

STATE OF NEVADA
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
COMMUNITY SERVICES
ENVIRONMENTAL HEALTH SECTION

www.dpbh.nv.gov

INFORMATION FOR FOOD ESTABLISHMENT PERMIT



A Food Service Establishment is a place where food is provided for individual portion service directly to the consumer, whether the food is provided free of charge or sold, and whether the food is consumed on or off the premises. This includes restaurants, bakeries, take-outs, pizzerias, night clubs, cabarets, bars, senior centers, emergency food relief organizations, public and non-public schools, or religious, fraternal and charitable organizations. Such establishments are required to obtain a permit from the Environmental Health Section.

Any person desiring to operate a food establishment must submit an application and any other requested documents to the health authority. Upon receipt of the application, and completion of a plan review, if required, the health authority will make an inspection of the food establishment to determine compliance with the provision of NAC 446. When the inspection has been completed and the establishment has met the provisions of this chapter the health authority shall issue a permit.

Applications and permits are only applicable to the following counties and facility types: Food Facilities in Churchill County, Elko County, Esmeralda County, Eureka County, Humboldt County, Lander County, Lincoln County Lyon County, Mineral County, Nye County, Pershing County, Storey County, and White Pine County. Food facilities in Clark County and Washoe County are only those facilities located on the Campuses of Higher Learning. EHS regulates dietary supplement manufacturers, Department of Correction honor camps that contain no medical facilities, labor camps, and county jails and juvenile detention facilities.

Other documents which may be required for the approval of your food facility include these listed below:

- *Plan Review*- Nevada Revised Statute 446.930 and Nevada Administrative Code 446.955 requires that properly prepared plans and specifications be submitted to the Health Authority for review and approval when a food establishment is newly constructed, extensively remodeled, or if an existing structure is converted into a food establishment before any work has begun.
- *Label Review* – Packages of food, including without limitation, processed foods, dietary supplements and packaged of food repackaged from bulk prepared in the state, that are for sale in a food establishment, must have labels which have been approved by the health authority.

Inspections

- You will need to notify the appropriate EHS Field office at least one week in advance of the day you wish to open. A final construction inspection must be conducted by EHS staff to verify construction according to approved plans. You may not open until you have completed an application for your health permit, all fees have been paid in full, and the final construction inspection is completed.
- Inspections are performed at least once per year. The health authority shall make as many additional inspections and reinspections as are necessary to enforce the provisions of the Nevada Revised Statutes and Nevada Administrative Code, Chapter 446.

Other Useful links:

- Nevada Revised Statutes – NRS: <https://www.leg.state.nv.us/NRS/NRS-446.html>
- Nevada Administrative Code – NAC - NAC: <http://www.leg.state.nv.us/nac/NAC-446.html>
- FDA Label Review Guidance – <http://www.fda.gov/downloads/Food/GuidanceRegulation/UCM265446.pdf>

Fees for Annual Permits and Other Services

The Division of Public and Behavioral Health shall charge and collect fees for annual permits and other services in accordance with the following schedule.

PERMIT FEES			
Type of Permit	Annual Permit Fee	Additional Fees	Plan Review Fee
Food Establishment Main Facilities			
Restaurants, drinking establishments, main kitchen, bar for beer, snack bar, concession, service bar, portable food unit or buffet	first 40 seats - \$200	+\$1.50 for each add seat	*New: \$498 + plus an amount equal to the fee for an annual permit *Remodel: \$332 + plus an amount equal to one-half the fee for an annual permit after remodel.
Restaurant which provides food to take out	first 40 seats - \$200	+\$1.50 for each add seat + \$55 for Drive-in window or service station	
A bed and breakfast facility	\$166		
A charter school, private school or public school	\$150		
A correctional facility	\$166		
A caterer	\$125		No Fee
Food establishment that has been exempted pursuant to NRS 446.870	\$ 50		N/A
Supporting Facilities			
A special kitchen, banquet preparation kitchen, bakery kitchen, meat preparation kitchen, pantry for a kitchen, garde-manger for cold meat or buffet having an area of:	500 sq. feet or less = \$115 More than 500 sq. ft. = \$130		*See above
Each portable bar unit	\$ 85		No Fee
A barbeque	\$110		*See above
Wholesale or Retail Food Services			
A market, a service providing candy, package liquor, health food, dry storage, meat, poultry, seafood, refrigerated storage, produce storage or bakery sales, a food warehouse or a market for produce	Less than 1000 sq. ft. = \$166 1,000 -3,000 sq. ft. = \$210 3,001 - 5,000 sq. ft. = \$230 + than 5,000 sq./ft.= \$332		*See above
A plant for bottling, processing plant for food, Market for meat, processing plant for game, Bakery, ice plant, delicatessen or candy plant	Less than 1000 sq. ft. = \$166 1,000 - 3,000 sq. ft. = \$210 3,001 - 5,000 sq. ft. = \$249 + than 5,000 sq./ft. = \$332		*See above
Annual permit for each mobile unit for food and drink, self-service mobile unit, including a self-service mobile unit for ice cream and candy or servicing depot	\$166		\$166
Annual Permit for a "Servicing Area" a business that is not permitted as another type of food establishment; and used to support a mobile food vehicle	\$166		\$166

Fees for Label Reviews	
Bottled Water Distributor, Food Retail/Processing Establishment, Dietary Supplements, Cosmetics, Drugs	\$83.00
Labels that have been approved by the FDA or previously reviewed by the Environmental Health Section	No Fee

For more information contact please contact us at one of our field offices.