

NEVADA STATE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
CHILD CARE ADVISORY COMMITTEE MEETING

MINUTES

Date: August 12, 2014

Time: 1:30pm

MEETING LOCATIONS

Division of Public and Behavioral Health  
727 Fairview Drive, Suite E  
Carson City, Nevada 89701

Division of Child and Family Services  
6171 West Charleston Blvd. Bldg. 8, Conf. Rm A  
Las Vegas, NV 89146

Division Child and Family Services  
101 Ruby Vista, Suite 101  
Elko, Nevada 89801

Teleconference:  
Dial-In Toll Free Number:  
1-888-808-6929  
Access Code: 7548578

Committee Members Present

Diane Nicolet, Co- Chair, E.L. Cord (Carson City)  
Carrie Paldi, Co-Chair, Creative Kids Learning Center (Las Vegas)  
Andrea Davis, Kids Kottage (Carson City)  
Sara Kruetz, Noah's Ark (Via Phone)  
Sue Joyner, Dayton Valley Learning Center (Carson City)  
Rachel Perez, Kids Quest (Via phone)  
Austin Olson, ATC (Via phone)  
Christine Stern, YMCA (Las Vegas)

Child Care Licensing Staff Present

Chad Westom, Bureau Chief  
Latisha Brown, Child Care Program Manager (Via Phone)  
Terri Buster, Supervisor (Las Vegas)  
Anna Lisa Acosta, Supervisor (Carson City)  
Lisa Roberts, Child Care Surveyor (Carson City)  
Tammy Hutchinson, Child Care Surveyor (Carson City)  
Tiffany Kaplan, Child Care Surveyor (Carson City)  
Rachel Netz, Child Care Surveyor (Elko)

### Members Not Present

Tiffany Alston, Sunrise Children's Foundation, Las Vegas  
Stephanie Moye, Caring 4 Cubs, Elko

### Others Present

Sherry Waugh, Child and Family Research Center (Carson City)  
Denise Tanata-Ashby, Children's Advocacy Alliance (Las Vegas)  
Jessica Lamb, Division of Public and Behavioral Health (via Phone)

#### **1. Opening remarks and introductions**

The meeting began at 1:47pm due to audio difficulties.

#### **2. Public Comments**

No public comments were made.

#### **3. Discussion, recommendation and appointment of person to take minutes**

The discussion started with the schedule of future meetings. We are scheduled for September 11<sup>th</sup> and all rooms have been secured. Carrie spoke about hoping to start quarterly meetings in January. Diane recommended that the committee comes up with dates available for the months of December, March, and June. Diane then spoke about scheduling 2015 so the public is aware of when we are meeting. The decision was made that the committee will meet quarterly, every second Tuesday from December 2014-December 2015.

Sue Joyner said the third Tuesday would work better for her; she would not be able to attend all of the meetings if they were the second Tuesday.

Anna Lisa recommended we keep it open to the second or third Tuesday depending on availability.

The committee members took a vote everyone was in favor and Sue Joyner was opposed. The first motion was then carried.

Dates set are as follows:

September 11, 2014

December 9, 2014

March 10, 2015

June 9, 2015

September 8, 2015

December 8, 2015

**Motion:** Sara Kreutz made a motion to hold meetings quarterly on the second Tuesday of the month through 2015.

**Second:** Carrie Paldi

**Motion Passed:** 6 yeas and one opposed.

4. **Motion:** Sue Joyner made a motion to approve the minutes from the June 24, 2014 meeting as written.

**Second:** Andrea Davis

**Motion Passed:** Unanimous

5. **Discussion and approval of scheduling future meetings and agenda items**

Diane Nicolet recommended that, discussion, recommendation and appointment of the person to take minutes should be taken off of future agendas. Since the meetings are now scheduled quarterly, Child Care Licensing will be able to complete the minutes.

It was determined that the following items should be added to the next agenda:

- Recommendations for health/nutrition regulations
- Approval of family/group care provider for Southern Nevada
- Standing Agenda items
- Update from Latish Brown including fee structure, background checks
- Previously requested standing agenda items

Diane Nicolet questioned the time frame for adding agenda items. Chad Westom responded that once the agenda is posted nothing could be added or changed. It was decided that any agenda items need to be submitted one month prior to the next scheduled meeting.

**Motion:** Carrie Paldi made a motion to require new agenda items be submitted at least one month prior to the scheduled meeting

**Second:** Austin Olson

**Motion Passed:** Unanimous

6. **Update from childcare licensing including Board of Health updates**

Latisha Brown briefed the committee that they were still working on the application fees and that nothing has been set officially. Internal policies are being developed regarding the fines so that they are administered equitably. Fines are now a part of the regulations, if the regulations are not followed, fines are a part of the process, but Child Care Licensing wants to avoid that. Failure to follow the regulations could also lead to fines, revocation and suspension.

She also talked about the new requirements required from AB 109 which passed in the last legislative session. It involved new Director's qualifications which increased the minimum number of credits required and added business credits or experience and the increased number of training hours required each year.

Diane Nicolet asked Latisha Brown how the Director's qualifications are connected to the Nevada Registry. Latisha Brown said that all providers must apply to the Nevada Registry and they also approve all trainings for providers in the State of Nevada.

Carrie Paldi requested an update regarding volunteers. The volunteer's policy has been redefined. Volunteers have to be TB tested and have a background check regardless of the number of hours they will be volunteering in a facility. Latisha Brown also clarified that if contractors, such as yoga, gymnastics, dance, music teachers were hired by the facility, they would need to be fingerprinted. Parents of children enrolled in the facility are the only volunteers that do not need to be fingerprinted. It was also discussed that Nevada Early Intervention Services cannot be around any other children; they can only work with the contracted child.

#### **7. Update from advisory members**

Carrie Paldi reached out to providers to tell them about the committee. She sent an email out regarding the committee to potential home care providers in Southern that may be interested in becoming members. She also sent applications in this process with a deadline of August 20, 2014 to apply.

#### **8. Presentation of revised nutrition/physical activity regulations changes and questions and answer period**

Denise Tanata Ashby provided a timeline of the project and explained how this workgroup was put together. The group started out looking at the national standards and where Nevada ranks. They did presentations around Nevada to seek input. They also sent out surveys which they received 140 back. Their belief is if what they proposed is approved, then Nevada will rank close to number one. Denise then read over changes they have made to the previous document. The question was asked if accommodation facilities should be exempt from some of the proposed regulations. Some provide food and some do not; there is not consistent enrollment so they do not know how many children they will have day to day. Some children come one time a week and others come one time a month. Denise explained they are trying to make changes for children who are in childcare facilities. Denise said she would not have any opposition to discussing how accommodation facilities work into the proposed changes.

Diane Nicolet and Carrie Paldi have both reached out to colleagues and heard of their concerns regarding the proposed regulations.

Chad Westom stated that the Surveyors had already given input and it was the industries opportunity to state what will work and what will not.

Denise Tanata Ashby stated that the three points of controversy are:

1. Serving fresh fruits and vegetables
2. Limiting salt
3. Requiring members of the staff to eat meals in accordance with the CACCP food program.

Latisha Brown stated that it would be hard to regulate the items that say "should", "may" or "when available". Surveyors need decisive language, something to say you can or can't do.

It was decided due to the time constraints, the committee should email or call Denise with concerns and questions by August 26, 2014 Denise would come back and answer questions and provide clarification to questions receives.

**9. Discussion, recommendation and approval of action regarding proposed nutrition/physical activity regulation**

This item was tabled and it was requested that it be scheduled for early in the agenda for the next meeting.

**10. Discussion, recommendation, and approval of Policies and Procedures/By laws/Amendments**

This topic was tabled due to time constraints.

**11. Public comment**

Carrie Paldi asked Denise the timeline for submitting the proposed changes and Denise Tanata Ashby replied that she would like them to be submitted to the Board of Health before the end of the year. It will go through the normal process including business impact statements, work groups, etc.

Denise Tanata Ashby was asked if the document could be shared with other providers. She said it could, but she would first label it as “draft” before it is shared with others. She said she would have that by tomorrow.

Sherry Waugh stated that much of what is in the proposed regulations is best practices and she asked if it would be best built into QRIS instead of licensing. Denise Tanata Ashby stated that QRIS wants to see what goes into the regulation; what isn't passed will go into QRIS requirements.

**12. Adjournment**

**Motion:** Carrie Paldi made a motion to adjourn

**Second:** Sue Joyner

The meeting was adjourned at 4:27pm.