**DATE:** August 17, 2018

**TO:** Subrecipient, Contractors, and state Agencies

**FROM:** Kyle Devine, Bureau Chief

**SUBJECT:** State Fiscal Year 2019 Subrecipient Monitoring Schedule

The Bureau of Behavioral Health Wellness and Prevention (BBHWP) is releasing the State Fiscal Year 2019 Subrecipient Monitoring Schedule. The schedule below is to inform subrecipients that they have been selected for an onsite review or a formal desk review. Attached is the tentative schedule in which the reviews will occur. The schedule is not date specific to allow the Monitoring Team the flexibility to work with the schedules of the subrecipients selected for review.

If your agency has been selected for an onsite monitor or formal desk review as indicated below, you will be contacted by the Monitoring Team approximately 30 days prior to the scheduled visits. The Monitoring Team will coordinate and confirm dates at that time. It is the BBHWP’s expectation that the reviews are completed within the same month that has been identified in the following schedule.
### 2019 Scheduled Onsite Monitors

<table>
<thead>
<tr>
<th>Month</th>
<th>Subrecipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>The Children’s Cabinet and Carson City Community Counseling Center</td>
</tr>
<tr>
<td>October</td>
<td>Vitality Unlimited and WestCare</td>
</tr>
<tr>
<td>November</td>
<td>Life Change Center and Ridge House</td>
</tr>
<tr>
<td>December</td>
<td>NAMI Nevada and Nevada Rural Hospital Partners</td>
</tr>
<tr>
<td>January</td>
<td>Partnership Carson City, Community Chest Inc., and Volunteers of America</td>
</tr>
<tr>
<td>February</td>
<td>Adelson Clinic and Step 1, Inc.</td>
</tr>
<tr>
<td>March</td>
<td>The National Judicial College and Frontier Community Coalition</td>
</tr>
<tr>
<td>April</td>
<td>Nevada Cancer Coalition and Partnership Douglas County</td>
</tr>
<tr>
<td>May</td>
<td>Yerington Paiute Tribal Council and Nevada Community Prevention Coalition</td>
</tr>
<tr>
<td>June</td>
<td>Nevada Statewide Coalition Partnership and Foundation for Recovery</td>
</tr>
</tbody>
</table>

### 2018 Scheduled Desk Reviews

<table>
<thead>
<tr>
<th>Month</th>
<th>Subrecipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>Dignity Health and Bristlecone Family Resources</td>
</tr>
<tr>
<td>April</td>
<td>Walker River Paiute Tribe Council and Western Interstate Commission on Higher Education</td>
</tr>
</tbody>
</table>

This schedule does not include the following services and reviews that BBHWP performs: technical assistance (TA) training seminars, TA site visits, monitoring follow-up site visits or ad hoc fiscal reviews, or any other requests that may be made by the Division of Public and Behavioral Health Administration.

If you have any questions please do not hesitate to contact Laurie Gleason at 775-276-4612, e-mail at lagleason@health.nv.gov.