

# Carson City Health and Human Services Report March 1, 2024

County Health Officer Name	Dr. Colleen Lyons
County	Carson City; some services provided in Douglas, Lyon, and
	Storey Counties through delegation of authority from the State
	of Nevada, along with grant funding and an interlocal
	agreement for Environmental Health services in Douglas County

# **Report Highlights and Requests**

- ✓ Public Health Workforce Infrastructure Funding On October 19, 2023, the Carson City Board of Supervisors approved accepting the Public Health Infrastructure Grant and the ARPA Capital Infrastructure Grant. The funding goes through November 30, 2026.
  - Update: The following positions have been hired: (1) Chronic Disease Prevention and Health Promotion Division Manager, Suzie Ledemza Rubio, started XXX; (2) Assessment/Accreditation Coordinator, Jordan Wasser, started February 23, 2024; (3) Data Analyst, Jon Evasovic, started February 9, 2024; (4) Administrative Assistant for Director and Deputy Director, Trinity Thom, started December 1, 2023; and (5) Public Health Communication Specialist, Dain Steffeny started January 12, 2024.

As previously reported, there are conversations happening at the national level concerning continuation of these types of funding opportunities. The National Association of County and City Health Officials ("NACCHO") is advocating for local health departments' need for continued support of the public health infrastructure funding.

- ✓ Community Health Improvement Plan ("CHIP") As part of the CHIP process, key informant interviews and a workshop will be held.
  - As members of the Board of Health, all of your involvement is requested if contacted so a comprehensive plan can be developed. This plan will guide activities to improve the health of our community. If the plan's activities need funding, the allocation set forth in the 2023 Legislative Session's Senate Bill 118 may be utilized.

- ✓ Hard to recruit positions (1) Clinical Services Division Manager must be a Registered Nurse ("RN") preferably with public health education and/or experience; (2) Environmental Health Specialist ("EHS") 2 – have hired some very good individuals; however, all do not have the qualifications for an EHS2; therefore, are classified as EHS1 and training will be provided to advance to an EHS2.
- ✓ Future Carson City Board of Health items Items either requested or planned for future meetings include: (1) 2024 County Health Rankings and Carson City specific data for the annual County Health Rankings (planned for June 2024); (2) Street outreach project introduction and Carson City Housing Plan updates (planned for June 2024); (3) Acceptance of the Community Health Improvement Plan ("CHIP") (planned for June or September 2024); and (4) Carson City Health and Human Services ("CCHHS") Strategic Plan to be developed after the CHIP is completed.

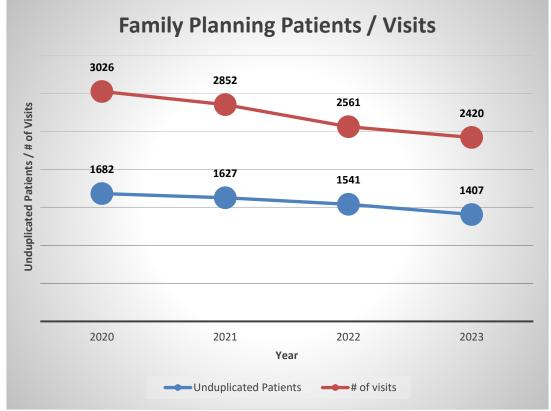
# **Division Reports**

# **Clinical Services Division**

- Clinical Services Division Manager resigned her full-time position in October 2023.
  Position is currently posted. Please direct anyone interested to Carson City's Human Resources, <u>www.governmentjobs.com/careers/carsoncity</u>.
- On October 19, 2023, the Carson City Board of Supervisors approved the acceptance of the ARPA Comprehensive Reproductive Services subgrant from the Nevada Division of Public and Behavioral Health. This grant is assisting with the salaries for staff who were fully funded through the Title X, Family Planning, grant from the federal government before a reduction in grant funding. Having the ARPA Comprehensive Reproductive Services subgrant has allowed the Clinical Services Division to continue to offer the same level of services to our patients as before.
- Federal Title X staff visited Carson City Health and Human Services ("CCHHS") for two days in November 2023 to conduct "listening visits" with our Clinical Services staff as well as the Douglas County Clinic staff. Title X is completing a multi-phased project collecting information from grantee clinics, like CCHHS, to put together the story of Title X and the impact the funding has for communities and patients. Additionally, CCHHS assisted Title X with the sharing of information with patients to complete the Title X patient survey.
- The clinic receptionist area was remodeled to ensure patient privacy for vaccine administration, staff safety, and security for patient service transactions. In addition, clinic and main hallway aesthetics were improved for patient comfort, reduction of patient anxiety, and to be a trauma-informed/friendly environment for patients.

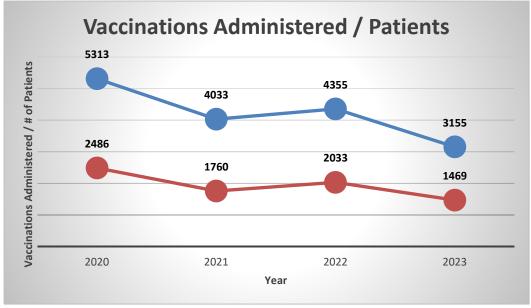


Family Planning (Title X) Unduplicated Patients / Number of Visits Yearly Comparisons (1/1/xx – 12/31/xx)			
2020 2021 2022 2023			
1,682 / 3,026	1,627 / 2,852	1,541 / 2,561	1,407 / 2,420



\*Leadership and Clinical Services' staff are researching the decrease in patients. This may result in a quality improvement project.

Vaccinations Administered / Number of Patients Yearly Comparisons (1/1/xx – 12/31/xx)			
2020 2021 2022 2023			
5,313 / 2,486	4,033 / 1,760	4,355 / 2,033	3,155 / 1,469

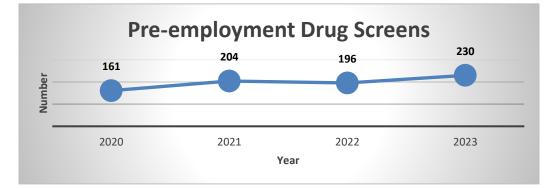


\*Leadership and Clinical Services staff are researching the decrease in patients. This may result in a quality improvement project. It has been noted that other healthcare providers offering immunizations are seeing a decrease in patients as well.

## Carson City Employment Drug Screening

CCHHS administers the City's drug screening for new employees.

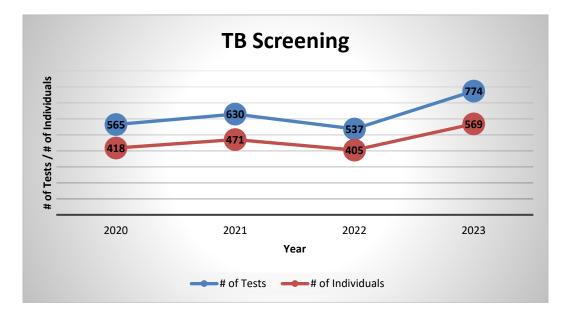
Carson City Pre-employment Drug Screening Yearly Comparisons (1/1/xx - 12/31/xx)			
2020	2023		
161	204	196	230



#### Tuberculosis ("TB") Screening

An intradermal TB test is a two-visit process. One visit to place the test and the second visit to assess the result. Some individuals are required to have two tests within 7 to 21 days of each other which requires 4 visits to complete both rounds of screening; those individuals have not had a TB test within the last 12 months. Some TB testing is completed via QuantiFERON blood testing which only requires one visit. TB testing includes services provided both at the clinic and at the inpatient drug and alcohol treatment center (Vitality).

Tuberculosis (TB) Screening / Number of Individuals Yearly Comparisons (1/1/xx – 12/31/xx)			
2020	2021	2022	2023
565 / 418	630 / 471	537 / 405	774 / 569



#### Staff Trainings

It is essential for Clinical Services staff to stay up to date on current clinical practice and public health concerns relative to the services we offer at CCHHS. This allows staff to have quality discussions about the needs of our patients, whether there is room for improvement in our processes, and how we can best serve the community. From October 2023 - December 2023, Clinical Services staff completed trainings on the following topics.

- Insurance credentialing
- Immunization forecasting
- Inclusive health communications
- Resiliency strategies and burnout prevention
- Healthcare transitions for youth with disabilities
- Reproductive health updates
- Sexually transmitted infection updates
- Trauma inquiry and response in family planning

## Challenge

Have not had a Division Manager since October 2023 -

- Jeanne Freeman overseeing clinic operations,
- Nicki Aaker overseeing nurse activities and reporting requirements as defined by the Nevada State Board of Nursing, and
- Staff are being requested to provide information for grant reporting which the Manager has conducted in the past

## Budget

- General Funds 9%
- Grants 68%
- Revenue 23%



# Chronic Disease Prevention and Health Promotion (CDPHP) Division

# Adolescent Health Education Program

## Making Proud Choices, Comprehensive Sexual Education

- Statistics
  - Total participants 23
  - Total participants completing 75% of the curriculum 21 (a requirement for completion of the program)
- o CCHHS Adolescent Health staff conducted classes at the following locations:
  - December: Pioneer High School
  - October/November: Western Nevada Youth Regional Center (WNYRC)

#### Promoting Health Among Teens, Abstinence Only

- Statistics
  - Total participants 16
- o CCHHS Adolescent Health staff conducted classes at the following location:
  - October 2023 Virginia City Middle School

Outreach events staff participated in during the fourth quarter of 2023:

- o October 26: Carson City Boonanza
- October 26: Empire Elementary School Fall Festival

#### Staff Trainings - Adolescent Health Staff

- Integrating Youth Adult Partnerships to Deliver Trauma Informed Programming in the Context of Community Violence & Societal Tragedies
- Building on the Strengths of Young People: A Relationship-focused, Trauma Sensitive Approach Webinar
- Personal Responsibility Education Program (PREP) Performance Measures: A Preview of Coming Improvements
- o PREP Performance Measures: What to Expect for the Winter 2024 Data Submission Window

## **Tobacco Control and Prevention Program**

Program funding:

- 1. Centers for Disease Prevention and Control's ("CDC") Tobacco Control and Prevention
- 2. Nevada Clinical Services formerly the Funds for Healthy Nevada
- 3. Health Disparities Grant through the Nevada Cancer Coalition
- Tobacco Control and Prevention Program staff continue to be members of the Nevada Tobacco Control and Smoke-free Coalition ("NTCSC") formally known as Nevada Tobacco Prevention Coalition. Leadership positions staff currently hold on the NTCSC include Secretary and Communication Chair. Staff represent CCHHS as a health authority.
- Staff continue to assist in the development of educational materials for statewide partners to use on priority policies related to the Nevada Clean Indoor Air Act, Tobacco Prevention and Control Funding, Restricting Flavored Tobacco Products, and Addressing Youth Access via Tobacco Retailers
- Outreach events staff participated in during the fourth quarter of 2023:
  - October 4: Virginia City Community Resource Fair
  - October 4: Presentation to Partnership Douglas County General Membership
  - October 12: Carson City Employee Health Fair
  - October 12: Annual Minden Elementary Schools Health Fair
  - October 16, 17, 20, 23 Presentations to Carson High School freshman students
  - October 26: Carson City Boonanza
  - October 26: Empire Elementary School Fall Festival
  - October 30: Presentation in collaboration with Juvenile Probation Parent Education Night
  - November 13: Presentation to the Nevada Statewide Coalition Partnership
  - December 6: Presentation to the Pa Wa Lu Middle School
- Staff Trainings Tobacco Control and Prevention
  - Tobacco Online Policy Seminar ("TOPS") "Flavored Tobacco Sales Restrictions and Teen E-cigarette Use: Evidence from California"
  - TOPS "The Impact of a Vape Ban on Cigarette Smoking and Life Expectancy"
  - Motivational Interviewing to Enhance Youth Tobacco Cessation

- Empoderando Familias When Translation isn't Enough- A Guide on How to Succeed with Latinx Communities
- Monthly Tobacco Use Disorder Integration Office Hours Opioids, Pain and Substance Use Disorders
- Cultural Humility in Prevention: Integrating It into Our Work
- The Growing Threat of Xylazine and its Mixture with Illicit Street Drugs
- Harm Reduction 201: Understanding Drug-Related Stigma
- The Social Determinants of Health and Environmental Strategies, Part 1: Understanding and Addressing the Social Determinants of Health in Prevention
- The Social Determinants of Health and Environmental Strategies, Part 2: Using a Public Health Approach to Address the Social Determinants of Health
- The Social Determinants of Health and Environmental Strategies, Part 3: Incorporating Environmental Strategies into Prevention
- TOPS "Effects of Messages About Very Low Nicotine Cigarettes: Insights from Focus Groups, a Discrete Choice Experiment, and a Randomized Clinical Trial" Presenter: Lucy Popova
- Marijuana & Smokefree Air Office Hours. Marijuana smoke and vape outdoor air policies/laws

# **Prevention Health and Health Services**

#### Grant amount - \$9,900

An existing full-time employee has been recruited to work within the program part-time (10% of her time). This employee works between 3 programs at CCHHS. She will continue with the current scope of work. At all the outreach events she participates in for the other programs, she hands out information about Healthy Eating. Although this is not a grant deliverable, getting this information out to the public may help individuals live a healthier life.

- Staff member is working towards Community Health Worker II certification to be achieved by the end of 2024.
- New process in the clinic's electronic health record has been implemented so that reports can be ran on patients who are interested in receiving more information on healthier lifestyles.

#### Challenge

Tobacco funding has been reduced by the state of Nevada limiting the activities.

#### **Budget**

- General Funds None
- Grants 100%

# Environmental Health ("EH") Division



Permitted Establishments – Inspections Conducted Yearly Comparisons (1/1/xx – 12/31/xx)			
Permitted Establishments	2021	2022	2023
Food Establishments - Carson City	700	685	685
Food Establishments – Douglas County	827	683	686
Temporary Events – Carson City	126	240	288
Temporary Events - Douglas County	169	294	289
Childcare Facilities – Carson City	15	26	21
Public Pools, Spas, Aquatics - Carson City	66	64	14*
Public Pools, Spas, Aquatics - Douglas County	100	56	5*
Septic Systems – Carson City	22	16	19
Hotels/Motels – Carson City	40	29	5**
Hotels/Motels – Douglas County	N/A	N/A	30
Schools – Carson City	24	23	11*

*Note:* Childcare facilities are not inspected in Douglas County. Hotel/motel inspections were initiated in Douglas County in 2023.

\* Inspections were lower in 2023 compared to 2021 and 2022 due to staff turnover. Staff has been hired and is in process of being trained.

\*\* Hotel/motel inspections in Carson City are lower in 2023 compared to 2021 and 2022 due to 10 long-term stays motels which were not inspected by EH because inspections are conducted on clean motel rooms only.

Permitted Establishments – Violations, Carson City Only Yearly Comparisons (1/1/xx – 12/31/xx)				
Permitted Establishments	2021	2022	2023	
Food				
Critical	175	215	116	
Non-critical	385	481	404	
Pools				
Critical	12	8	3	
Non-critical	148	67*	6*	

\*Fewer pool inspections conducted in 2022 and 2023.

Plans Reviewed (Carson City and Douglas County) Yearly Comparisons (1/1/xx – 12/31/xx)			
2021 2022 2023			
Number of Plan Reviews 131 136 115			

Mosquito Abatement Yearly Comparisons (1/1/xx – 12/31/xx)			
	2021	2022	2023
Number of Hours by EH Staff	29	22	43

Three aerial treatments were conducted in 2023 compared to two in 2021 and in 2022. More treatments were needed in 2023 due to the wet winter in 2022-2023.

#### **Other News**

- The Public Health Workforce Infrastructure Grant includes a seasonal Vector Control Technician. This person will need to have specific qualifications and will be recruited in 2024.
- A Division Manager has been hired and will start on March 8, 2024.

## **Staff Trainings**

• Internal trainings were provided to EH staff by the Division Manager on how to perform inspections for all programs inspected by EH Specialists.

## Challenges

- Staffing is an ongoing challenge for EH. Three EH Specialist Trainees have been hired for vacant positions.
- The Epidemiology Division Manager, Dustin Boothe, is assisting with the management of the EH Division.
- EH staff will continue to strive to provide levels of customer service as a commitment to our constituents, partners and stakeholders.

#### Budget

General Funds – 100%

# **Epidemiology Division**

Sexual Health Statistics (Carson City) Yearly Comparisons (1/1/xx – 12/31/xx)				
2021 2022* 2023				
Chlamydia	196	226	182	
Gonorrhea	49	32	35	
Primary and Secondary Syphilis	9	12	4	

\*Due to the reporting system change, the numbers of reported conditions should be considered preliminary and are subject to change.

Sexual Health Statistics (Douglas County) Yearly Comparisons (1/1/xx – 12/31/xx)					
	2021 2022* 2023				
Chlamydia	88	73	80		
Gonorrhea	24	10	16		
Primary and Secondary Syphilis	3	2	3		

\*Due to the reporting system change, the numbers of reported conditions should be considered preliminary and are subject to change.

Sexual Health Statistics (Lyon County) Yearly Comparisons (1/1/xx – 12/31/xx)				
	2021	2022*	2023	
Chlamydia	172	141	165	
Gonorrhea	37	31	18	
Primary and Secondary Syphilis	15	6	3	

\*Due to the reporting system change, the numbers of reported conditions should be considered preliminary and are subject to change.

#### **Congenital Syphilis**

In 2022, Nevada ranked 5<sup>th</sup> in the nation for primary and secondary syphilis and 9<sup>th</sup> for congenital syphilis rates. Nevada has developed a statewide team ("Core Team") to address congenital syphilis issues in our state. This team consists of health care providers from local health care systems, and health department staff throughout the state. This team has been meeting frequently to establish the Congenital Syphilis Review Board's mission, goals, and objectives. The Core Team also determines which cases should be prioritized and presented to the Case Review Team ("CRT").

The CRT is a multidisciplinary team that meets regularly to conduct in-depth case reviews to identify missed opportunities for prevention and propose follow-up actions for interventions and system level changes. Case Review Team participants include obstetric and pediatric providers, Infectious Disease

clinicians, health care systems representatives, members of the public health sector, Medicaid supervisors, health educators, community health workers, substance use providers, Child Protective Service professionals, correctional services professionals, and mental health professionals. CRT participants are presented with case summaries that provide insight into maternal and infant medical care as well as the maternal experience prior, during, and after pregnancy. The CRT makes recommendations to the Community Action Team to implement process and policy changes to help prevent congenital syphilis.

Vector Borne Disease-Carson City, Douglas, and Lyon Counties Yearly Comparisons (1/1/xx – 12/31/xx)					
	2021	2022*	2023		
West Nile Virus	1	0	0		

\*Due to the reporting system change, the numbers of reported conditions should be considered preliminary and are subject to change.

Since January 2023, there were 33 facility outbreaks reported to CCHHS. The outbreaks reported included the following illnesses: (1) Gastrointestinal illness of an unknown origin; (2) COVID; (3) Hand, Foot, and Mouth Disease; and (4) Sapovirus (very similar to Norovirus). These outbreaks occurred in state licensed facilities, such as Long-Term Care/Childcare facilities, public schools and food establishments. CCHHS worked with facility and state public health staff on mitigation efforts, such as exclusion/isolation of residents and staff members. CCHHS also provided guidance on appropriate environmental measures, such as cleaning frequency and sanitizing versus disinfecting of high touch areas.

Other Disease Investigations – Carson City, Douglas, and Lyon Counties Yearly Comparisons (1/1/xx – 12/31/xx)				
	2021	2022*	2023	
Campylobacteriosis**	16	15	29	
Facility Outbreaks (Childcare, Long-Term Care, etc.)	0	0	33***	
Rabies, Animal (Bat)	0	1	2	
Salmonellosis**	16	9	19	

\*Due to the reporting system change, the numbers of reported conditions should be considered preliminary and are subject to change.

\*\* Common causes of foodborne illness

\*\*\*Information given above.

Influenza and RSV Hospitalizations – Carson City, Douglas and Lyon Counties Yearly Comparisons (1/1/xx – 12/31/xx)					
	2021	2022*	2023		
Influenza	2	65	26		
RSV	Data not available	Data not available	57		
Adults	Data not available	Data not available	18		
Pediatric	Data not available	Data not available	39		

RSV and Influenza 2023-2024 season started on October 1, 2023 (MMWR Week 40)

\*Due to the reporting system change, the RSV data is not available for 2021 and 2022 currently.

## Staff Training

During the fourth quarter of 2023, the Epidemiology Division staff attended several trainings totaling over 60 hours. Some of the trainings include:

- HIV Navigation Services
- CDC Health Equity-Respiratory Virus Season
- CDC Lead Exposure in Children
- Nevada Advancing Infection Control Excellence

## Challenges

- As previously reported and continuing to be a challenge is the Federal Debt Ceiling agreement that had impacts on the Epidemiology Division's funding. The loss of funding will occur in 2024. The Epidemiology Division will work with the CCHHS Director and the Nevada Division of Public and Behavioral Health to identify additional funding sources to support foundational public health services, such as case reporting, contact tracing, and public education/outreach.
- The Epidemiology Division Manager is assisting with the EH Division management, given the resignation of the prior manager. Once the new EH Division Manager starts on March 8, 2024, the Epidemiology Division Manager will be assisting with her onboarding.

## Budget

- General Funds None
- Grants 100%



# Human Services

## Activities

- Lead the Community Coalition, a coalition of service providers shared case management of the community's highest utilizers.
- Chair of the Rural Nevada Continuum of Care and the Behavioral Health Taskforce
- Served 950 residents/642 households in 2023

# Individuals Assisted

## January 1 to December 31, 2023:

- An on-going housing program, Shelter Plus Care, assisted **7 households** that were previously chronically homeless.
- Homeless prevention programs through the Emergency Solutions Grant Homeless Prevention and the Account for Affordable Housing Tax Fund assisted 67 households.
- Welfare Set-Aside funds assisted **17 households** with security deposits.
- Welfare Set-Aside funds assisted **7 households** with a one-time rental assistance.
- **13 individuals** were housed in the CCSHARES Program, which is the housing partnership between CCHHS and the Carson City Specialty Courts of which CCHHS is the funding source.

# **Carson City Housing Plan**

The Carson City Housing Plan was developed and implemented in 2023 to provide services to residents that are no longer housed. The three phases on the plan are: Survive, Stabilize, and Thrive.

- **20 individuals** without housing were placed in emergency sheltering. CCHHS manages 10 motel rooms for emergency housing. (Survive)
- The Group Living Program utilizes the shared living model, which is non-family members living within 1 unit in transitional housing. CCHHS has re-housed **12 individuals** using this model. (Stabilize)
- **29 individuals** without housing were rehoused from homelessness into permanent housing. (Thrive)
- **10 individuals** without housing were rehoused and only needed assistance with security deposits. (Thrive)

Including the 13 in CCSHARES there were 84 individuals rehoused in 2023!

# Women, Infants, and Children ("WIC")

• The Carson City clinic has seen a total of **522 unduplicated participants**: **43%** of women receiving benefits were pregnant women, **17%** of the women receiving benefits were fully

breastfeeding, **9%** of the women receiving benefits were partially breastfeeding, and **31%** of the women receiving benefits were not breastfeeding.

- The Gardnerville clinic has seen a total of **268 unduplicated participants**: **31%** of the women receiving benefits were pregnant women, **36%** of the women receiving benefits were fully breastfeeding, **8%** of the women receiving benefits were partially breastfeeding, and **25%** of the women receiving benefits were not breastfeeding.
- In 2023, WIC served a total of 214 women, 249 infants, and 327 children.

## Carson City Behavioral Health Task Force Update

- The Taskforce continues to work on a strategic plan addressing some of the highest needs identified in the Community Health Needs Assessment.
- The Taskforce is planning for community trainings on the Columbia Suicide Screening.

## Budget

- General Funds 31%
- Indigent Funds 31%
- Grants 38%



# Public Health Preparedness / October – December 2023 Updates

#### Emergency & Disaster Preparation

- Quad-County Public Health Preparedness ("PHP") staff worked with the Lyon County Emergency Manager to complete the Lyon County Hazard Mitigation Plan.
- PHP staff started the Quad-County Jurisdictional Risk Assessment to assess key preparedness indicators, identify partnership strengths, and opportunities for improvement. The assessment is expected to be completed by June 2024.
- Staff participated in the Northern Nevada Emergency Preparedness Workshop where partners completed a Threat Hazard Identification and Risk Assessment and the Stakeholder Preparedness Review. The top three threats were: (1) Fire (external); (2) Earthquake; and (3) Workplace violence and threats.

## Heath Care Emergency & Disaster Preparation

• Lauren Staffen, PHP staff, and Lacey Parrott, Quad County Healthcare Coalition member, gave a presentation at the National Healthcare Coalition Conference in Las Vegas, NV in November 2023 titled, "Core 5?" Treating LTC as Core HCC Members. The presentation was well attended, and good feedback was received.

- The Quad-County Healthcare Readiness and Response Coordinators ("RRCs") delivered evacuation and communications training to one long-term care facility in the region.
- The RRCs brought in a nationally renowned course on the Hospital/Nursing Home Incident Command System to increase the healthcare system's ability to respond to an emergency.
- Quad-County Coalition members completed a Hazard Risk Assessment for their agency. The RRCs aggregated the data to complete a coalition wide hazard risk assessment. The top three hazards identified were: (1) Fire (external), (2) Earthquake, and (3) Workplace Violence/Threat.

## **Community Vaccinations**

This quarter, PHP staff conducted 21 public flu vaccination events around the Quad County Region. These events started on September 26 and concluded on November 15. Events were scheduled in the late afternoon and early evening hours so access to the flu shot was brought to the public where they are and at times that have been identified as most convenient for the public. Almost 800 individuals were vaccinated, 283 of those being 65 and older, which is one of the most vulnerable populations.

## Staff Training

- PHP staff attended the Nursing Home/Hospital Incident Command System training.
- Staff attended the National Healthcare Coalition Preparedness Conference in Las Vegas.
- In total, PHP staff completed more than 100 hours of training this quarter. Trainings included Management Development, Public Health Recovery, and Hospital Incident Command System.

## Challenge

The fourth quarter of 2023 has been a transition period for the Public Health Preparedness Division as staff adjust to their new manager in addition to four new Emergency Managers in the Quad-County Region. The team is working diligently to support Emergency Management while coordinating the completion of projects with them. The team looks forward to the future and increasing the level of preparedness in the communities.

## Budget

- General Funds None
- Grants 100%

# **CCHHS Administrative/Fiscal**

## Staff Report

Employees - 46 as of December 31, 2023

- o 35 FT City Employees 76%
- 10 PT City Employees 22%
- 1 Contract Employee [Marathon] 2%
- $\circ$  10 Vacant Positions
- o 2 new hires starting in 2024
- 2 Contracted: (1) Health Officer, and (2) Pharmacist (not included in the percentages)

#### Challenges

- Office space continues to be a challenge especially as we are building our infrastructure to meet the growing needs of public health.
- The vacancies of the Clinical Services and Environmental Health Division Managers has caused challenges since the Director, Deputy Director and another Division Manager need to conduct the essential job duties within divisions adding to their workload.

#### Budget

General Funds – 53% Grant Funds – 47%

#### Accreditation

PHAB has requested additional documentation which is due by August 2024. The Assessment/Accreditation Coordinator position made possible by the Board of Supervisor's acceptance of CDC's Public Health Infrastructure grant will be starting on February 23, 2024, and will assist with this project and many other projects involving assessments and accreditation activities.

## Community Health Improvement Plan

The kickoff meeting for the Director, Deputy Director, and contractor was held February 14, 2024. This will be a plan for the quad county region. The completion is planned for June 2024.

#### **CCHHS Strategic Plan**

The Strategic Plan will be drafted after the Community Health Improvement Plan is completed. The Assessment/Accreditation Coordinator referred to above will assist with this project.

## Staff Training

The Director and Deputy Director completed an 8-week training course through the National Association of Counties' Professional Development Academy called *Leading on Purpose*. Each week students in the cohort would complete readings, listen to webinars, do self-reflections, have virtual mini-cohort meetings (8-10 students), and a large 300+ person virtual cohort meeting. Approximately 12-14 hours of time were invested each week outside of business hours to compete this academy.