

NEVADA STATE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
CHILD CARE REGULATION REVIEW

WORKGROUP 4

Staffing Requirements-Number of Children- NAC432A.520-NAC432A.546AGENDA

**DRAFT MINUTES**

Thursday December 10, 2015

Time: 1:00-3:00

**MEETING LOCATIONS**

Videoconference Locations:

Las Vegas Location  
4220 S Maryland Pkwy Building D Suite 810  
Large conference room

Carson City Location  
727 Fairview Dr. Suite E

**Workgroup Members Present**

Carrie Paldi-Creative Kids  
Laurie Ciardullo-Roots and Wings Daycare  
David Walton-Challenger School Foundation  
Kelly MacFarland-Solaegui-Challenger School Foundation  
Bev Anderson-Sunflower Learning  
Wendy Van Worth-Sierra Vista Children's Academy  
Christina Lindsay-Sunflower Learning  
Michael Thompson-Kids R Kids (via phone)  
Sue Joyner-Dayton Valley Learning Center (via phone)

**Workgroup Members Not Present**

Jan Rhodes-Miss Jan's Family Child Care  
Kathy Okazaki-Merryhill (via phone)

**Child Care Licensing Staff Present**

Sylvia Cisneros  
Lisa Roberts  
(missing 1)

**Other Attendees**

Roberta McCullough-Carousel Kids at the Continuum  
Ethel Chambers (Via phone)  
Tiffany Olives-OELD  
Ron Baracat-OELD  
Joetta Forestry-NV Registry  
Tammy Hutchinson  
Christina Lindsey

Diane Ross-Continuum Carousel

**Opening remarks, Introductions, and Roll Call- Carrie Paldi, Chair**

Quorum was established with 8 members. Meeting called to order.

Carrie: This will be our last official workgroup forum. Voted on Tuesday's council to disband the workgroups in the current format. The workgroups will move to a format under the CCL Advisory Council and the CCL Council added 4 meetings at the beginning of the year their regular meeting schedule. The meeting dates are as follows:

*1/12/16 @ 1:30*

*2/9/16 @1:30*

*3/8/16 @ 1:30(regulation review)*

*4/12/16 @1:30*

*5/10/16 @ 1:30*

*6/14/16 @ 1:30*

Sue Joyner called in.

**Removal/Appointment of Workgroup members**

N/A

**Approval of minutes from previous meeting- Carrie Paldi, Chair**

Spoke to Sue via email, could not open attachment so Carrie will send as PDF.

Carrie provided Kelly with a spelling corrections and updated list from CCL. No other corrections or additions were needed. Bev Anderson made motion to approve minutes and Laurie Ciardullo made second. No public comment.

Sue asked for an abstention

**Discuss regulations and make recommendation regarding changing/not changing regulations**

Carrie: Given that workgroup process is now going to change, I had conversations with half of our workgroup who wanted to continue discussion with ratios and group sizes because they thought they were close to coming to. Our current goal for the day is to hammer out our recommendations to present. I have been keeping notes in template so in a few weeks I will put that together in summary format and send it out to the group members.

At the last meeting we asked to come with recommendations. I shared previous regulation review work. I would like to open floor to group members to discuss.

**Walton:** How are group sizes defined? Obviously there is a need for group size for because of the Federal grant that may apply to some centers. What is a group? In 2008/2009 we talked about physical

barriers. There have been rooms designed with sizes in mind that some schools built so I wanted to make sure we were clear.

**Discuss regulations and make recommendation regarding changing/not changing regulations**

**Carrie:** In previous working it was talked about ratio of caregiver to children with specific number of teachers assigned. We will need to add that clearly in regulations. Previous years we discussed allotment for more than one group in a classroom provided there was enough space or square footage. Defined areas of classroom could be furniture. That was the logic used last time. Moving forward we should talk about definition. Last time we tackled it by saying more than one group in class based upon square footage. With that in mind and caveat that a clear definition will be created, I think we can make our recommendations for ratios and group size with that proviso.

**Walton:** That is a critical component

**Carrie:** I think we should first try to tackle recommend ratios. We discussed age a lot last time so I don't want to spend too much time now. I want to start with looking at compromise brought out before.

The Workgroup members proposed and voted on the following:

**Ratio and Group Size Recommendation Chart:  
Recommendation to replace NAC submitted by Licensing Regulation Review Workgroup 4, Staffing Requirements**

Age	Ratio of Care Givers to Children	Maximum Group Size	Number of Groups per Classroom
Birth to less than 1 year	1:4	8	Classrooms may have multiple groups based on classroom square footage.
1 year to less than 1 ½ years	1:6	12	
1 ½ years to less than 2 Years	1:8	16	
2 years to less than 3 years	1:10	20	
3 years to less than 4 years	1:14	28	
4 years of age and older, but not old enough to attend kindergarten	1:16	32	
Old enough to attend kindergarten through 12 years	1:20	40	
13 years through 18 years	1:20	40	

**Mixed Age Ratio for children 2 ½ through 5 years :** Ratios of caregivers to children in mixed-age groups will be determined by the majority age of children in the classroom.

**Mixed Age Ratio for Infants through 2 ½ years:** - Recommendation to keep section 2 from current NAC 432A.522 "If the room (strike nursery) contains children from more than one of these age groups, the required number of staff members is determined by computing the average ages of all children attending in the room (strike nursery) and using the average age to determine the applicable ratio of caregivers to children."

**Recommended that a Group Size Definition be added which includes the allowance for multiple groups based on classroom square footage.**

**Carrie:** Leaders think about important issues to you, bring those thoughts to meetings. What needs to be better, what is too stringent and what isn't feasible.

This is it with the proviso-Classrooms may have more than one group in a class based on square footage.

No discussion, motion made by Kelly Solaegui.

**Carrie:** Thank you, everybody. I am sorry Congratulations David to election on CCL Advisory Council. Please direct questions towards us. I feel we had a fabulous workgroup and everybody was committed. I am sorry we won't be together but I encourage you to continue.

Meeting adjourned

**No public comment.**

\*Public comments were taken throughout the meeting and included in each specific area\*