The Council on Food Security Food for People, Not Landfills Subcommittee held a public meeting on September 14, 2020 beginning at approximately 1:00 P.M. via video and teleconference. This meeting was held in accordance with Governor Sisolak’s Declaration of Emergency Directive 006; Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended.

Board Members Present
Jodi Tyson, Vice President of Strategic Initiatives, Three Square Food Bank
Aurora Buffington, PhD, RDN, Assistant Professor/Public Health Nutrition Specialist, University of Nevada Cooperative Extension
Marie Baxter, Chief Executive Officer, Catholic Charities of Northern Nevada
Devin Wilcox, Social Services Specialist III, Nevada Department of Agriculture
Amanda Jerzak, Food Sourcing Manager, Three Square Food Bank

Board Members Not Present
N/A

Ex-Officio Members
Diana Barrett, Helping Hands of Vegas Valley
Steve Schmitt, Senior VP and Chief Operating Officer, Catholic Charities of Southern Nevada
Elika Nematian, Advocacy Manager, Three Square Food Bank

DHHS Staff Present
Laura Urban, Food Security and Wellness Manager, Office of Food Security (OFS), Bureau of Child, Family and Community Wellness (CFCW), Division of Public and Behavioral Health (DPBH), Department of Health and Human Services (DHHS)
Cathy Wright, Administrative Assistant III, Women, Infants and Children Program (WIC), CFCW, DPBH

1. Call to Order, Roll Call, and Announcements
Jodi Tyson, Chair, called the meeting to order at 3:00 P.M.

Roll call was taken, and it was determined a quorum of the Nevada Council on Food Security (CFS), Food for People Not Landfills (FFPNL) Subcommittee was present, per Nevada Revised Statute (NRS) 439.518 § 2.

2. ACTION ITEM: Approval of minutes from May 11, 2020
MS. TYSON ENTERTAINED A MOTION TO APPROVE THE MINUTES FROM THE
MAY 11, 2020 MEETING. A MOTION TO APPROVE WAS MADE BY MARIE
BAXTER. BRITTANY PRICE SECONDED THE MOTION WHICH PASSED
UNANIMOUSLY WITHOUT PUBLIC COMMENT.

3. Discuss and approve the Meal Procurement Annual Report
Laura Urban provided an overview of the Meal Procurement Annual Report Draft. The report
 can be found here. The report will be updated as more information and food rescue/donation
data is available.

Ms. Baxter suggested including food rescue information/data for the rural areas and looking
beyond hot perishable food rescue and focusing on donations from Rural farmers and
ranchers.

Ms. Tyson suggested conducting an environmental scan of food rescue/donations in rural
areas. This will help expand the FFPNL Program baseline data and give the Subcommittee a
better understanding of what food rescue efforts exist outside the two (2) food banks’
network.

Ms. Baxter stated Catholic Charities of Northern Nevada (CCNN) could conduct the
environmental scan in Northern Nevada. Ms. Baxter will connect with Ms. Urban to schedule
to discuss next steps.

Ms. Tyson also suggested the development of a toolkit to assist partners participating in the
FFPNL Program.

The Subcommittee agreed. The Subcommittee came to the consensus that toolkit
development could be divided among subcommittee members based on their area of
expertise.

The Subcommittee discussed how to develop the FFPNL five (5) year goal, which is required
per Senate Bill 178. The Subcommittee agreed the statewide environmental scan should be
conducted before developing the program five (5) year goal.

Brittany Price agreed the environmental scan should take place prior to establishing the five
(5) year goal. She stated the Subcommittee did have access to sufficient donation data to
establish an estimated, flat rate goal though. For instance, to increase total donations by
twenty percent.

Ms. Tyson suggested an additional meeting to discuss the development of the FFPNL five (5)
year goal. She stated Ms. Urban will reach out to Subcommittee members to schedule the
meeting.

4. Update on FFPNL program seal development
Ms. Tyson summarized the purpose of the FFPNL seal. Once finalized, the FFPNL seal will
be shared with participating organizations meeting criteria established by the FFPNL
Subcommittee. The seal will be used by the participating organization to demonstrate their involvement in the FFPNL program and their commitment to decreasing food waste in Nevada.

Ms. Urban presented two (2) FFPNL seal drafts for the Subcommittee’s consideration. Ms. Urban suggested that FFPNL seal’s color scheme align with that of the DHHS logo.

The FFPNL Subcommittee made recommendations for the FFPNL seal.

Ms. Urban will share the recommendations with the DHHS Public Information Officer. The updated seal will be shared with the FFPNL committee at the November 2020 meeting.

5. **ACTION ITEM**
   **ITEM:** Discuss and identify FFPNL Subcommittee next steps
   Ms. Tyson stated at the November 2020 meeting, there will be an update on the following:
   - Meal Procurement Report;
   - program seal; and
   - environmental scan.

   The Subcommittee agreed.

6. **ADJOURNMENT**
   Ms. Tyson adjourned the meeting at 4:37 P.M.