

STATE OF NEVADA

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October 19, 2015

RE: Electronic Signatures Required for Death Certificates

Dear All Funeral Homes,

The State of Nevada, Office of Vital Records, would like to thank everyone who participated in our stakeholders meeting held on October 6, 2015. The Office of Vital Records received great feedback. We are actively working on suggestions offered to us at the meeting.

As a reminder, the Office of Vital Records will be requiring all certifiers to electronically certify / sign the cause of death effective January 1, 2016. We will no longer be accepting signed paper certificates after this date.

The Office of Vital Records asks all funeral homes to continue providing information to those certifiers signing your paper certificates. Please encourage the certifier to submit an application and confidentiality agreement as soon as possible to ensure compliance with Nevada Administrative Code (NAC) 440.165 and our deadline. The application and confidentiality agreement can be found on our website at:

http://dpbh.nv.gov/Programs/BirthDeath/dta/Publications/Vital_Records_Publications/

The Office of Vital Records would like to emphasize the importance of certifiers signing electronically by January 1, 2016. Most importantly, we ask for compliance with this deadline, so the decedent's family and friends do not experience unnecessary delays in obtaining death certificates.

The Office of Vital Records is asking all funeral homes to communicate with your signing physicians, because Nevada Revised Statute (NRS) 440.470 requires the funeral home or person acting as the undertaker to present the certificate to the physician, local health officer or coroner for the medical certificate of the cause of death then pursuant to NRS 440.490 present the completed certificate of death to the local registrar within 72 hours after the occurrence or discovery of death.

NRS 440.470 Presentation of certificate. The funeral director or person acting as undertaker shall present the certificate to the attending physician, if any, or to the health officer or coroner, for the medical certificate of the cause of death and other particulars necessary to complete the record.

NRS 440.490 Presentation of completed certificate of death to local registrar. The funeral director or person acting as undertaker shall present the completed certificate of death to the local registrar within 72 hours after the occurrence or discovery of the death. If a case is referred to the coroner, he or she shall present a completed certificate to the local registrar upon disposition of the investigation.

Please encourage certifiers to not delay in submitting their application and confidentiality agreement. The Office of Vital Records would like to ensure sufficient time to get every certifier functioning within the system before January 1, 2016.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jason Lewis', with a stylized flourish at the end.

Jason Lewis
Program Officer III, Office of Vital Records
775-684-4162