



Interim Healthcare Facility Preparedness Checklist for 2019 Novel Coronavirus (2019-nCoV)

All U.S. healthcare facilities need to be prepared for new and emerging infectious disease threats such as Novel Respiratory Syndrome Coronavirus (2019-nCoV). All hospitals should be equipped and ready to care for a limited number of infected patients as part of routine operations and to potentially care for a larger number of patients in the context of escalating transmission. Facilities should outline plans for administrative, environmental, and communication measures and define the individual work practices that will be required to detect the introduction of 2019-nCoV or other emerging infectious diseases, prevent spread, and manage the impact on patients, the facility, and staff.

The following checklist highlights some key areas for healthcare facilities to review in preparation for 2019-nCoV. The checklist format is not intended to set forth mandatory requirements or establish national standards.

- Monitor the situation at [CDC's 2019-nCoV](#) website and with your local and state public health agencies¹.
- Ensure facility infection control policies are consistent with the Centers for Disease Control and Prevention's 2019-nCoV guidance: <https://www.cdc.gov/coronavirus/2019-nCoV/infection-control.html>.
- Review procedures for rapidly implementing appropriate isolation and infection practices for potential 2019-nCoV;
For example:
 - Provide patient with surgical mask and room immediately in a private room with a closed door if airborne isolation room is unavailable.
- Review hand hygiene policies and supplies (e.g., accessible alcohol-based hand rub).
- Review supplies of appropriate personal protective equipment (PPE):
 - NIOSH-approved respirator such as an N-95 respirator or Positive Air Purifying Respirator (PAPR)
 - Eye protection: face shield or goggles
 - Gowns
 - Gloves
- Ensure that health care personnel (HCP) who will provide patient care have been medically cleared, fit-tested, and trained for respirator use.

- Ensure that negative-pressure airborne infection isolation rooms are functioning correctly and are appropriately monitored for airflow and exhaust handling.
- Review policies and procedures for screening and work restrictions for exposed or ill Healthcare Personnel (HCP) including ensuring that HCP have ready access, including via telephone, to medical consultation.
- Review procedures for laboratory submission of specimens for 2019-nCoV testing by contacting your local health jurisdiction¹.
- Provide education and training to HCP regarding 2019-nCoV diagnosis, how to obtain specimen testing, appropriate PPE use, and triage procedures.
- Review plans for implementation of surge capacity procedures and crisis standards of care.
- Develop plans for visitor restriction if 2019-nCoV is circulating in the community.
- Ensure that specific persons have been designated within the facility who are responsible for communication with public health officials and dissemination of information to other HCP at the facility.
- Assure ability to implement triage activities based on public health guidance including at the facility and using remote (e.g., phone, internet-based) methods where appropriate to minimize demand on the health care system.
- Ensure that cleaning and disinfection procedures are followed consistently and correctly;

These include:

- Availability of EPA-registered disinfectant appropriate for MERS-CoV or coronavirus in healthcare settings, including in those patient-care areas in which aerosol-generating procedures are performed.
- Management of laundry, food service utensils, and medical waste should also be performed in accordance with routine procedures and category B waste handling.

¹ Public health departments in Nevada:

- Nevada Division of Public & Behavioral Health: (775) 684-5911 (M-F 8:00 AM to 5:00 PM), (775) 400-0333 (after hours).
- In Clark County, contact the Southern Nevada Health District: (702) 759-1300 (24 hours).
- In Washoe County, contact Washoe County Health District: (775) 328-2447 (24 hours).
- In Carson City and Douglas, Lyon, and Storey Counties, contact Carson City Health and Human Services: (775) 887-2190 (24 hours).