

Governor's Council on Food Security Work Groups

Executive Order Excerpts:

- It is incumbent on our society to ensure that each individual has access to healthy nutrition because it contributes to our quality of life, a strong citizenry, resilient communities and a robust economy. Nevadans should be able to acquire nutritious foods in socially acceptable ways, including the most vulnerable community members, low income children and senior citizens.
- IV. H. The chair may assign working groups composed of subject matter experts to facilitate the duties of the Council.
- IV. K. The Nevada Department of Health and Human Services and the Department of Agriculture shall provide administrative support to the Council within the limit of available resources.

Process:

- *Creation*- Members of the Food Security Council will participate in the work groups.
- *Convene*- Food Security staff member will convene the first meeting then a work group member will volunteer to convene future meetings.
- *Agenda*- the first agenda will be provided by the Food Security staff. The work group will provide agenda items as needed for future meetings.
- *Membership*- Members of the work group will invite additional members to the second meeting to include subject matter experts. Meeting invitations will be sent to all Council members with a request for an RSVP. The intent is to close participation before we reach a quorum.
- *Facilitate*- Food Security staff member will facilitate the first meeting then a work group member will volunteer to facilitate future meetings.
- *Expectations*- the work groups will meet to engage in fact finding tasks.
- *Roles/ Responsibilities*- the work group members will seek best practices, review and identify policies and legislation, and review and identify systems and procedures for outreach and education; not only in the state but also across the nation as a related to the specific topic at hand. A work group member will report findings to the Food Security Council. Decisions will be made by the full Council.
- *Documentation*- a staff member from Department of Health and Human Services or Department of Agriculture will provide support staff to record minutes of the work group meeting or a work group member could volunteer for the task. The minutes from each work group will be emailed to all Council Members.

Resources:

- *Process Review*- State of Nevada, Office of the Attorney General