

BYLAWS SUBCOMMITTEE COMMISSION ON BEHAVIORAL HEALTH
MINUTES

April 5, 2017

VIDEO CONFERENCE MEETING LOCATION:

Conference Call: 888-398-2342 – 1705219 (Access Code)

COMMISSIONERS PRESENT:

Valerie Kinnikin, Chair

Tabitha Johnson

Lisa Ruiz-Lee

Pam Johnson

GUESTS:

Barry Lovgren

Chair Kinnikin called the meeting to order at 1:03 p.m. Roll call is reflected above. It was determined that a quorum was present.

PUBLIC COMMENTS

Mr. Lovgren informed the members that the commission has not participated in strategic planning and that there is no such standing subcommittee of Strategic Planning and Bylaws.

Mr. Lovgren asked how the Commission can get an overview of Division required reports, i.e., SAPTA Block Grants.

Recommendations to revise the By-laws

Ms. P. Johnson recommended to change commission name throughout the document.

Action: Ms. Wendell informed that she has made this change to reflect as DPBHCBH on the bylaws.

Page 1- Chair Kinnikin suggested that the Strategic Planning component be verified with the DAG and whether it is a role that DHHS wants the Commission to play.

Ms. Wendell reported that in the DCFS minutes it was suggested that SB's be replaced with NRS on #3 of Article I.

Action: Ms. Wendell will replace SB's with NRS's.

Page 2- Chair Kinnikin suggested that a line of communication be established.

Action: Ms. Wendell recommended that names and phone numbers not be included in Figure 1. Spelling errors were determined and recommended to be corrected.

Page 3- Chair Kinnikin requested that at the next CBH meeting, contact information be provided to commission members in the event they are absent, if removal from membership is going to be followed.

Action: Ms. Wendell will provide contact information to members.

Page 4- It was recommended that "he/she" be replaced with Chair or designee.

Action: Ms. Wendell will make the appropriate changes.

Chair Kinnikin inquired if there is a budget for members to meet face-to-face twice annually as stated in #4 of Article V. Ms. P. Johnson agreed that meeting face-to-face would be beneficial.

Chair Kinnikin requested a contact list of DPBH administration be provided.

Action: Ms. Wendell will verify if there is a budget line for commission members to meet face-to-face and will provide contact information.

Page 5- Ms. Wendell reported that DCFS suggested to add System of Care to subcommittees. Chair Kinnikin recommended that a third standing subcommittee, Annual Governor's Letter, be added.

Action: Ms. Wendell will verify with DAG, if the Chair can be voted in by Commission members or appointed per NRS 232.361.

Ms. Ruiz-Lee commented regarding public comment. She inquired on AB 366 relating to the regionalization of the policy boards and the position of the DHHS process.

Chair Kinnikin requested copies of AB 457 and AB 366 be provided to all commission members.

Action: Ms. Wendell will provide copies of both Assembly Bills and arrange a meeting with Ms. Phinney and Chair Kinnikin.

It was agreed that the next Bylaws subcommittee meeting will be on Thursday April 13, 2017 at 1:00 p.m.

PUBLIC COMMENTS

Mr. Lovgren reported that the commission was created by NRS 433. Mr. Lovgren suggested that co-occurring disorders committee be taken out on page 2, as it doesn't exist. Mr. Lovgren also suggested that NCDPBH and MHPAC be removed on page 3.

The bylaws subcommittee meeting adjourned at 1:44 p.m.