

**COMMISSION ON BEHAVIORAL HEALTH
DUTIES, LIMITS, AND RESPONSIBILITIES OF THE
COMMISSION ON BEHAVIORAL HEALTH SUBCOMMITTEE
FEBRUARY 2, 2018
MINUTES**

VIDEO TELECONFERENCE MEETING LOCATIONS:
DIVISION OF CHILD AND FAMILY SERVICES
4600 KIETZKE LANE, SUITE A-107, RENO, NV
AND
DIVISION OF CHILD AND FAMILY SERVICES
6171 WEST CHARLESTON BOULEVARD, BUILDING 7
LAS VEGAS, NV

COMMISSIONERS PRESENT AT THE RENO LOCATION:

Denise Everett
Pam Johnson

COMMISSIONERS PRESENT AT THE LAS VEGAS LOCATION:

Viki Kinnikin
Noelle Lefforge

COMMISSIONERS ON THE PHONE:

Lisa Ruiz-Lee

STAFF AND GUESTS:

Kristen Rivas	Division of Child and Family Services
Paula Berkley	Social Work Board
Krystal Castro	Division of Public and Behavioral Health

CALL TO ORDER AND INTRODUCTIONS

Commissioner Lefforge called the meeting to order at 9:05A.M. Roll call is reflected above; it was determined that a quorum was present.

PUBLIC COMMENT

There was none.

ELECT A CHAIR OF THIS SUBCOMMITTEE

Commissioner Lefforge asked if there were any nominations for chair of this Subcommittee. Commissioner Ruiz Lee volunteered to be the chair of this Subcommittee.

MOION: Commissioner Everett made a motion to approve the nomination of Commissioner Ruiz Lee as the chair of this Subcommittee.

SECOND: Commissioner Pam Johnson.

VOTE: Vote passed unanimously.

EXPLORE, CONFIRM, AND DETERMINE RECOMMENDATIONS TO THE FULL COMMISSION ON THE DUTIES, LIMITS, AND RESPONSIBILITIES OF THE COMMISSION ON BEHAVIORAL HEALTH

Chair Ruiz-Lee gave some background to how this Subcommittee was formed. The Commission started to evaluate some of the strategic plan reports that were coming from the Regional Consortia and looking at the role of the new regional Behavioral Health Policy Boards and began trying to identify what the Commission's role is going forward. Then legislation passed last session for licensure reviews that the Commission will do. This is a good opportunity to reevaluate what our roles and expectations are. How do we play a more effective role as advocates in our state for mental health?

Kristen Rivas explained that as staff to the Commission, she put the handouts together for the reference for this Subcommittee. She listed the individual handouts that were included in the meeting packet. It contains a cover sheet that lists all the NRS and assembly bills (AB) that have requirements in them for reporting to the Commission. Per our DAG, the ABs are not in NRS yet. Included in the handouts is a summary of the responsibilities of the Commission that are in the NRS and ABs. Please let her know if you need any other documents.

Commissioner Lefforge said the documents are very helpful. She said at a minimum it is important we update the orientation handbook to include these documents, so Commissioners have them at the very beginning.

Ms. Rivas said that at the SOC Subcommittee yesterday she talked to Kelly Wooldridge, DCFS Administrator and Ms. Wooldridge suggested Ms. Rivas attend all the Behavioral Health Policy Board meetings across the state since they report to the Commission. She will also begin attending the Commission meetings on the DPBH side. This will enable Ms. Rivas to have as much information as possible, so she can be a resource to the Commission. She plans to put some bullet points and updates together from across the state for the Commission. This would include anything she thinks might be significant for the Commission to know. She also wants to work more closely with Krystal Castro of DPBH to put together some bullet lists for the Commission. Maybe we would have an agenda item of 'Updates from Across the State'. Ms. Castro said she plans to attend all meetings as well, so the Commission can have both as a resource.

Commissioner Kinnikin asked staff to send out Ms. Rivas and Ms. Castro's emails.

Commissioner Lefforge asked how this subcommittee could be the most productive. Part of what would be helpful is to review the document that summarizes the NRS and know where we are doing those things and where we might not be doing them. She is not prepared to do that today. She is open to suggestions. Now that we have documents we can go through them and make recommendations about the Commission's functioning and what to do to align with the responsibilities.

Chair Ruiz-Lee agrees. She started to pull things apart out of statutes and categorize them in an Excel spreadsheet. She could send that to Ms. Rivas and they could have a conversation and she can go through and fill in the pieces she missed. She was trying to be activity focused. An example would be the Consortia reports. There are ten things that are supposed to be in the reports and they are not all in there. It is time to identify the gaps.

Commissioner Lefforge recommended that each member of this Subcommittee work on their recommendations of changes to the Commission to align with the NRS and submit to Ms. Rivas before the next meeting. As a group we could decide what to prioritize and submit to the full Commission. The idea is to submit the recommendations early enough to Ms. Rivas, so they could be included in the packet for public distribution. It would be good to get the documents to Ms. Rivas one week prior to the meeting.

The next meeting dates for the full Commission are March 15 and March 16. Ms. Castro said it appears there will be an April meeting on the adult side, but the date has not been set.

It was determined the next meeting of this Subcommittee will be held on February 23, 2018 at 9:00 am. We will try to have the same meeting rooms as today. Members were asked to have their materials to Ms. Rivas by February 16, 2018.

Ms. Berkley suggested looking at just the responsibilities from the bills that are pertinent to the Commission. She said other committees are investigating the responsibilities of the new boards. She volunteered to provide information.

DETERMINE INVITATIONS TO OUTSIDE STAKEHOLDERS TO JOIN THIS SUBCOMMITTEE

Commissioner Ruiz Lee suggested inviting the chairs or vice-chairs of the regional Consortia. We would need to do the same with the Regional Mental Health Boards. They are calling themselves Health Policy Boards. That might be enough to start with. She does not think we need to ask them to participate until we know more about our recommendations. Then we could bring them to the table to formulate and participate and determine some action.

Commissioner Lefforge agrees. She sees this Subcommittee acting in two stages. Stage one would be to determine what the Commission is doing and how do we align with what we should do. Stage two would be how do we become a more active than passive body.

Ms. Castro said the Rural Region Behavioral Health Policy Board has met and they determined a chair. The Northern Region Behavioral Health Policy Board is meeting next week. They are staffed to those boards as well so she can help to reach out to any of the members if this Subcommittee needs that information.

Commissioner Johnson suggested starting with, as stakeholders, the coordinators for those four boards. They might be our first step in finding out what is happening with forming those bodies.

Commissioner Lefforge said she recommends that this group review the bylaws to see if there is anything that should be changed. There might be some bylaws that are not being utilized. This should be included in the discussion next time.

ANNOUNCEMENTS

None

DISCUSSION AND DECIDE ON NEXT STEPS

- Specify Agenda Items and Next Steps for the Next Meeting

Review the bylaws and NRS statutes and making recommendations to the Commission for changes in procedures.

- Confirm Next Meeting Date

February 23, 2018, 9:00 am.

PUBLIC COMMENT

None.

ADJOURNMENT OF PUBLIC SESSION

The meeting was adjourned at 9:45 am.