

ATTACHMENT “A” – PROOF REQUIRED LIST

<u>DIRECT RELATIONSHIP BY BLOOD</u>	BIRTH CERTIFICATE PROOF REQUIRED	DEATH CERTIFICATE PROOF REQUIRED
<i>Person of record</i>	Must only prove their identity	Not applicable
<i>Parents</i>	Must be listed on the certificate	Must be listed on the certificate
<i>Grandparents (Respective child on certificate)</i>	Birth certificate of their child	Birth certificate of their child
<i>Child to the person of record</i>	Applicant’s birth certificate	Applicant’s birth certificate
<i>Brother and sister (One parent listed)</i>	Applicant’s birth certificate	Applicant’s birth certificate
<i>Grandchild (Respective parent on certificate)</i>	<ol style="list-style-type: none"> 1. Applicant’s birth certificate 2. Applicant parent's birth certificate 	<ol style="list-style-type: none"> 1. Applicant’s birth certificate 2. Applicant’s parent(s) listed as an informant or parent(s) birth certificate

<u>DIRECT RELATIONSHIP BY MARRIAGE</u>	BIRTH CERTIFICATE PROOF REQUIRED	DEATH CERTIFICATE PROOF REQUIRED
<i>Spouse or domestic partner</i>	<ol style="list-style-type: none"> 1. Certified marriage or domestic partnership certificate 2. Must be able to complete all information accurately on the application 	Must be listed as the surviving spouse

<u>LEGAL RELATIONSHIP - PERSON OF RECORD</u>	BIRTH CERTIFICATE PROOF REQUIRED	DEATH CERTIFICATE PROOF REQUIRED
<i>Attorneys</i>	<ol style="list-style-type: none"> 1. An affidavit signed by the person of record or parent/guardian, and the attorney 2. A company check 	Not applicable
<i>Public Guardians</i>	<ol style="list-style-type: none"> 1. Court order establishing public guardianship 2. A county check 	<ol style="list-style-type: none"> 1. Court order establishing public guardianship 2. A county check
<i>Public Administrators / Probate Officials</i>	<ol style="list-style-type: none"> 1. Per NRS 253.040, an application for letters of administration or proposed court petition 2. Proof the person of record has a direct blood relationship to the decedent's probate case or estate 3. A county or federal check 	<ol style="list-style-type: none"> 1. Per NRS 253.040, an application for letters of administration or proposed court petition 2. A county or federal check
<i>Adoptive Parent(s)</i>	Must be listed on the certificate. Court order required for the original certificate.	Must be listed on the certificate
<i>Adoptive Child</i>	Applicant's birth certificate	Applicant's birth certificate
<i>Legal Guardian to the Person of Record</i>	Court order or original short term guardianship form	Not applicable
<i>Adoption Agencies</i>	<ol style="list-style-type: none"> 1. Nevada relinquishment form 2. A copy of Nevada adoption license 3. A request on company letterhead 4. A company check 	<ol style="list-style-type: none"> 1. Nevada relinquishment form 2. A copy of Nevada adoption license 3. A request on company letterhead 4. A company check
<i>Power of Attorney</i>	Court ordered power of attorney or power of attorney allowing to assist in all matters	Court ordered power of attorney or power of attorney allowing to assist in all matters
<i>Informant</i>	Not applicable	Must be listed as the informant

<u>FACILITATE A LEGAL PROCESS</u>	BIRTH CERTIFICATE PROOF REQUIRED	DEATH CERTIFICATE PROOF REQUIRED
<i>Law Enforcement</i>	<ol style="list-style-type: none"> 1. Department letterhead signed by a supervisor with case # and reason 2. Department ID or badge number 	<ol style="list-style-type: none"> 1. Department letterhead signed by a supervisor with case # and reason 2. Department ID or badge number
<i>Insurance Companies</i>	Not applicable	<ol style="list-style-type: none"> 1. Insurance policy 2. A request on company letterhead 3. A company check
<i>Title Companies</i>	Not applicable	<ol style="list-style-type: none"> 1. Signed offer letter or contract 2. A request on company letterhead 3. A company check
<i>DMV Liens and Titles</i>	Not applicable	Verification of record only or a completed "Trustee Appointment and Powers Affidavit" from DMV
<i>Federal, State, County Government Investigative Agencies</i>	<ol style="list-style-type: none"> 1. Department letterhead signed by a supervisor with case # and reason 2. Department ID or badge number 	<ol style="list-style-type: none"> 1. Department letterhead signed by a supervisor with case # and reason 2. Department ID or badge number
<i>Student Loans</i>	Not applicable	<ol style="list-style-type: none"> 1. Signed loan document 2. A request on company letterhead 3. A company check
<i>Attorneys</i>	<ol style="list-style-type: none"> 1. Court order or proposed petition w/ a "tie" to person of record 2. A request on company letterhead 3. A company check 	<ol style="list-style-type: none"> 1. Court order or proposed petition w/ a "tie" to person of record 2. A request on company letterhead 3. A company check
<i>Ex-Spouse or Children</i>	Not applicable	Proof of legal need such as insurance policy or if for SSA benefits, must be able to complete all information accurately on the application