

DIAPERING RESOURCE COMMITTEE MINUTES

December 15, 2022

9:00 AM

The Diapering Resource Committee held a public meeting on December 15th, 2022, beginning at 9:00 A.M. at the following locations:

Teleconference:

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Meeting ID: 211 763 417 379

Passcode: kbCfgh

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[+1 775-321-6111,,891006196#](#) United States, Reno

Phone Conference ID: 891 006 196#

BOARD MEMBERS PRESENT

Jessica Roew – Health Program Manager II, Nevada Aging and Disability Services Division, Nevada Early Intervention Services

Blanca Ayala – Clinic Operations Coordinator, Division of Public and Behavioral Health (DPBH), Women, Infants, and Children (WIC)

Maria Teresa Johnson, RN – Nursing Supervisory/Manager, Southern Nevada Health District

Colette Moore, RN – Retired University Medical Center (UMC) Director

Kelly Maxwell – Executive Director, Baby’s Bounty

BOARD MEMBERS NOT PRESENT

Philip Vander Klay – National Diaper Bank Network

Kendall Lyons – Director of Health Policy, Children’s Advocacy Alliance (CAA)

Ann McIntyre – Chief Executive Officer, Partnerships for America

Lisa Boneck – Home Visiting Program Manager, The Children’s Cabinet

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH) STAFF PRESENT

Vickie Ives, MA – Deputy Bureau Chief, Bureau of Child, Family, and Community Wellness (CFCW), DPBH

Tami Conn, MPH – Section Manager, Maternal, Child, and Adolescent Health (MCAH) Section, CFCW, DPBH

Tierra Sears – Admin Assistant I, MCAH, CFCW, DPBH

Elli Komito, MPH – Program Manager, Nevada Home Visiting, MCAH, CFCW, DPBH

OTHERS PRESENT

Lacey Gero – Policy and Coalition Coordinator, National Diaper Bank Network

1. Call to Order – Roll Call and Introductions – Kelly Maxwell, Committee facilitator pending appointment of a new Chair

Kelly Maxwell called the December 15th, 2022, meeting to order at 9:11 A.M. Roll call was taken, and it was determined a quorum of the Diaper Resource Committee (DRC) was present. Tierra Sears informed all attendees that the meeting would be recorded.

2. FOR POSSIBLE ACTION: Approval of draft minutes from the October 6, 2022, meeting – Kelly Maxwell, Committee facilitator pending appointment of a new Chair.

Jessica Roew motioned to approve the draft minutes from October 6th, 2022. Colette Moore seconded the motion, which passed unanimously.

PUBLIC COMMENT

No Public Comment

3. Informational: Update on Request for Applications (RFA) for diapering funds from Division of Welfare and Supportive Services (DWSS) through Temporary Assistance for Needy Families (TANF) – Elli Komito, MPH, Program Manager, Nevada Home Visiting, Division of Public and Behavioral Health

Elli Komito stated there is opportunity for funding for diapers or diapering supplies through Temporary Assistance for Needy Families (TANF). Requests for applications are currently being reviewed and a decision will be announced by the end of December from the review committee.

PUBLIC COMMENT

No Public Comment

4. For Possible Action: Discussion and possible recommendations on Diapering Resources Committee funding opportunity activities – Kelly Maxwell, Committee facilitator pending appointment of a new Chair

Ms. Maxwell reported that Baby's Bounty has received a City of North Las Vegas grant of \$300,000 to span 2 years to continue operation of the North Las Vegas diaper bank. Baby's Bounty received a private foundation grant, which will allow them to launch their Henderson Diaper Bank in Old Henderson in January 2023. Their mobile diaper bank is in current operation and will provide for those facing transportation barriers. Baby's Bounty also received a \$500,000 grant from Silver Summit Health Plan to launch an expansion to Washoe County. Baby's Bounty is also working on a diaper scholarship project with the current and outgoing Lieutenant Governor involving University of Nevada, Las Vegas, Nevada State College, College of Southern Nevada, Truckee Meadows and University of Nevada, Reno. The program would alleviate barriers to higher education by providing qualified students with a year supply of diapers.

Mx. Komito clarified that this agenda item pertained to possible DRC recommendations for funding and that the Baby's Bounty updates were further down on the agenda.

Ms. Maxwell asked if there were any recommendations for funding activities.

No recommendations were put forth.

Ms. Maxwell recommended that each committee member come to the next meeting with at least one idea for diaper resource funding. Ms. Maxwell offered connection to grant writing resources on behalf of the committee. Ms. Maxwell mentioned that many require direct funding to a project. Ms. Maxwell suggested that the grant we apply for needs to allow for pass through funds.

Ms. Moore asked for clarification as to whether Ms. Maxwell meant opportunities for funds or potential funding recipients.

Ms. Maxwell clarified intent to research opportunities for funding.

PUBLIC COMMENT

Public Comment:

Tami Conn added that Nevada Revised Statute (NRS) allows for monetary or diaper donations to be received and distributed by the DRC. [NRS 422a.675 Diapering Resources Account; Creation; administration; use of money; gifts, donations, bequests, and grants; report to Legislature]

Ms. Maxwell noted that several links on the website seemed to be inoperative, and mentioned that if those links were repaired, the DRC could accept monetary donations through the landing page.

Ms. Conn stated that state support staff will go through the website and ensure all links are active. Ms. Conn added that if any committee members would like to add materials to the website, to please reach out.

Ms. Moore asked to be given the website link.

Ms. Conn posted the DRC website link in the chat and email the link to all members.

5. Informational: Update on the Diapering Resources Committee Report to the Legislative Counsel Bureau (LCB) – Elli Komito, MPH, Program Manager, Nevada Home Visiting, Division of Public and Behavioral Health

Mx. Komito stated the DRC report to LCB was submitted. Mx. Komito added that there had been no spending to report on over the past fiscal year.

Ms. Maxwell asked for if the DRC can receive governmental funding in lieu of grant writing.

Ms. Conn clarified that there is no funding currently in place, and that the DRC would have to apply for any governmental funding opportunities.

Ms. Maxwell asked for follow-up on process for governmental grant applications.

Ms. Conn agreed to follow up after the meeting.

Ms. Maxwell expressed concern over potential restrictions of federal funds which would require direct supply distribution by the DRC. Ms. Maxwell added that a state fiscal note attached to the DRC would increase the DRC's ability to effectively distribute funds.

Vickie Ives suggested that the committee examine legislative statutes for reporting as a means of expressing the committee's fiscal needs. Ms. Ives added that these discussions would have to be included as an agenda item on future meetings. Ms. Ives asked Ms. Conn to share the NRS link in the chat. Ms. Ives added that framing the need as pass-through funding might be helpful.

PUBLIC COMMENT

No Public Comment

6. For Possible Action: Update and discussion for possible recommendations on applications for new DRC Chair – Elli Komito, MPH, Program Manager, Nevada Home Visiting, Division of Public and Behavioral Health

Mx. Komito reiterated that Kim Amato has resigned as committee chair, thanked Ms. Maxwell for filling in and added that confirmation of a new chair is currently in process.

PUBLIC COMMENT

No Public Comment

Mx. Komito noted that an agenda item had been skipped, and suggested circling back.

7. For Possible Action: Make recommendations for future agenda items – Kelly Maxwell, Committee facilitator pending appointment of a new Chair

Ms. Maxwell stated there is a need to monetize the activities of the DRC to effectively deliver diapering supply services to the community and reiterated earlier suggestion that each committee member research at least one funding opportunity for the March meeting. Ms. Maxwell added that in her experience, it is most effective to have a specific project in mind when requesting funding. Ms. Maxwell stated that she would be happy to collaborate on an idea if the group wanted to do that as well. Ms. Maxwell suggested that if anyone has ideas about populations that are not being served, that would be a great place to start.

Ms. Maxwell asked if anyone had other suggestions for future agenda items.

PUBLIC COMMENT

Ms. Conn mentioned the organization, Nevada Grant Lab (NGL) and suggested including a presentation by them at a future meeting.

Ms. Maxwell noted that she has a contact with NGL and offered to connect with Mx. Komito on including that contact in a future meeting.

Ms. Ives mentioned the opportunity for match funds including a \$1 million per state fiscal year opportunity through the state. Ms. Ives added that the NGL may be interested in speaking on that opportunity as well.

8. For Possible Action: Approval of the next meeting date of March 9, 2023, or March 16, 2023 – Kelly Maxwell, Committee facilitator pending appointment of a new Chair

Proposed new meeting dates:

- **June 15, 2023**
- **September 14, 2023**
- **December 14, 2023**

Ms. Maxwell stated that either date would work for her, and asked Elli Komito if a vote needed to be taken.

Mx. Komito confirmed that a vote was required.

Ms. Maxwell motioned to approve March 9th, 2023. Ms. Ayala seconded the motion, which passed unanimously.

Ms. Moore asked if the meeting would be held at the same time.

Mx. Komito answered that typically a doodle poll would be sent out to determine the exact time.

Ms. Maxwell noted Lacey Gero's attendance and inquired about protocol for appointing new committee members.

Mx. Komito stated that prospective committee members need to submit a resume and letter of intent which will then be reviewed by the Director's Office.

Ms. Conn confirmed that the Director of Health and Human Services would confirm new members.

Mx. Komito reminded Kelly Maxwell to call for a vote on the subsequent three dates.

Ms. Maxwell called for a vote.

Committee unanimously agreed upon all proposed dates for March, June, September, and December.

PUBLIC COMMENT

No Public Comment

9. **Public Comment – no action may be taken on a matter raised under this item unless the matter is included on an agenda as an item upon which action may be taken**

No public comment

Meeting adjourned at 9:47 A.M.

DRAFT