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## MEMO

Date: July 15, 2020

To: Daniel Cox, Administrator  
Never Give Up Youth Healing Center

From: Kristen S. Rivas, M.S. Ed, L.A.D.C.  
Clinical Program Planner and Grants Manager  
Division of Child and Family Services

Re: Reports of Seclusion and Restraint

Thank you for addressing the concern by the Commission on Behavioral Health that your Seclusion/Restraint forms were missing a Plan to Prevent Further Events. Beginning with the forms we received from you at the end of May, we see that you are documenting efforts to prevent seclusions and restraints on the back of the Q-checks form.

We request that you put this information on the Seclusion/Restraint form for ease of review. If that is too cumbersome, please at least attach the additional form to the appropriate Seclusion/Restraint form so we know which plan goes with which incident.

If you have any questions, please don't hesitate to contact me at (775)-688-3764 or [krivas@dcfs.nv.gov](mailto:krivas@dcfs.nv.gov)

Thank You!