





State of Nevada Immunization Information System (IIS)

2022 Men ACWY
Reminder/Recall Instructions

https://webiz.nv.gov

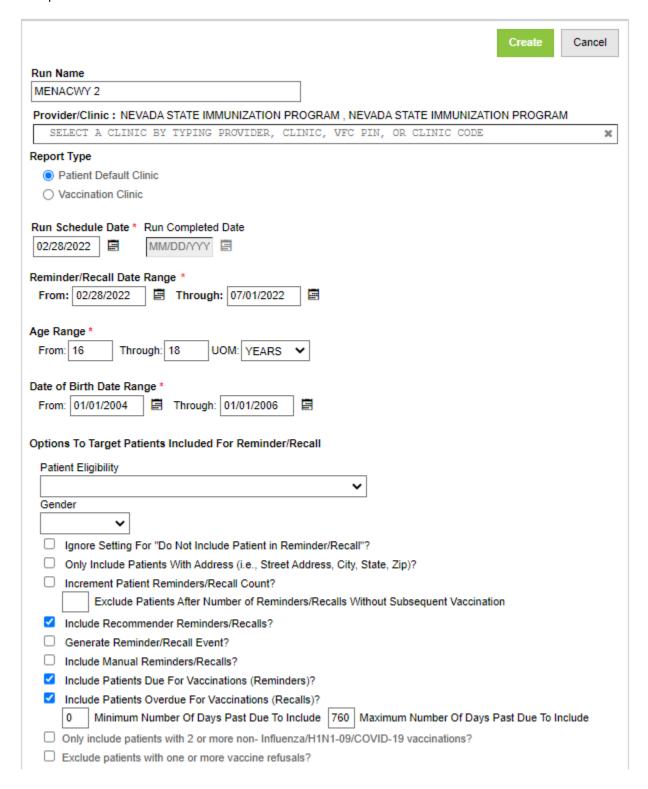
Help Desk (775) 684-5954

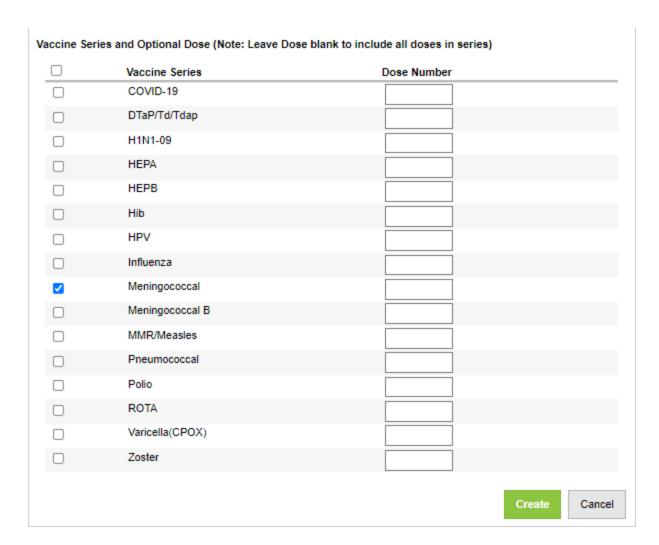
Email: <u>izit@health.nv.gov</u> Fax: (775) 687-7596

2022 Men ACWY Reminder/Recall Instructions

For the 2022-2023 school year, all students entering 12th grade in Public, Private or Charter schools must have a dose of MenACWY vaccine on or after their 16th birthday. Use the instructions below to generate a reminder/recall list for your practice from NV WebIZ. Call your patients and schedule them for an appointment if they do not have a dose of MenACWY vaccine on or after their 16th birthday. Act now and avoid the back-to-school rush!

In **NV WEBIZ**, click on "Reports". Scroll down to the "Patient Management" box. Click on "Patient Reminder/Recall". Set up the screen as follows and then click "Create":





The report will run overnight. The next day, you can generate the list of patients to recall from these choices.



If any of the patients on the list are not your patients, please close their program so they do not appear on future reminder/recalls.