



Joe Lombardo

Governor

Richard Whitley,
MS

Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES



NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



Cody L. Phinney,
MPH

Administrator

Ihsan Azzam,
Ph.D., M.D.

*Chief Medical
Officer*

COUNCIL ON FOOD SECURITY (CFS)

July 16, 2024, 1:00 PM

(Draft) Meeting Minutes

Location: In-person at multiple sites and virtual attendance available

Type of meeting: Regular meeting

Attendance:

Members present:

- Allison Genco
- Dr. Pamela Juniel
- Tori Lawson-Boffeli
- Deacon Tom Roberts
- Jeff Duncan
- Kelly Cantrelle
- Dr. Dorian Stonebarger
- Maria Menjivar
- Vickie Ives (present for part of the meeting)

Members absent:

- Dr. Julian Goicoechea
- Jesus Mendoza
- Carlos Carrillo
- Lisa Swearingen

Other attendees:

Staff:

- Sarah Rogers
- Lori Taylor

Bureau of Child, Family and Community Wellness

4150 Technology Way, Suite 210 • Carson City, NV 89706 • (775) 684-4200 • Fax (775) 687-7570 • dphh.nv.gov

ALL IN GOOD HEALTH.

- Paige Musser (Support Staff)

Guests:

- Blanca Ayala (Women, Infants & Children-WIC Program Manager)
- Caitlin Taitt (WIC Operations Manager)
- Adrienne De Lucchi (WIC Nutrition Manager)
- Cassie Snow (MGM Sustainability Manager)
- Kelsey Whitehead (UNR Extension intern)
- Kendra Edwards (American Heart Association)
- Dr. Sabina Malik (University of Nevada Cooperative Extension)
- Marcia Blake (Helping Hands of Vegas Valley)
- Charlotte Williams (Food Bank of Northern Nevada (FBNN) research and Innovation Manager)
- Shane Piccinini (FBNN- Government Relations)
- Gabby Everett (Three Square- Director of Advocacy)
- Amber Hise, RD (Chronic Disease Prevention Health Promotion, Section Manager)

**Note: Some Council members' status was pending reappointment by the governor's office at the time of the meeting.

Call to Order:

Time the meeting was called to order: 1:03 PM

Name of the presiding officer: Allison Genco, Chair

Public Comment:

First Public Comment Period:

- Kelsey Whitehead (UNR Extension intern):
Discussed projects related to nutrition education for seniors.
Outlined work on Meals on Wheels program funding and impact.
- Cassie Snow:
Introduced herself as an applicant for the gaming/hospitality representative position.
Shared personal background and interest in food security issues.
- Dr. Sabina Malik:
Noted her presence and that her name was not called during roll call.
- Marcia Blake:
Noted her presence and that her name was not called during roll call.

Approval of Previous Minutes:

The April 2, 2024, meeting minutes were reviewed and approved with the following amendments:

Correction of the spelling of Allison Genco's name in the "Board Members Present" section.

Moving Jenny Yeager from "Board Members Not Present" to "Others Present" as her membership had lapsed and she opted not to reapply.

Updating Maria Menjivar's name and location to reflect her new employer, Central Nevada Health District (CNHD).

Motion to approve the minutes with these changes was made by Deacon Tom Roberts.

Seconded by Vickie Ives.

The motion carried unanimously.

Agenda Items:

5. Review and recommend applications to fill vacant council seats.

Discussed applications (Cassie Snow) to represent gaming and hospitality, (Gabby Everett) to represent a Southern Nevada Food Bank, and (Carlos Carrillo) to represent an organization that provides community-based services.

Motion to approve the vacancies: Made by Vickie Ives, seconded by Tori Lawson-Boffeli.

Voting results: Approved unanimously.

6. WIC Program Presentation:

Presented by Blanca Ayala, Caitlin Taitt, and Adrian Dellucci

Covered WIC participation numbers: 12,066 women, 13,444 infants, 29,432 children (total 55,649 participants)

Outlined services provided: nutrition education, breastfeeding support, supplemental foods.

Explained WIC's electronic benefits system and vendor partnerships.

Compared WIC to other assistance programs like SNAP and TANF.

No motion required, informational item.

7. Presentation from Three Square and Food Bank of Northern Nevada.

Presented by Gabby Everett from Three Square, Charlotte Williams, and Shane Piccinini from the Food Bank of Northern Nevada.

Three Square served 328,000 people (113,000 households) and distributed 49 million pounds of food.

Food Bank of Northern Nevada distributed 25 million pounds of food.

Both organizations discussed the impact of state funding and their legislative priorities.

No motion required, informational item.

8. Food for People, Not Landfills subcommittee updates.

Lori Taylor reported that DBPH has partnered with the National Association of Chronic Disease (NACDD) Public Health AmeriCorps program and hired members to support food security and wellness initiatives. The Subcommittee will research and review how food waste is being addressed in Nevada. No further updates as staff are onboarding.

No motion required, informational item.

9. Review of 2024 Council on Food Security Draft Annual Report.

Discussed content and process for finalizing the report.

- Request data from office of analytics.
- Included in the report: details of how funding is spent, dollar amount associated with work done.
- Highlight successes through each pillar.

Motion to reach out to Office of Analytics for an infographic to be ready by January, reconvene for a special meeting on August 12th, and include information on funding expended and program successes.

Motion made by Jeff Duncan, seconded by Pam Juniel.

Voting results: Approved unanimously.

10. Review of State Health Improvement Plan (SHIP) action steps and objectives.

Lori Taylor reviewed SHIP timelines and reported that the 2025 Food Security Conference Survey has been released. A delay occurred due to the workgroups desire to create a Spanish survey. Planning continues for the 2025 Food Security Conference with the workgroup. Ms. Taylor provided graphics outlining survey results in the TEAMS chat *attached.

Upcoming SHIP Deadlines:

- Identify the funding source and sponsorships no later than December or the 31st 2024.
- Document conferences, efforts, and presentations by January 31, 2025.
- Recommendations for adding seats to the council submitted to DHHS Director no later than January 31, 2025. (Bill Draft Request has already been submitted)

No motion required, informational item.

11. Discussion of remaining 2024 Council on Food Security goals.

Reviewed and discussed current priorities listed on the agenda.

No motion required, discussion item.

12. Future agenda items:

Discussed and approved items for October meeting.

- Standing Agenda Item – FFPNL
- Standing Agenda Item – SHIP Action Steps
- 2024 CFS Annual Final Report
- Add Presentation from Dr. Malik – Southern Nevada Food Council
- Presentation from Dr. Juniel – Statewide homeless app, information is still being gathered, not added to agenda, may be presented as public comment per Chair.
- Add Division of Healthcare Financing and Policy provide an overview of work regarding 1115 waivers.
- Presentation from Green Our Planet
- Presentation from The After Market
- Extend Time of October meeting to accommodate for presentations.

Motion to approve as stated made by Jeff Duncan, seconded by Deacon Tom Roberts.

Voting results: Approved unanimously.

Public Comment:

Second Public Comment Period:

No public comments were made during the second period.

Adjournment:

Motion to adjourn made by Jeff Duncan, seconded by Maria Menjivar

Voting results: Approved unanimously.

The meeting was adjourned at 4:08 PM.

Next Meeting:

Special Session:

Date: August 12, 2024

Time: 1:00 PM

Location: Remote only (virtual meeting)

Regular Meeting:

Date: October 15, 2024

Time: 1:00 PM

Location: Remote only (virtual meeting)

*Minutes prepared by **Rory Fuller** using the following reference:

Robert, H. (2020). *Robert's rules of order: Newly revised (12th ed.)*. Da Capo Press.

Nevada Revised Statutes. *Open Meeting Law (NRS 241)*.

Attachments:

Meeting agenda and packet (posted online and at physical locations in accordance with Open Meeting Law).

Draft 2024 Council on Food Security Annual Report (available in the meeting packet).

Resumes of applicants for vacant council seats (included in the meeting packet).

State Health Improvement Plan (SHIP) document (link shared in chat during the meeting):

[Lori Taylor: SHIP_LAT_Updated SR 12.28.23_ADA.pdf \(nv.gov\) in](#)

Links to information about the Southwest Regional Food System program (shared in chat by Lori Taylor at the end of the meeting):

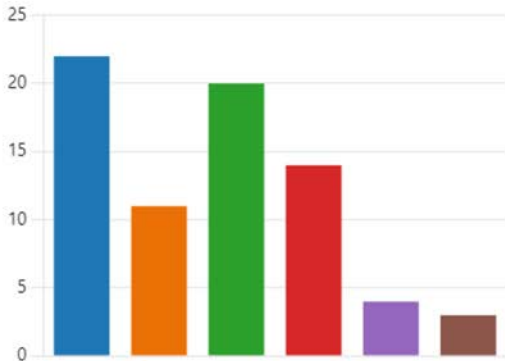
[Lori Taylor: University of Nevada, Reno partners with USDA to bolster regional foo...](#)

[Lori Taylor: USDA Regional Food Business Centers Program | Agricultural Marketing...](#)

Preliminary charts and data from the 2025 Food Security Conference planning survey (shared on screen during the meeting and to be posted online after the meeting):

4. What month would you be most available to participate in Northern Nevada Food Security Conference?

[More Details](#)



5. Which day of the week works best for you to attend the conference? *

[More Details](#)



6. What is your preferred conference location? *

[More Details](#)

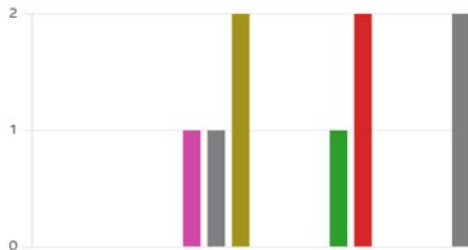
● Reno	41
● Carson City	10
● No Preferences	18
● Other	4



10. What is your Tribal affiliation? *

[More Details](#)

● Duckwater Shoshone Tribe	0
● Ely Shoshone Tribe	0
● Fort McDermitt Paiute and Shos...	0
● Las Vegas Tribe of Paiute Indian...	0
● Lovelock Paiute Tribe of the Lov...	0
● Moapa Band of Paiute Indians	0
● Paiute-Shoshone Tribe (Fallon)	1
● Pyramid Lake Paiute Tribe	1
● Reno-Sparks Indian Colony	2
● Shoshone-Paiute Tribes (Duck V...	0
● Summit Lake Paiute Tribe	0
● Te-Moak Tribe of Western Shos...	0
● Walker River Paiute Tribe	1
● Washoe Tribe & California	2
● Winnemucca Indian Colony	0
● Yerington Paiute Tribe (Yeringto...	0
● Yomba Shoshone Tribe	0
● Other	2



11. Would your agency like to provide support/sponsorship for the 2025 Northern Nevada Food Conference?

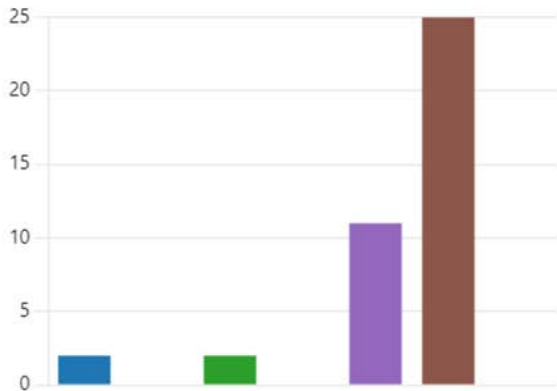
[More Details](#)



12. What kind of support or sponsorship would you like to provide?

[More Details](#)

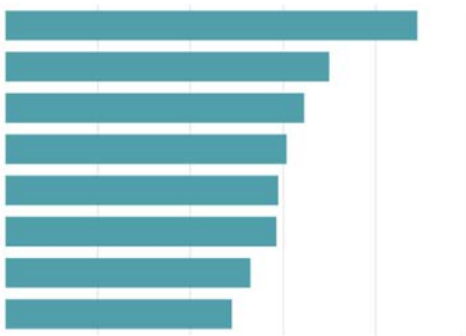
● Venue	2
● Conference funding or sponsor...	0
● Materials/ Marketing	2
● Food for the conference	0
● Presentation/Panel discussion	11
● Not sure	25
● Other	0



14. Please rank the State of Nevada Food Distribution/Food Access/Food Assistance programs you would like to learn more about (using the arrows in order of importance from 1 to 8). *

[More Details](#)

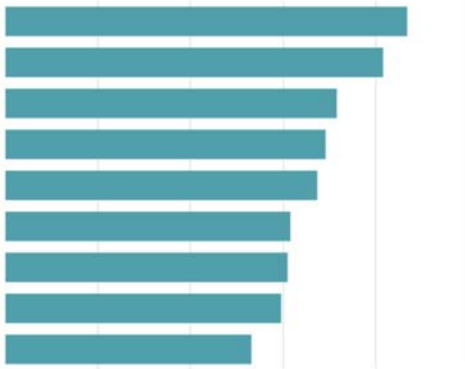
- 1 Supplemental Nutrition Assistan...
- 2 Nevada Department of Agricult...
- 3 Child and Adult Care Food Prog...
- 4 The Emergency Food Assistance...
- 5 The Food Distribution Program ...
- 6 Temporary Assistance for Need ...
- 7 Women, Infants, and Children (...)
- 8 Tribal Entrepreneurial Developm...



15. Please rank the following in order of importance (using the arrows in order of importance from 1 to 9) to interact with local vendors, farmers, and community organizations and learn about local foods and resources (not discussed in the above questions) at the 2025 Food Security Conference. *

[More Details](#)

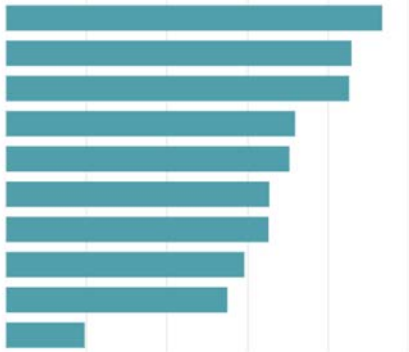
- 1 Food Access Programs
- 2 Food Distribution Programs
- 3 Food Banks
- 4 Food Pantr
- 5 Food Security Policies
- 6 Community Garden
- 7 School Food Programs (i.e., Nati...
- 8 Farming/Agriculture
- 9 Alternative Nontraditional Local ...



16. Please rank the Transportation Topics you would like to be discussed at the 2025 Food Security Conference (using the arrows in order of importance from 1 to 10). *

[More Details](#)

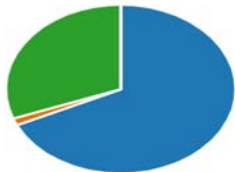
- 1 Mobile Markets/Mobile Food Tr...
- 2 Transportation Hubs
- 3 Rides to Groceries/Grocery Shut...
- 4 Meals on Wheels
- 5 Grant Opportunities
- 6 Food Delivery Service
- 7 Resource Awareness
- 8 Public Transportation (Regional ...
- 9 Complimentary/Free Bus Routes...
- 10 Bike Route Information and Res...



18. Do you plan to attend the 2025 Northern Nevada Food Conference? *

[More Details](#)

Yes	51
No	1
Not sure	23



19. Why are you unable to attend? *

[More Details](#)

Lack of funding or travel funds f...	7
Lack of transportation, no vehicl...	0
Other	13



20. Do you plan to attend the 2027 Southern Nevada Food Conference? *

[More Details](#)

