

APPLICATION DOCUMENTS REQUIRED FOR  
**OUTPATIENT FACILITIES (OPF)**  
 INITIAL/CHOW APPLICATION

Date Received	DOCUMENT	REFERENCE
	<b>APPLICATION FORM</b> (must be NOTORIZED ORIGINAL)	R179-09A sec. 9
	<b>FEE OF \$ 3,570.00</b>	R179-09A sec. 9
	<b>EVIDENCE OF ZONING APPROVAL (BUSINESS LICENSE, CONDITIONAL USE VERIFICATION FORM OR SPECIAL USE PERMIT) FROM THE LOCAL CITY OR COUNTY JURISDICTION</b>	R179-09A sec. 9
	<b>LEASE AGREEMENT</b> (if applicable)	R179-09A sec. 9
	<b>PARTNERSHIP AGREEMENT</b> (if applicable)	R179-09A sec. 9
	<b>ARTICLES OF INCORPORATION</b> (for corporations only) <b>ARTICLES OF ORGANIZATION</b> (for LLC's only)	R179-09A sec. 9
	<b>GOVERNING BODY BYLAWS</b> (for corporations only) <b>OPERATING AGREEMENT</b> (for LLC's only)	R179-09A sec. 9
	<b>3 YEAR BUSINESS HISTORY</b> (if less than 3 year history, then resume(s) and 3 letters of reference for the applicant(s) including corporate officers)	R179-09A sec. 9
	* <b>CERTIFICATE OF COMPLIANCE FROM STATE FIRE MARSHALL</b> (DPBH will send a facility/agency inspection request to the State Fire Marshall (SFM) after the application and fee are submitted. After the SFM office completes their inspection, they will notify DPBH of the facility/agency's compliance)	R179-09A sec. 10
	<b>MEDICAL LABS ATTESTATION</b>	NRS 652.080
	<b>FLOOR PLAN WITH DIMENSIONS</b>	R179-09A sec. 9
	<b>BILL OF SALE</b> (for CHOW only)	R179-09A sec. 9
	<b>8 X 11 PHOTOGRAPH OF THE FACILITY/AGENCY OR ESTIMATED DATE OF CONSTRUCTION COMPLETION</b>	

**When submitting your application packets you MUST turn in all of the required documents on this checklist with your application packet or your application will be considered incomplete and returned to you.**