



Official Use Only – Security-Related Information
Radioactive Materials (RAM)
Materials Control & Security Checklist



Licensee _____ Lic. # _____

- ☐ **Submit 1 copy only.** Number all pages sequentially that are submitted for review
 - ☐ Properly mark all appropriate information “Official Use Only – Security-Related Information”
 - ☐ If there is proprietary information, please mark these pages to prevent public release
- ☐ **Review the 10 CFR 37 and NUREG 2155** as guidance to complete this checklist
 - ☐ Submit all Policy and Procedures to the Nevada Radiation Control Program
<http://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr2155/>
- ☐ **Personnel Access Authorization: 10 CFR 37 Subpart B**
 - ☐ Submit the name and title of the Reviewing Official (RO)
 - ☐ Develop, implement, maintain **AND SUBMIT** an Access Authorization Program per 10 CFR 37.23
 - ☐ Commit to reviewing this program every 12 months, and maintaining these records for three years
 - ☐ Commit to maintain a list of approved individuals with unescorted access &/or access to Safeguards Information per 10 CFR 37.23
 - ☐ Commit to maintaining these unescorted access lists for three years after being superseded or replaced
- ☐ **Physical Protection Requirements during use: Subpart C**
 - ☐ Develop, implement, maintain **AND SUBMIT** a security program per 10 CFR 37.41
 - ☐ Commit to reviewing the following every 12 months 10 CFR 37.55
 - ☐ Current security plan
 - ☐ Initial & refresher training on the security program, and
 - ☐ Implementation procedures
 - ☐ Commit to developing and maintaining written procedures that document how the security plan will be met
 - ☐ Commit to performing initial and refresher security training every 12 months
 - ☐ Commit to maintaining the following for three years after being superseded or replaced
 - ☐ Current & previous security plan
 - ☐ Initial & refresher training on the security program, and
 - ☐ Implementation procedures
 - ☐ Commit to LLEA coordination, updating every 12 months & maintain for 3 years per 10 CFR 37.45
 - ☐ Commit to developing, implementing & maintaining security zones per 10 CFR 37.47
 - ☐ Commit to monitoring and detecting all entries into the security zones per 10 CFR 37.49
 - ☐ Commit to a maintenance and testing program per 10 CFR 37.51
 - ☐ Commit to requirements for mobile devices per 10 CFR 37.53 (if applicable)
 - ☐ Commit to Event Reporting per 10 CFR 37.57
- ☐ **Physical Protection in Transit: Subpart D**
 - ☐ Commit to using the NRC License Verification System (LVS) or contacting the licensing agency prior to shipping Category 1 or 2 quantities to any other licensee per 10 CFR 37.71 to 37.79
 - ☐ Commit to maintaining the verifications for three years
 - ☐ Commit to implementing the Reporting of Events to LLEA, RCP, and the NRC per 10 CFR 37.81

CERTIFICATION

The Applicant understands that all commitments that are marked above are binding and considered part of the license application; if not applicable, DO NOT mark. All applicable items that require submission must accompany the application, license fee and this checklist.

CERTIFYING OFFICER —PRINTED NAME

TITLE

SIGNATURE

DATE