

STATE OF NEVADA

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DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

BUREAU OF BEHAVIORAL HEALTH WELLNESS AND PREVENTION
Behavioral Health, Prevention and Treatment

Management Oversight Team

Management Memorandum 16-001

DATE: June 15, 2016
TO: Current and Eligible Subrecipients, Contractors and State Agencies
FROM: Kevin Quint, Bureau Chief *kmj*
SUBJECT: Management Oversight Team, Management Memo Process

THE PURPOSE OF THIS MEMORANDUM

In order to provide consistent and accurate written guidance to all our subrecipients, contractors and other public entities managing funds administered by the Bureau of Behavioral Health Wellness and Prevention, Behavioral Health, Prevention and Treatment (BHPT), the BHPT has developed a "Management Oversight Team (MOT), Management Memorandum" (MM) system.

As necessary the MOT will issue Management Memorandums containing information important to the management of funds administered by the BHPT. These management memorandums will be distributed via email distribution lists to all current subrecipients and interested parties. In addition, subrecipients may utilize the system to ask questions of MOT staff. When a question is received, the MOT will research the question and issue a management memo in writing via a Management Memo.

As Management Memos are issued they will also be posted on the MOT web page located at <http://dpbh.nv.gov/Programs/ClinicalSAPTA/dta/Partners/MOT/>. These documents will be posted on the web page indefinitely as initial guidance and will be retained on the web page for future reference.

If you have any questions please do not hesitate to contact the MOT directly at (775) 684-2220, MOT_MM@health.NV.GOV or visit the MOT webpage.