dr. Osgood suggested forming a small subcommittee to design the survey and edit the list of who to send it to.

Ms. Taylor reminded the Council of the number of activities already in place for the Food Strategic Plan, State Health Improvement Plan (SHIP), and Food For People Not For Landfill (FFPNL) subcommittee. The OFS is limited in capacity but suggested putting the gap analysis as a goal of CFS on future agenda items after the SHIP activities have been addressed.

Dr. Osgood commented that when he did the survey at UNR Cooperative Extension, the staff was a graduate student who conducted the survey for about a month. Dr. Osgood mentioned that if the subcommittee had the staff, the survey could be conducted. Chair Genco considered this a great idea.

Chair Genco recommends the Council prioritize the SHIP and set the gap analysis as a future goal for the Council. Chair Genco thinks a gap analysis presentation would need prioritization rather than the Local Food Purchase Assistance but does not want to override the work with the Home Feeds Nevada program.

Marcia Blake commented that the gap analysis is going to be a process and that it will take more time as a survey needs to be first developed for the Council to review. Marcia Blake reported that at Helping Hands, seniors with an income between 150%-185% of poverty is increasing significantly. Those that were ok before are not ok now and a presentation would not likely cover this issue and would be a process.

Chair Genco asked if a presentation was needed from food security stakeholders, including food banks regarding gap analysis.

Marcia Blake responded that those who are providing direct service can provide one or two paragraphs to share what is going on and the increase, but she believes that the Council needs to relook at a gap analysis, especially for the upcoming legislative session to talk to legislature about food bills with data from 2023.

Dr. Malik states that Southern Nevada Food Council is working on the food access landscape where they will ask residents where they are currently getting their food if they are living in an area of low-income access. In December, Southern Nevada Food Council hosted a workshop with 15 out of the 40 partners to figure out what needs can get addressed through this tool.

Dr. Malik asked Dr. Osgood if the tool he was referring to before was the survey Aurora called Measuring Racial Equity Across the Food System (EMRAH). Dr. Malik requested that if there is a different tool, please share it. Dr. Malik added that the Southern Nevada Food Council is also working on updating the healthy food access map that has not been updated since 2018. Dr. Malik concluded that those are the two projects that the Council is conducting in the South and that she can provide an update in the October 2023 meeting.

Chair Genco believes it would be helpful and she is not aware of the specifics of the Community Food Access Project.

Jenny Yeager clarified that NDA has provided several multi-year grants that are referred to as “community food access grants” and stated that the Council was waiting for an update from NDA regarding those grants.

Dr. Malik asked about the possibility of Council members sending her the surveys that have been used previously for these types of gap analysis.

Chair Genco asked Ms. Rogers and Ms. Taylor if Council members can send the survey information directly to them to share with Dr. Malik. Ms. Rogers responded, “absolutely”.

Dr. Malik suggested that the Home Feeds Nevada program be the next presentation and clarified that the Local Food Purchase Assistance Program was initially the grant that NDA applied for to get the funds. Dr. Malik added that instead of a presentation, it is more of a question to USDA if that resource will be available again so that Nevada can apply for it.

Chair Genco stated that the Council needs to understand from NDA if that is the same information being received by USDA.

Dr. Malik explained that NDA might have that report ready as they used it to present to other groups and added that the Local Food Purchase Assistance is more of a question as their website shows that applications are open for 2023.

Dr. Osgood indicated that the senior report from “2000” or “2001” is available in the Council’s files and offered to send Council members an electronic copy of the report. Dr. Osgood contacted 2-1-1 and they reported that 5 to 10% of their calls were related to food insecurity and that 5 or 10%, maybe 15% of those calls did not have an organization where 2-1-1 could refer them to at that time.

Chair Genco asked Dr. Osgood to send the document over to Ms. Rogers or Ms. Taylor so that they can distribute it to Council members.

Ms. Rogers informed that she dropped a link to the OFS website on the chat that has all of OFS publications. Ms. Rogers confirmed with Dr. Osgood that the report's name is the Nutrition Programs for Older Nevadans and Preliminary Recommendations and that it is available on the website under the "Publications" tab.

Deacon Thomas Roberts thinks that the up-to-date information that the Southern Nevada Food Council is going to provide will be very important to set a priority for the next session. Deacon Thomas Roberts also thinks that the Council had success as a group by putting together the priorities in enough time, and suggested seeing what information is available now. Deacon Thomas Roberts further explained that he has been working with Jeff Duncan with being able to identify the senior demography, the people that are already serving and the people that are on the waiting list. Deacon Thomas Roberts concluded that he thinks that population could become an initial or continued emerging priority.

Chair Genco agrees.

Jeffrey Duncan commented that they have their department's data analytics group too.

Chair Genco called for a motion to approve future presentation requests listed in order of priority: Home Feeds Nevada, Nevada Local Food Purchase Assistance, and Community Food Access Project. Dr. Malik motioned to approve presentations as requests list with presentations from NDA and on gap analysis regarding food security from the Southern Nevada Food Council later in October 2013. Jeffrey Duncan seconded the motion, which passed unanimously.

9. For Discussion and Action: NRS 232.4969 Food for People Not Landfills Program (FFPNL) Subcommittee Members and Responsibilities -Vote to Approve or Amend and Approve

Agenda options were discussed by the Council. Chair Genco recapped that during the October 2023 meeting the Council chose to have the "Food for People Not Landfills" (FFPNL) be an ongoing agenda item and discussed the subcommittee member list and table the discussion for further discussion and approval for this meeting.

Marie Baxter asked to confirm her seat on the subcommittee. Marie Baxter clarified that Dining Room Director Kim Vandenhazel is no longer serving the subcommittee and that Steve Schmidt does not work for Catholic Charities of Northern Nevada but works for (Catholic Charities) Southern Nevada instead. Marie Baxter mentioned that she is the last standing member of the original subcommittee and indicated that it was efficient to have a small group as they met regularly, so she thinks that it is wise to have the people who handle prepared foods meet and then report back to the larger committee.

Deacon Thomas Roberts stated that he supports Marie's recommendation. Deacon Thomas Roberts stated that he would like to be part of the subcommittee again.

Marcia Blake confirms a smaller group would be productive. Marcia Blake added that Diana Barrett (now Diana Jane), would like to continue to serve (the subcommittee).

Jenny Yeager agrees on having a separate committee and that she would like Sarah Gotcher to represent Food Bank of Northern Nevada.

Chair Genco referred to Ms. Taylor and Ms. Rogers to confirm if it is okay to have the smaller subcommittee due to funding.

Ms. Taylor recapped the last discussion the Council had regarding the past subcommittee members, where staff reviewed all the meeting minutes to identify feedback from all the members on who they felt should be part of the subcommittee. Ms. Taylor added that there were discussions about taking USDA or having NDA, but not having both.

Marie Baxter joined the meeting.

Ms. Taylor further explained that there was a discussion for Three Square, University of Reno Extension Program, Catholic Charities of Northern Nevada or for the Food Bank of Northern Nevada and recommended to cut one of those covering northern Nevada as there are two interested. It was also discussed to include gaming, one of either retail or grocery, someone from Reno Gleaning Project, a representative from an organization that does farmer's market

buyback and/or food rescue or agricultural producers, and a representative from food service. Ms. Taylor concluded that she could assist the subcommittee with administrative support as needed the same way she does with this Council. Ms. Taylor referred to Ms. Rogers for further comments.

Ms. Rogers responded that the subcommittee could be created at that moment as there is nothing in Nevada Revised Statutes (NRS) about who needs to be on the subcommittee. Ms. Rogers added that the OFS does not want to violate any open meeting laws as the quorum cannot be met with CFS Council members and indicated that the subcommittee cannot have more than eight members, which was clarified twice for the record. Ms. Rogers further explained that there is no designation for how many people can be on the subcommittee as it is just being formed and recommended creating some additional bylaws associated with the subcommittee.

Ms. Taylor clarified the agenda reported five (5) members and apologized for the clerical error.

Jenny Yeager asked to separate Catholic Charities in Northern Nevada and Food Bank of Northern Nevada as Food Bank of Northern Nevada has rural partners, and she wants to make sure that they are looking at both rural and urban. Jenny Yeager explained that Catholic Charities is the primary entity in the Reno/Sparks area that is picking up more of the food that it is being aligned with FFPNL. Jenny Yeager thinks that is valuable to have the additional perspective from the Food Bank side.

Chair Genco agrees and thinks that Catholic Charities of Northern Nevada and the Food Bank of Northern Nevada can be split. Chair Genco asked Deacon Thomas Roberts if he would like to include Catholic Charities of Southern Nevada.

Deacon Thomas Roberts responded that Catholic Charities does things that are outside the scope of Three Square, and Three Square does things that are outside the scope of Catholic Charities. Deacon Thomas Roberts clarified that he does not need to be on the subcommittee if they have an executive like Steve Schmidt on the group, as he used to be, to ensure that the group is not overloaded with committee Council members. Deacon Roberts believes

having CCSN involved with the subcommittee as they are the lead in recovery from most of the resort properties in Southern Nevada.

Chair Genco asked if there is any additional representation being missed.

Marcia Blake suggested having an agency in the north that receives the food rescue as Three Square can help negotiate but Helping Hands is the one that must go pick up and handle the products.

Marie Baxter mentioned that Catholic Charities of Northern Nevada picks up food at grocery stores too, but that they mainly focus on preparing foods. Marie Baxter added that if they are in the subcommittee, they can represent the northern Nevada community and some of the rural communities.

Chair Genco affirms to have someone from Helping Hands of Vegas Valley on the subcommittee.

Deacon Thomas Roberts mentioned that Brittany Price from MGM Resort was on the subcommittee as she no longer works for MGM. Deacon Thomas Roberts recommended keeping that spot open for somebody from the gaming industry on board as many of them are the primary producers of opportunity products outside the grocery stores with respect to convention recovery.

Chair Genco agreed with Deacon Thomas Roberts.

Marie Baxter suggested that if gaming and prepared foods are to be included as a whole, to designate that North and South as Catholic Charities of Northern Nevada has put effort with their local gaming producers as well as sport venues. Marie Baxter concluded that it is not limited to one (North or South) so that there are more opportunities.

Chair Genco agrees. Chair Genco asked Ms. Taylor if the Council needs to identify those individuals during the meeting and if the Council must vote on the full membership of the subcommittee before they meet.

Ms. Taylor requested the Council narrow down the agency list and stated OFS can provide administrative support in reaching out to those agencies and gathering who they would like to participate. Ms. Taylor suggested including it as an agenda item for next month as it is likely that the subcommittee will not be able to get together before the April meeting and mentioned that has about thirteen (13) possible agencies.

Chair Genco clarified that Northern Nevada Food Rescue can be replaced with Food Bank of Northern Nevada and Catholic Charities of Northern Nevada as previously identified.

Chair Genco asked about any concerns from Council members. None heard.

Ms. Rogers explained that it is up to the Council's discretion to vote on the membership or not as it is not in the NRS and added that once the subcommittee gets formed and more gaps in representation are identified, there is always the ability to add more representation as needed.

Chair Genco thinks it is not necessary for the Council to vote on full membership at this moment. Chair Genco asked Ms. Rogers and Ms. Taylor if the Council needs to vote on the frequency of the reporting.

Ms. Rogers responded that that is something that would be good to identify as part of a requirement for the subcommittee.

Chair Genco called for a motion to approve the appointment of a subcommittee for FFPNL, one (1) annual report submitted to this Council, reassessing the frequency of the annual report depending on how often the committee meets, and the subcommittee will meet to determine the guidelines with oversight by the Council. Deacon Thomas Roberts motioned to approve, and Marie Baxter seconded the motion, which passed unanimously.

10. For Discussion and Action: State Health Improvement Plan (SHIP) Action Steps

Marie Baxter left the meeting.

SHIP Objective 1, Strategy 1: Who will be appointed (Due 2/29/24) to present and contact (Due 5/31/2024) the Legislative Bureau to notify Joint Interim Standing Committee on Health and Human Services (JISCHHS) of desire to present?

Chair Genco stated that she can do what reads from Objective 1, Strategy 1, and mentioned that she is no longer with the Governor's Office as she left her role as Public Health Resource Officer. Chair Genco will be transitioning into a new role that has not been fully announced yet, but she still plans to - and was told - that she can stay on as Chair of the Council. Chair Genco clarified that at the moment she does not have the ability to do any reaching out until she is fully ready to go into that role, which will be starting next week. Chair Genco concluded that she is comfortable with reaching out to the Chair of Interim Health to make a request to present and asked if anybody else would like to join her.

Marcia Blake responded that she would like to work with Chair Genco on this.

Chair Genco indicated that she and Marcia Blake will reach out to Senator Doñate and Staff at LCB to request to present.

Ms. Taylor confirmed no more information was needed for this section.

SHIP Objective 1, Strategy 2: Guidance (who, when, how often, etc.) on establishing a Food Conference Workgroup (Due 02/29/2024)?

Ms. Taylor reminded the Council that the workgroup is going to be working on the logistics for the upcoming 2025 and 2027 conferences that were established for the SHIP. Ms. Taylor explained that the workgroup will be determining who is going to be at those conferences, who is going to be helping and suggested to look at Strategy 2 on the packet document of the SHIP to see what the individual workgroups will be doing as it may help with the discussion as well. Ms. Taylor showed the timeline for the workgroup to be established and the activities related to the workgroup.

Jesus Mendoza left the meeting.

Dr. Malik, Jenny Yeager (not as lead), Chair Genco, and Dr. Stonebarger agreed to be on the workgroup. Chair Genco added that for frequency of meetings, the group can meet soon for

the 2025 conference and suggested to meet before April's meeting. Ms. Taylor suggested the first meeting to occur in February 2024 since a survey needs to get to partners by May 31, 2024. Ms. Taylor added that the OFS will provide support as needed and hopes to have two AmeriCorps staff to support the Council by May 2024. Chair Genco agrees to the meeting in February 2024 and Dr. Stonebarger is also in agreement with the chair.

Elaine Silverstone and Dr. Sabina Malik left the meeting.

Chair Genco asked members of the workgroup for any objections or if they want to meet sooner. None heard.

Vickie Ives reminded that in previous conversations the possibility of leveraging the Nevada Health Conference and talking to Immunize Nevada was discussed as they have tracks on maternal child health and chronic disease and there is no dedicated funding for this yet. Chair Genco asked when the Nevada Health Conference typically occurs. Vickie thought March 2023 or April 2023, but it has been moved around as historically it was a fall conference. Might work well for a 2025 conference.

Chair Genco recommended bringing someone from Immunize Nevada to the workgroup.

Ms. Taylor confirmed for the chair no more information was needed.

Ms. Rogers mentioned that the meeting is currently at quorum, so if any Council members leave the meeting, quorum will not be met anymore.

Objective 2, Strategy 1: Board member to begin developing a presentation to present (Due 10/31/2024) to JISCHHS to ensure Three (3) seats on the CFS for individuals have lived experience with food insecurity and/or homelessness.

Marcia Blake believes the Objective can be combined with the workgroup and asked if other Council members would like to join the group. Dr. Stonebarger agrees that some objectives were blended and explained that the action steps for Strategy 1.2.1 says that seats are specific to individuals from housing and transportation sections and then to also include the two members of the tribal communities.

Dr. Stonebarger asked if this is presented to both the director through the request through the annual reports and then to the interim committee through a presentation, and then they decide to move forward if there is another presentation after that.

Chair Genco agrees to combine Strategy 1 with Strategy 2 and clarifies that that the presentation is for the joint Interim Standing Committee where they come in together as a group before session and they vote on what bills will move forward. Chair Genco added that this information can also be submitted to the Director of Department of Health and Human Services (DHHS) so that it gets included in their bill requests.

Vickie Ives responded confirms Chair the process and added it would be at the DHHS's Director's discretion whether to move a bill forward, which is the same process for Interim Finance Committee (IFC).

Objective 2, Strategy 2: After the workgroup is established, identify in collaboration with the workgroup who from the housing, transportation sector, and tribal communities will present to CFS (Due by 12/31/2024) and fair/conference.

NO ACTION at this time.

Objective 2, Strategy 3

NO ACTION at this time.

Objective 3, Strategy 1: Which CFS 2024 meeting (April, July, or Oct.) would we like to ask DWSS to present on SNAP EBT Modernization Technical Assistance Center grant or other grant related SNAP grant(s) to CFS (Due 12/31/2024).

Chair Genco suggested to time this Objective with some of the Council's requests for the Department of Agriculture. Chair Genco asked the Council for their insight on SNAP, EBT modernization grant, timing, and priorities.

Dr. Osgood recommended Chair Genco to decide when it is best for it to be presented.

Chair Genco responded that she would like to give enough time to DWSS to put a presentation together and stated that the presentation will be in July.

Objective 4, Strategy 1: NDA presenting during Jan. 2024 on SFP. Which CFS 2024 meeting (April, July, or Oct.) would CFS like the three (3) remaining presentations (Special Supplemental Nutrition Program for Women, infants, and children (WIC), SNAP, DWSS, and academic partners to identify a representative who is willing to present at CFS about (WIC, SNAP, barriers, and existing partnerships statewide) to occur and how (consecutively on the same day) (Due 12/31/2024.)

Chair Genco recommended to complete this Objective during the April 2024 meeting so that the Council can get more information on gap analysis, or it can be discussed during the July meeting. There was more discussion among the board on when to hear each issue and avoiding the agenda being too long.

Chair Genco asked the Council if there were any objections to having WIC and SNAP present together in April 2024 and DWSS in July 2024. None heard.

11. For Ongoing Discussion and Possible Action: 2024 CFS Goals

See Agenda for detailed goals. Ms. Taylor clarified that these 2024 goals were already voted on by the Council and placed in the 2023 Annual Report that the Council approved earlier in the meeting and added that these items can be tabled, shifted, moved, or adjusted as needed. Ms. Taylor further explained that she will keep notes for the 2024 Annual Report on these items and if any of the goals are not met it can be explained that the SHIP had to be prioritized.

Chair Genco asked the Council for any discussion or questions. None heard.

12. FOR POSSIBLE ACTION or DISCUSSION ONLY: Future agenda items

Chair Genco asked the Council for any suggestions or ideas for additional agenda items for future meetings.

Ms. Taylor asked for clarification if the Council agreed to discuss item number 4 on April 16th or if a 'Doodle' needs to get sent out to the Council members and the Las Vegas participants.

Chair Genco and Ms. Rogers confirm that a ‘Doodle’ will need to be sent for the April 2024 meeting and the in-person meeting would be in July 2024. Ms. Rogers confirmed Catholic Charities of Southern Nevada through Deacon Thomas Roberts will provide a location for those who will attend in Southern Nevada. Chair Genco asked Ms. Taylor to confirm no other item is needed and Ms. Taylor confirmed.

Chair Genco called for a motion to approve the future agenda items as the 2023 Funds for Healthy Nevada (FHN) Annual Report - The Office of Food Security, SHIP action steps, presentations (identified above), subcommittee agenda, and/or meeting minutes Attachments. Marcia Blake motioned to approve along with the Food Council meetings for July 16, 2023, and October 15, 2023, and to reschedule the April 16, 2024 based on the results of the “Doodle”. Dr. Osgood seconded the motion, which passed unanimously.

13. Public Comment

Chair Genco asked for additional public comment. None heard.

14. Adjournment: Allison Genco, Chair

Chair Genco called for a motion to adjourn. Dr. Stonebarger moved to adjourn. Jenny Yeager seconded the motion, which passed unanimously.

The meeting was adjourned at 3:24 p.m.