

ATTACHMENT B – IDENTIFICATION LIST

Primary Listing - All documents presented must have a photo and be valid to be considered a primary document. All documents are to be closely examined. If there is any doubt of the validity of the document, it should be rejected.

<u>Document</u>	<u>Comments</u>
Alien Registration or Permanent Resident Card	Form I-151 or I-551
Department of Corrections Identification Card	Must be issued by a U.S. State, Territory, County, City or the Federal Bureau of Prisons.
Employment Authorization Card	Form I-766
Foreign Passport	May be verified with the embassy, consulate or with the INS.
Job Corps Identification Card	Must be issued by U.S. Department of Labor and must be current.
Pilot License	Issued by the FAA and must be valid if it has an expiration date.
School, University or College Identification Card	Must be issued by a U.S. school system. It must contain a photo for the current school year.
Temporary Resident Card	Form I-688, I-688A or I-688B
Tribal Identification Card	Must be issued by a federally recognized Native American Tribe.
U.S B1 / B2 Visa	Must be accompanied by a valid I-94 card.
U.S. Certificate of Citizenship	Form N-560 or N-561
U.S. Certificate of Naturalization	Form N-550 or N-570
U.S. Citizen Identification Card	Form I-197
U.S. Military Identification Card	Active duty, dependent, retired, reserve, and National Guard
U.S. Passport	Must be issued by U.S. Department of State.
U.S. State or Territory Issued Driver's License	Must be valid.
U.S. State or Territory Issued Identification Card	Must be issued by a State DMV and it must be valid.
Weapon or Gun Permit	Must be issued by a U.S. local, state or federal government and must be valid.

Secondary Listing - Two documents from this list are required to prove identity.

<u>Document</u>	<u>Comments</u>
Birth Certificate of Applicant	Must be a certified original of a birth certificate from a U.S. State or Territory.
Court Order of Adoption	Must be issued by a court of competent jurisdiction from the U.S. The court order must be certified.
DD-214 Military Discharge Paperwork	This is military discharge paperwork.
Divorce Decree	Must be issued by a court of competent jurisdiction from the U.S. The court order must be certified.
Government Issued Work Identification Card	Federal, State or County
Hunting or Fishing License from a U.S. State or Territory	Must be issued by the Department of Wildlife. This document must be valid.
Marriage License	Must be issued by a court of competent jurisdiction from the U.S. The court order must be certified.
Medicaid Card	Must be issued by the U.S. Social Security Administration.
Mexican Voter Registration Card	Must be issued by the Mexican federal government and must be valid.
Motor Vehicle Registration or Title	Must be issued by a U.S. State or Territory.
Probation or Parole Documents	Must be issued by a county, state or federal department of corrections.
Property Tax Receipt	Must be issued within the past year.
Selective Service Card	Must be issued by the U.S. Selective Service.
Social Security Card	Must be issued by the U.S. Social Security Administration.
Social Services Card	Must be issued by U.S. State or Territory. This includes Medicaid.
Voter Registration Card	Must be issued by a U.S. state.

Work Identification, Pay Check Stub or W-2

Work identification must contain the first and last name of the applicant along with the company name. The company must be willing to verify employment.

Pay check stub must have been issued in the previous (6) six months and include the applicant's first and last name along with the company name and address.

The W-2 must have been issued within the previous year.