

PAMELA WHITE

North Las Vegas, Nevada



Professional Summary

Versatile Executive Director focused on promoting mission and increasing effectiveness of key programs. Passionate about managing and overseeing implementation of company's daily operations. Quick and firm decision-maker possessing first-rate communication and organizational skills. Recognized for successfully collaborating with management to develop work plans, financials and strategies. Accomplished Executive Director recognized for leveraging strong team leadership and development to drive forward progress. Highly organized, detail-oriented leader skilled in directing high-performing teams to develop solutions and solve operational and technical problems. Success implementing systems across multiple operations with superior organizational and communication skills

Accomplishments

- Awarded in 2013 for outstanding service to the Community with a Health Advocate
- Award By CommunityPartners for Better Health.
- Certificate of Accommodatom by Senator Harry Reid in 2013
- Awarded as an Advocate of the year in 2019 by Dreamsickle Kids Non Profit Foundation
- Key role in passing of first Sickle Cell bill in Nevada - AB254 in 2019
- Collaboration with team Doctors and Nurses of two local medical clinics of the development and success of Comprehensive Clinics for Sickle Cell patients
- Subrecipient of a Government HRSA grant

Skills

- Used Microsoft Excel to develop inventory tracking spreadsheets.
- Worked with a team of software professionals to design a data program to provide accurate numbers of individuals and families that received access to care, client direct services
- Regulatory Compliance Annual Planning
- Goal Setting
- Thrive Under Pressure
- Relationship and Team Building
- Executive Leadership
- Budget Planning Strategic
- Planning and Execution Leadership
- People Development
- Judgement and Decision Making
- Effective Communicator

Work History: Executive Director and Founder Of Bridging The Gap Adult Sickle Cell Disease Foundation of Nevada

- Establish and work closely with organizational leadership, including 7 board of directors, to strategically affect the direction of operations.
- Advocate for organization and company mission to raise awareness and support.
- Spearhead new program initiatives to address unmet community needs and advance the organization's mission.
- Represent organization at industry conferences and events.
- Oversee financial management, ensuring fiscal responsibility and long-term sustainability for the organization.
- Increase organizational efficiency by streamlining processes and implementing new systems.
- Lead successful fundraising campaigns, securing critical resources for program development and expansion.
- Set organizational goals and objectives to guide and direct company focus and achieve mission fulfillment.

Previous work history: *Worked for the State of Nevada from 1980 to 2015*

Pre Sentence Investigator 01/2008 to 01/2015 State Of Nevada Parole And Probation – Las Vegas, NV

- Collaborated with federal agencies on investigations.
- Documented findings and prepared detailed reports from victims and defendants.
- Conducted multi-scope research into defendants to determine criminal activities
- Identified witnesses and collected statements to gather information to present to the Judge of District Court
- Delivered calm, professional testimony to support case evidence, establish timelines, and offer law enforcement expertise to the Justice Courts jurisdiction.
- Provide paperwork to the Parole Board to substantiate evidence of the defendant's crime.
- Enhanced department efficiency with streamlined processes for evidence collection and documentation.
- Ensured compliance with legal regulations during investigations, minimizing risk for litigation or procedural errors by using the Nevada Statutes for determinations.
- Appeared in court and testified under oath in Presentence cases in District Court.

Management Assistant IV 01/1997 to 12/2007 State Of Nevada Parole And Probation

- Managed team of 45 employees, overseeing hiring, training, and professional growth of employees
- Conducted research to assist with routine tasks and special projects.
- Work closely with the Deputy and Deputy of Chief of the Parole and Probation Department Maintained professional demeanor by staying calm when addressing unhappy or angry customers.
- Maximized performance by monitoring daily activities and mentoring team members.

- Cultivated positive rapport with fellow employees to boost company morale and promote employee retention.
 - Facilitated successful cross-functional collaborations for the completion of key projects
 - Fostering strong working relationships among team members.
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Education

High School Diploma 01/1976 Lakenheath High School - Lakenheath, England
AirForce Base

Studied Business in Great Falls, Montana from 1976 to 1978

and Accounting at Clark County Community College from 1978 to 1980

Certifications

- Certified Medical Advocate through Sickle Cell Medical Advocacy, Inc.
- Certified Community Health Worker since 2019
- HIPPA Certified