



**NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF FOOD SECURITY**

*Funds for a Healthy Nevada: Wellness/Hunger Services
Notice of Funding Opportunity
Frequently Asked Questions*

Will funding most likely be awarded to projects associated with larger institutions?

All applications meeting minimum NOFO requirements will be reviewed and considered.

Is the funding range (\$50,000-\$150,000) per year?

The funding range was removed from the NOFO on 1.12.21. The updated NOFO can be found [here](#). There is no funding range limit.

If multiple departments/programs within an organization are interested in applying for the grant, is one Letter of Intent (LOI)/application preferred, or per application?

One LOI is required per application. It is preferred that organizations include all proposed activities/initiatives within one application.

Would a program serving only seniors be eligible, even though it does not serve Nevadans of all ages?

Proposed activities must serve Nevadans of all ages. Organizations serving specific age-groups are encouraged to collaborate (i.e. subaward/Memorandum of Understanding) with other food security partners to diversify reach.

Is food distribution a required element of this NOFO?

Yes, food distribution is a requirement of this funding. Fifty percent of the budget must be allocated towards food procurement.

If food distribution is required, will distribution of a double up food bucks type nutrition incentive be acceptable? For example, 50% of funding requested is to cover the cost of doubling SNAP benefits to purchase healthy foods or seeds/plants that grow foods (this is a SNAP eligible expense).

No, nutrition incentives will not be covered by this funding. Food must be procured by the subrecipient.

Licenses and Certifications: could you provide us with clarification from pg. 4, "The applicant, employees, and agents must comply with all Federal, State and local statutes, regulations, codes, ordinances, certifications, and/or licensures applicable for defined mental health direct services for children/youth and/or adults". Could you provide an example of something that would be applicable to an organization like ours, that does not provide mental health direct services.

Please ignore this section of the NOFO. It is not applicable and will be removed.

Could you confirm that on pg. 5, the Abstract, that "Personal identifying information should be excluded from the abstract" means a person, and not an organization name, as we would like to

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include our organization's name in the Abstract.

Yes, exclusion of personal identifying information is referring to individuals, not the organization.

Regarding "Current Funding" on budget template: We are reading this as potentially asking for a "voluntary match" with our proposal. If this is the case, to what degree are these matching dollars required to be tracked and reported? Or is this just a place to indicate related funding to build a better proposal knowing we are already working on similar projects?

There is no requirement for voluntary match. This information allows us to understand all the funding sources of the proposed initiatives. If the applicant does not receive/have any existing funding for the proposed services check the "No" box on the budget template. The budget summary shows where the remaining percentage of salary or other costs (if they are on percentage) are being funded.

Can existing agreements with partners qualify as a Memorandum of Understanding (MOU)?

Yes, if the existing agreement includes specifics/agreements related to the interventions the applicant is proposing.

We are wanting to offer stipends in our proposal. In this budget worksheet, it has Stipends in the "other" category, but in our SNAP-Ed grant, we put them in Contracts. Which would you prefer?

Please include any stipends in the contractual category.

Would Americorps service members be Personnel or Contractors?

Americorps service members should be placed under contractual.

Could we submit letters of support for the partnerships we are proposing rather than MOUs? MOUs are legally binding and require contractual review and so require a longer timeframe than we have. Also, some of our partners can only draw those up for existing programs, not proposed ones.

Yes, LOS are appropriate, as long as the LOS includes specifics/agreements related to the interventions the applicant is proposing.

In the notice of funding opportunity it references an application document. We did not receive an application. Can you provide some direction to us for the application or should we just type it all in word?

The application template the NOFO is referring to can be found in Appendix B at the end of the NOFO.

Does the MOU between partner agencies have to be specific to this grant? We are currently under an MOU with our partner agency to deliver hunger prevention services, but it doesn't call out this grant specifically. Can we use this standing MOU for the purposes of this grant?

Yes, as long as the existing agreement includes specifics/agreements related to the interventions the applicant is proposing.

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We will be the lead organization on this grant. Does our partner agency for the grant have to be written in as a fiscal partner or can they just be a programmatic partner?

If the partner is receiving any funds, they need to be represented in the contractual portion of the budget, with justification. If they are not receiving any funds, they can be indicated as a participating partner in the narrative but do not need to be represented in the budget.

Can the procurement of food exceed 50% of the requested amount (the case management is less than 40%)? Or does it have to be exactly 50%?

Please adhere to the budget requirement within the NOFO. If awarded, budget may be approved/warranted.