



DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
Bureau of Health Protection and Preparedness  
Office of Vital Records and Statistics  
4150 Technology Way, Suite 104  
Carson City, Nevada 89706  
Telephone (775) 684-4242 • Fax (775) 684-4156  
<http://dpbh.nv.gov>

**APPLICATION FOR A CERTIFIED BIRTH CERTIFICATE COPY OR VERIFICATION**

<b>Number of Copies</b>	<b>FEE FOR A CERTIFIED BIRTH CERTIFICATE COPY</b>
	\$20.00 per certificate

<input checked="" type="checkbox"/>	<b>TYPE OF CERTIFICATE</b> <i>(Please check one type box below)</i>
	Certificate(s) to read as "Mother / Father"
	Certificate(s) to read as "Parent / Parent"

<input checked="" type="checkbox"/>	<b>VERIFICATION ONLY</b> Verifies the existence of a record with the State of Nevada and does not include a certified copy.
	Search/Verification - \$10.00 per search / verification

<input checked="" type="checkbox"/>	<b>LETTER OF PATERNITY ONLY</b> Only available to the parent(s) listed on the birth certificate or a federal, state or county agency.
	Letter of Paternity - \$10.00 per search / letter

**A COPY OF THE APPLICANT'S PHOTO IDENTIFICATION AND FULL PAYMENT IS REQUIRED FOR ALL REQUESTS. PROOF OF RELATIONSHIP IS REQUIRED FOR CERTIFICATE REQUESTS.** Make payment payable to: Office of Vital Records. Checks, money orders and credit cards are accepted. Please include an Authorization for Credit Card Use form if paying by credit card.

**Name of the Person on the Certificate:**

<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Date of Birth</b>	<b>County of Birth</b>	<b>State of Birth</b>
<b>Parent's First and Last Name</b>	<b>Parent's First and Last Name</b>	<b>Last Name(s) Prior to First Marriage</b>

NRS 440.650 and NAC 440.070 requires the applicant to establish a direct relationship by blood or marriage, a legal relationship or a need to facilitate a legal process to receive a certified copy of a certificate. Below, indicate your relationship or your legal need for this certificate. Please provide proof such as a birth certificate or court order, unless the applicant is the person of record or a parent listed on the certificate. **The request will be rejected if sufficient proof is not provided.** Visit our website listed above for more information regarding proof required.

<b>Relationship and Reason for Request</b>
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<b>Applicant's Printed Name</b>	<b>Applicant's Signature</b>
<b>Applicant's Address</b>	<b>Applicant's Phone Number</b>

<b>FOR OFFICE USE ONLY</b>	
<b>Receipt number:</b> _____	<b>Date:</b> _____