ADVISORY COMMITTEE ON THE STATE PROGRAM FOR ORAL HEALTH MEETING

Meeting Minutes Draft

June 1, 2018
1:00 PM to Adjournment

Attend/Video Conference/Teleconference Availability

Division of Public and Behavioral Health Bureau of Child, Family & Community Wellness 4150 Technology Way, Ste. 204 Carson City, NV 89706 (775) 684-4285	Division of Public and Behavioral Health Oral Health Program 3811 W. Charleston Blvd., Suite 205 Las Vegas, NV 89102 (702) 486-0068	Division of Health Care Financing and Policy 1010 Ruby Vista Dr, Ste 103 Elko, Nevada 89801 (775) 753-1191	Aging and Disability Services Division 2667 Enterprise Rd. Reno, Nevada 89512 (775) 688-1341

TELECONFERENCE:
Dial -In Toll Free Number: 1-415-655-0002.
Conference Number: 809 623 141 followed by the # symbol.

BOARD MEMBERS PRESENT:
Christina Demopoulos- via teleconference
Christine Garvey- in person
Keith Clark- via teleconference
Judith Skelton-in person
Cathie Davenport- in person
Kelly Taylor- in person
Robert Talley- in person
Brandi DuPont- in person

BOARD MEMBERS NOT PRESENT:
Christine Wood
Bryce Putnam
Chris Elaine Mariano
Julie Stage-Rosenberg
Mary Liveratti

PUBLIC PARTNERS PRESENT
Lea Cartwright, J.K. Belz & Associates- in person
Terri Chandler, Future Smiles- via teleconference
David Cappelli, University of Nevada, Las Vegas School of Dental Medicine Professor- in person

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH) STAFF
Julie Kotchevar, Administrator, DPBH
Ihsan Azzam, Chief Medical Officer, DPBH
Julia Peek, Deputy Administrator, Community Services, DPBH
Antonina Capurro, State Dental Health Officer, DPBH
Judy White, State Public Health Dental Hygienist, DPBH
Danielle Cubit, Oral Health Program Manager, DPBH
Cailey Hardy, Office Manager, DPBH
Eric Fortenbury, Management Analyst, DPBH

1. ROLL CALL

Roll was taken and a quorum of the Advisory Committee on the State Program for Oral Health (AC4OH) was determined.

2. APPROVAL OF MAY 3, 2018 MEETING MINUTES

Chair Davenport submitted a written request of changes to be made to the May 3, 2018 minutes which included changes suggested by Dr. Rosenberg. Ms. Cubit will make the appropriate changes to the minutes before they are posted.

> **CHRIS GARVEY MADE A MOTION TO APPROVE THE MAY 3, 2018 MINUTES WITH THE APPROPRIATE CHANGES MADE. DR. JUDITH SKELTON SECONDED THE MOTION, WHICH PASSED UNANIMOUSLY.**

Public Comment:

Dr. Kotchevar introduced herself and discussed proposed changes to the Oral Health Program, specifically about maintaining the State Public Health Dental Hygienist position. She announced, the Department intends to continue funding the State Public Health Dental Hygienist position as long as possible. Unplanned radiation expenses arose, which consumed much of the budget that funds the State Public Health Dental Hygienist position. Radioactive material was seized and disposed of appropriately; radiation funds were used to dispose the material.

Dr. Kotchevar explained that she is a huge proponent of oral health and discussed her experience with oral health projects. She mentioned the Division is seeking other ways to maintain funding for the Oral Health Program.

Ms. Davenport stated she appreciates Dr. Kotchevar's interests towards the program. She stated, concerns arose when they received notification of the potentiality of losing the State Public Health Dental Hygienist position.

Ms. Davenport also stated there was no mention made of budgetary conflicts during the last meeting.

Ms. Davenport asked Dr. Kotchevar how long the Division can expect to fund the position and mentioned the Centers for Disease Control and Prevention (CDC) grant.

Dr. Kotchevar stated she is hopeful the Oral Health Program will receive the CDC grant. However, if funding is not available, the Division plans to work with the AC4OH committee to strategize a plan so adjustments do not come as a surprise.

Ms. Garvey mentioned intentions of establishing a fruitful relationship to support the needs of the state department, the mission of the committee and other oral health coalitions.

Ms. Garvey also suggested relationships with oral health coalitions may help during legislative periods.

Ms. Garvey stated she appreciates Dr. Kotchevar's efforts in supporting the program.

Dr. Skelton wanted to clarify how long Ms. White will continue in her position.

Dr. Kotchevar stated the Division intends to maintain the State Public Health Dental Hygienist position as long as possible, but the budget is a major factor. It was confirmed that Ms. White will maintain her position until the CDC releases the results, around September.

Dr. Kotchevar stated, regardless of receiving the CDC grant the Division intends to meet all needs, with available funding.

Dr. Skelton inquired about Ms. Cubit's role in the Oral Health Program, regarding proposed changes.

Dr. Kotchevar mentioned the program will be repositioned under clinical services.

Dr. Skelton inquired about the potential of an administrative assistant to support the Oral Health Program.

Dr. Kotchevar stated the Division is assessing the needs of the program to determine appropriate staffing.

Ms. Davenport asked if the program could receive clarification on staff duties and stated she looks forward to establishing a collaborative relationship with the Division.

Dr. Kotchevar stated the Division is searching for ways to support the program administratively.

3. PRESENTATION ON NEVADA MEDICAID DENTAL BENEFITS

Ms. Tavcar was not able to be present.

No public comment.

4. LIBERTY DENTAL PLAN UPDATE

Dr. Gray was not able to be present .

Dr. Talley stated it seems claims are starting to get paid.

Ms. Chandler stated Future Smiles is working with Liberty Dental to establish a system of electronic funds transfer deposits. However, currently Future Smiles is still receiving paper checks.

Ms. Chandler stated she recently spoke with Dr. Gray and he mentioned Liberty Dental is looking towards changing some of their claims submission policies and are developing a risk assessment for carries management.

Dr. Skelton inquired about Dr. Capurro's role in Medicaid.

Ms. Peek stated Dr. Capurro is a consultant for a DHHS and some of her duties as a consultant requires working with Medicaid.

Ms. Garvey stated Dr. Capurro should be involved in Medicaid at a higher level.

Ms. Taylor suggested Medicaid fund portions of the Oral Health Program's contracted salaries.

Dr. Kotchevar stated Dr. Capurro has been asked to provide guidance to Medicaid on how to best structure their Medicaid Dental Program.

Dr. Kotchevar agreed that Dr. Capurro needs an administrative assistant.

Ms. Garvey expressed concerns about Dr. Capurro's role in Medicaid.

Dr. Capurro confirmed high-level dental expertise is needed to guide Medicaid-dental policies and procedures.

Ms. White stated, last November she was asked to compile information on the time she and Dr. Capurro spent on Medicaid. Ms. White stated she was informed by administration that the tasks outlined by Ms. White were administrative and not eligible for a percentage of salary reimbursement.

Dr. Kotchevar addressed concerns about a Medicaid-Administrative match and agreed to check on the information Ms. White was given.

Ms. Garvey suggested the State Public Health Hygienist position and the State Dental Health Officer position become State of Nevada employee positions.

Dr. Kotchevar agreed to investigate means of obtaining longer streams of funding for the dental-contracted positions.

Ms. Garvey asked for feedback regarding dental contracts to prepare for the legislative season.

No public comment.

5. STATE PROGRAM FOR ORAL HEALTH UPDATES

Dr. Capurro presented Eric Fortenbury with a certification of appreciation to recognize his commitment to the Oral Health Program, as he will be promoting to a new position.

Dr. Capurro stated she and Mr. Jack Zenteno will continue to complete Nevada's project as part of the State Oral Health Leadership Institute. In the future, Mr. Zenteno will be moving away from dental-related issues.

Dr. Capurro stated she has begun an investigation on how the realignment of Medicaid fees affect access to care standards; specifically surgical center Code 41899. She intends to gain a state-wide perspective on how changes have impacted Medicaid.

Dr. Capurro stated she is completing a review of the Medicaid billing guide which includes current dental terminology(CDT) and services limits with Shauna Tavcar and changes will be submitted to Medicaid; appropriate changes will be made.

Dr. Capurro discussed Medical Miles for Rural Smiles trips.

Dr. Capurro stated the trips were the result of a partnership with Southern Nevada Health District (SNHD).

Dr. Capurro stated SNHD was given a small grant, and they are now recognized as a dental public health clinic.

Dr. Capurro stated Ms. Jessica Woods was hired as SNHD's endorsed public health dental hygienist; the clinic is open every Monday and Wednesday.

Dr. Capurro stated Medical Miles for Rural Smiles trip, April 9-11th, delivered 115 preventative dental sealants, 51 fluoride varnishes, 52 dental screenings, oral cancer screenings, oral hygiene supplies, provided nutritional information and offered Medicaid enrollment packets. SNHD bus is outfitted to provide immunizations.

Dr. Capurro stated, the April Medical Miles for Rural Smiles trip also delivered 33 immunizations to 21 patients.

Dr. Capurro stated the Medical Miles for Rural Smiles trip, May 21-23rd, delivered 22 preventative dental sealants, 11 fluoride varnishes, 11 dental screenings, oral cancer screenings, oral health and nutritional information.

Dr. Capurro stated they were called in for an emergency dental intervention consultation with the Division of Child and Family Services.

Dr. Capurro stated she and the dental staff were able to use the mouth watch system during the consultation. She stated they were also able to provide case management services for the affected child.

Dr. Capurro stated she and dental staff were able to present oral hygiene education to McGill Elementary school and were able to offer students oral hygiene supplies and coloring books.

Dr. Capurro stated Medical Miles for Rural Smiles plans to offer additional services to patients during rural trips in June.

Dr. Capurro stated she was in town as part of a Special Olympics Special Smiles event which was a continuation of the partnership formed between OHP and the University of Nevada, Las Vegas, School of Dental Medicine, Special Care Clinic.

Dr. Capurro stated the results from the 2017 dental workforce survey will be available in the fall.

Ms. White stated both oral health trailers are in Las Vegas and the program intends to purchase a barcode system to track the inventory.

Ms. White stated she is working on a project to assess oral healthcare needs in long-term care facilities.

Ms. White stated in May, she and Dr. Capurro presented certificates to the College of Southern Nevada's dental hygiene students at their pinning ceremony.

Ms. White referenced the Oral Health Program's Strategic Plan meeting that was held in May.

Ms. Garvey inquired about the strategic plan meeting and how the plan aligns with the committee's recommendations.

Ms. Garvey inquired about how oral health will be integrated into the clinical services department.

Dr. Azzam discussed how oral health issues can generate systemic problems and integrating oral health into clinical services is a priority of his.

Ms. White thanked the individuals that helped retain the State Public Health Dental Hygienist position.

Dr. Capurro stated she is having a difficult time locating an optometrist for the upcoming June health fair in Tonopah.

Ms. Garvey stated she will link Dr. Capurro with Eye Care for Kids.

No public comment.

6. ORAL HEALTH SUMMIT IN PARTNERSHIP WITH DENTAQUEST

Ms. Garvey stated Ms. Wood will be providing guidance on the Oral Health Summit.

Ms. Garvey stated she would like the Oral Health Summit to have a continuing education component, which would relate to multiple professional disciplines.

Ms. Garvey stated she would also like to see a collaboration with UNLV and discuss oral health issues within the public.

No public comment.

7. NEVADA ORAL HEALTH COALITIONS– COALITION REPORTS

Ms. Davenport referenced the coalition reports attached to the meeting packet.

Ms. Davenport stated there are some challenges within the Nevada's oral health coalitions because they are represented by many of the same people.

Ms. Davenport stated many issues have been solved with the help of UNLV, Dr. Capurro, and Ms. White's involvement.

No public comment.

8. DISCUSSION AND RECOMMENDATION OF RENEWAL OF MEMBERSHIPS FOR THOSE COMMITTEE MEMBERS WITH TERMS EXPIRING JUNE 30, 2018. RECOMMENDATIONS TO BE SUBMITTED TO THE ADMINISTRATOR FOR THE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH FOR CONSIDERATION AND FINAL APPROVAL

Ms. Davenport presented certificates to AC4OH members whose terms will be expiring June 30th, 2018.

> **MS. DAVENPORT MADE A MOTION FOR DR. TALLEY TO RETAIN HIS POSITION ON THE BOARD. DR. SKELTON SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.**
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> **DR. TALLEY MADE A MOTION FOR DR. SKELTON TO RETAIN HER POSITION ON THE BOARD. MS. GARVEY SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.**

9. DISCUSSION AND RECOMMENDATION FOR NEW APPOINTEE(S) TO SERVE ON THE ADVISORY COMMITTEE ON THE STATE PROGRAM FOR ORAL HEALTH TO BE SUBMITTED TO THE ADMINISTRATOR FOR CONSIDERATION FINAL APPROVAL

Ms. Garvey mentioned how qualified Dr. David Cappelli is and would like to see him join the board.

Mr. Clark commented the committee is very fortunate to have such qualified applicants.

> **MS. DAVENPORT ENTERTAINED A MOTION TO SUBMIT DR. CAPPELLI'S RECOMMENDATION TO THE ADMINISTRATOR FOR APPOINTMENT. DR. SKELTON SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.**

10. REVIEW DRAFT OF THE ADVISORY COMMITTEE'S ANNUAL WRITTEN REPORT SUMMARIZING THE ACTIVITIES OF THE ADVISORY COMMITTEE AND ANY RECOMMENDATIONS ON THE STATE PROGRAM FOR ORAL HEALTH. PER NRS 439.792, PARAGRAPH 7C, REPORT IS DUE ON OR BEFORE JULY 1 OF EACH YEAR TO THE ADMINISTRATOR OF THE DIVISION OF PUBLIC AND BEHAVIORAL HEALTH:

Ms. Davenport recognized Ms. Cailey Hardy and Dr. Capurro for their assistance in compiling the written report which summarizes the activities of the advisory committee and provides recommendations on the state program for oral health.

Ms. Garvey mentioned an addendum letter may be required at a later date, depending on the outcome of the Centers for Disease Control and Prevention (CDC) grant.

> **MS. DAVENPORT ENTERTAINED A MOTION TO ACCEPT THE DRAFT VERSION OF THE ADVISORY COMMITTEE'S ANNUAL WRITTEN REPORT SUMMARIZING THE ACTIVITIES OF THE ADVISORY COMMITTEE AND ANY RECOMMENDATIONS ON THE STATE PROGRAM FOR ORAL HEALTH TO BE**

SUBMITTED TO THE ADMINISTRATOR AND THE GOVERNOR. MS. TAYLOR SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.

11. PUBLIC COMMENT

Dr. Capurro stated she would like to invite the Heidi Iongi, the student intern, and Ms. Jessica Woods to present at the September meeting.

Ms. Davenport stated that at the September meeting she would like an update on Ms. White's findings on the older adult population.

Dr. Talley discussed potential partnerships within the local area.

Ms. Garvey mentioned adding an agenda item that discusses how to create cohesion amongst state and contractor positions.

12. ADJOURNMENT

Meeting was adjourned at 2:35 PM.