

Division of Public and Behavioral Health  
Washoe Regional Behavioral Health Policy Board

---

**Washoe Regional Behavioral Health Policy Board**

**MINUTES**

**DATE:** October 14, 2019

**TIME:** 3 p.m. to Adjournment

*Meeting*

*Videoconference*

**LOCATION:** Washoe County Complex, Central  
Conference Room, Building C, 1001  
East 9<sup>th</sup> St., Reno, NV 89512

**TELECONFERENCE:** N/A

**BOARD MEMBERS PRESENT**

Senator Julia Ratti  
Sharon Chamberlain  
Char Buehrle  
Cindy Green  
Jennifer De-Lett Snyder  
Wade Clark  
Henry Sotelo

**BOARD MEMBERS ABSENT**

**STAFF & GUESTS PRESENT**

Dorothy Edwards, RBHPB Coordinator  
Kevin Dick (Reappointed to Board)  
Sandy Stamates (Reappointed to Board)  
Frankie Lemus (Reappointed to Board)  
Helen Troupe  
Lea Cartwright  
Denise Everett  
Kristen Davis-Coelho (Reappointed to Board)  
Tom Zumtobel (Reappointed to Board)

October 14, 2019

1. Introductions, Announcements and Roll Call  
Quorum of appointed and approved members met.
2. Public Comment  
None.
3. Introduction of Appointed Members and Representation:
  - a. Dorothy Edwards introduced the members who were appointed, which are: Senator Julia Ratti, appointed by Legislative Commission; Sharon Chamberlain, appointed by DPBH Administrator; Char Buehrle, appointed by DPBH Administrator; Cindy Green, appointed by DBPH Administrator; and, Jennifer De-Lett Snyder, appointed by Governor. Henry Sotelo and Wade Clark were also appointed by members of legislature. These constituted the quorum as all were in attendance.
4. Reappointment of Board Members:
  - a. Ms. Edwards announced that the position from a community-based organization was vacant and encouraged members and guests to consider potential individuals or agencies to fill this.
  - b. Ms. Edwards advised Frankie Lemus was the current candidate to fill the residential treatment representative position which had been vacant and asked for a nomination. Ms. De-Lett Snyder made the nomination and it was seconded by Senator Ratti. Vote was unanimous which made Mr. Lemus a voting member.
  - c. Ms. Edwards advised Kevin Dick, District Health Officer was the current candidate and previous incumbent for the position held by a Health Officer and called for a nomination. A nomination was made by Wade Clark and seconded by Mr. Lemus. Vote was unanimous which made Mr. Dick a voting member again.
  - d. Ms. Edwards advised Dr. Kristen Davis-Coelho was the current candidate and previous incumbent for the position of clinical psychologist/psychiatrist and asked for a nomination. Senator Ratti made the nomination and was seconded by Mr. Dick. The vote was unanimous, Dr. Davis-Coelho was made a voting member again.
  - e. Ms. Edwards advised Tom Zumtobel was the current candidate and previous incumbent for a representative of public/private insurer and asked for a nomination. Mr. Clark made a nomination and Dr. Davis-Coelho seconded. Vote was unanimous which made Tom Zumtobel a voting member again.
  - f. Ms. Edwards advised Sandy Stamates was the current candidate and previous incumbent for a representative of families receiving services/advocate and asked for a nomination. Mr. Dick made the nomination and Char Buehrle seconded. Vote was unanimous which made Sandy Stamates a voting member again.
5. Selection of Policy Board Chairman  
Ms. Edwards asked for nominations for the Policy Board Chair. Mr. Dick nominated Senator Ratti, which was seconded by Ms. Stamates. No other candidates were nominated and the vote for Senator Ratti was unanimous. Ms. Edwards turned the meeting at that time over to Senator Ratti.
6. Approval of Minutes for March, April and May 2019

October 14, 2019

Ms. Ratti asked for approval of minutes; no discussion on item. Cindy Green motions to approve all minutes as shown; Sharon Chamberlain seconded. Unanimous vote to approve.

7. Regional Behavioral Health Coordinator Update

Ms. Edwards provided an update on activities, reminding the board the annual report was due and requesting they review and respond when they receive it.

8. Strategic Planning

Ms. Ratti discussed future agenda items and how to handle the discussion of priorities, legislative bill draft, etc. The board participated in a discussion and agreed on continued speakers and discussion at next meeting.

9. Public Comment

None

10. Adjournment

Meeting adjourned by Senator Ratti.

DRAFT