

Joe Lombardo
Governor

Richard Whitley,
MS
Director



Cody Phinney,
MPH
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical
Officer

APPLICATION FOR A CORRECTION OF A RECORD COURT ORDERED CHANGE ONLY

Applicant's Information (Corrected Certificate will be mailed to this address.)			
Applicant's Name (First & Last)		Applicant's Telephone Number	
Applicant's Address		City	State ZIP Code
Applicant's Relationship to Person of Record	Applicant's Email Address	Reason for Correction	
Type of Certificate (Select all that apply.)			
<input type="radio"/> Birth Certificate Correction	<input type="radio"/> Death Certificate Correction	<input type="radio"/> Fetal Death Certificate Correction	
Fee Information \$45.00 per Person of Record and includes the correction and one certified copy. Please make payable to the Office of Vital Records.			
Number of Copies (In addition to the \$45 fee)		Fee for A Certified Certificate Copy	
	\$25.00	Per <u>additional</u> Birth Certificate or Fetal Death Certificate	
	\$25.00	Per <u>additional</u> Death Certificate where death occurred in the following counties: Carson, Clark, Douglas, Lyon, Mineral or Washoe	
	\$22.00	Per <u>additional</u> Death Certificate where the death occurred in a county not listed above.	
		Total Number of Certificates Ordered	
Please Note: Our office will only accept a CERTIFIED copy of a court order to process your request.			
Current Information on the Person of Record (This information is used to locate the Person on the Certificate's record)			
Person of Record's First Name		Middle Name	Last Name
Date of Birth or Date of Death		County of Birth or County of Death	State of Birth
Mother/Parent 1's First Name		Mother/Parent 1's Last Name Prior to First Marriage	Mother/Parent 1's Date of Birth
Father/Parent 2's First Name		Father/Parent 2's Last Name Prior to First Marriage	Father/Parent 2's Date of Birth
FOR OFFICE USE ONLY			
Receipt #			Date

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Amending or Correcting A Birth or Death Certificate

Per Nevada Administrative Code 440.023 & 440.030

Where do I send the certified copy of the name change, copy of identification and the fee?

Office of Vital Records and Statistics
Attn: Corrections
4150 Technology Way, Suite 104
Carson City, Nevada 89706

Who do I make the fee payable to?

Office of Vital Records and Statistics

How long does this process take?

Please allow up to 4 weeks to process your request. For any questions, please contact us at **(775) 684-4242** or email us at **ovrpac@health.nv.gov**. Please provide the name of the applicant, the person of record, and applicant's phone number.