

STATE OF NEVADA

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November 13, 2015

RE: Electronic Signatures Required for Death Certificates

To: All Funeral Homes

The January 1, 2016, deadline requiring all statements of cause of death (death records) to be submitted and signed electronically is quickly approaching.

The Office of Vital Records has received a tremendous amount of user applications from certifiers in the past several weeks. There are still many certifiers that need to submit their user applications. You may give this letter to the certifiers to inform them that the State of Nevada, Office of Vital Records, is requiring all statements of cause of death to be submitted and signed electronically pursuant to Nevada Administrative Code (NAC) 440.165 (5). This requirement will be mandatory effective January 1, 2016.

Along with this deadline, the Office of Vital Records will ensure that burial permits are issued only when the certificate of death is properly executed and complete pursuant to Nevada Revised Statute (NRS) 440.500. One known exception will be coroner cases where the coroner has "ok'd" the burial permit via electronic submission.

NRS 440.500 Burial and removal permits: Issuance; contents; death from infectious, contagious or communicable disease.

1. Except as provided in subsections 2 and 3, if a certificate of death is properly executed and complete, the local health officer shall then issue a burial or removal permit to the funeral director. The permit must indicate the name of the cemetery, mausoleum, columbarium or other place of burial where the human remains will be interred, inurned or buried.
2. In case the death occurred from some disease that is held by the Board to be infectious, contagious, or communicable and dangerous to the public health, no permit for the removal or other disposition of the body may be granted by the local health officer except under such conditions as may be prescribed by the Board.

3. The Board may by regulation provide for the issuance of the burial transit permit prior to the filing of the completed death certificate if that requirement would result in undue hardship.

Please encourage the certifier to submit an application and confidentiality agreement as soon as possible to ensure compliance with Nevada Administrative Code (NAC) 440.165 and our deadline. The Office of Vital Records would like to ensure sufficient time to get every certifier functioning appropriately within the system before January 1, 2016. This is important to ensure timely disposition and the decedent's family and/or friends are able to receive death certificates in a timely manner.

The application and confidentiality agreement is attached to the email and it may also can be found on our website at:

http://dpbh.nv.gov/Programs/BirthDeath/dta/Publications/Vital_Records_Publications/

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jason Lewis', with a stylized flourish at the end.

Jason Lewis
Program Officer III, Office of Vital Records
775-684-4162