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DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Division of Public and Behavioral Health
Helping people. It's who we are and what we do.



Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

BUREAU OF BEHAVIORAL HEALTH WELLNESS AND PREVENTION

State Fiscal Year 2020 Closing Schedule

Management Memorandum 20-008

DATE: June 8, 2020

TO: Subrecipients, Contractors, and State Agencies

FROM: Laurie Gleason, Management Analyst III
Bureau of Behavioral Health Wellness and Prevention

SUBJECT: State Fiscal Year 2020 Closing Schedule

The Bureau of Behavioral Health Wellness and Prevention (Bureau) is distributing this memorandum to all subrecipients, contractors and State Agencies to notify that the State is about to begin the closing of State Fiscal Year (SFY) 2020 (July 1, 2019 through June 30, 2020). The Bureau is requesting that all Requests for Reimbursements (RFRs) and invoices for periods of services through June 30, 2020, regardless of the funding source, be submitted on or before **July 15, 2020**. If your agency is unable to comply with this deadline, please email the Program Analyst and Laurie Gleason by close of business on June 30, 2020 with a request for extension of this deadline and justification.

If an extension was not approved and/or a RFR or invoice is submitted after the July 15, 2020 deadline, these reimbursement requests may be subject to being processed as a stale claim. The Nevada State stale claim process can delay payments for up to 4 to 6 months depending on the number of stale claims being processed.

Thank you in advance for your assistance and cooperation.

If you have any questions please do not hesitate to contact Laurie Gleason, Management Analyst III, at 775-276-4612, or e-mail at LaGleason@health.nv.gov.