

STATE OF NEVADA

BRIAN SANDOVAL
Governor

RICHARD WHITLEY, MS
Director



CODY L. PHINNEY, MPH
Administrator

TRACEY D. GREEN, MD
Chief Medical Officer

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

4150 Technology Way, Suite 300

Carson City, Nevada 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

September 11, 2015

MEMORANDUM

To: Stephen K. Jones, MD, Chairperson
Nevada State Board of Health

From: Cody Phinney, MPH, Secretary
Nevada State Board of Health

Re: NRS 652.170 (1), "Appointment, terms and qualifications of members: compensation of Members and employees." The Board shall appoint members of the Medical Laboratory Advisory Committee.

STAFF REVIEW

In accordance with Nevada Revised Statutes NRS 652.170 (4) (a-e), it is the responsibility of the State Board of Health to appoint the seven members of the Medical Laboratory Advisory Committee. The Medical Laboratory Advisory Committee is composed of: (a) Two Pathologists, certified in clinical pathology by the American Board of Pathology. (b) Two medical technologists. (c) One bioanalyst who is a laboratory director. (d) One qualified biochemist from the Nevada System of Higher Education. (e) One licensed physician actively engaged in the practice of clinical medicine in this State. Per NRS 652.170 (2) & (3), members are allowed to serve two (2) consecutive terms for three (3) years.

New Appointees:

The following individuals have expressed interest in serving on the Medical Laboratory Advisory Committee. The Medical Laboratory Advisory Committee at the June 2, 2015 meeting unanimously recommended to the Nevada State Board of Health, Elizabeth A. Jack, MD to serve on the Medical Laboratory Advisory Committee as a Pathologist, NRS 652.170 (4) (a) and Victor M. Muro, MD to serve on the Medical Laboratory Advisory Committee as a physician actively engaged in the practice of clinical medicine in this State 652.170 (4) (e).

Elizabeth A. Jack, MD is a pathologist and is the Laboratory Director for Carson Tahoe Regional Medical Center in Carson City. She has been licensed as a laboratory director in Nevada for 26 years. A copy of Dr. Jack's curriculum vitae is attached.

Victor M. Muro, MD is licensed physician practicing in the State of Nevada and is the director of Covenant Hospice Care and Spring View Home Health Center. He has 19 years of health care experience. A copy of Dr. Muro's curriculum vitae is attached.

Re-appointees:

The following member has completed one term and has expressed interest in serving a second term on the Medical Laboratory Advisory Committee. The Medical Laboratory Advisory Committee unanimously recommended at the June 2, 2015 meeting that Mollie Kircher, MT NRS 652.170 (4) (b) be re-appointed to the Medical Laboratory Advisory Committee by the Nevada State Board Of Health.

PUBLIC COMMENT RECEIVED

None

STAFF RECOMMENDATION

Staff recommends that the Board appoint the above listed individuals to the Medical Laboratory Advisory Committee.

PRESENTER

Kyle Devine, Bureau Chief, Bureau Health Care Quality and Compliance

RW/cc

Enclosure/Curriculum Vitae

CV

ELIZABETH A. JACK, MD

1. Name: Elizabeth Anne Jack
2. Contact phone #: (775) 445-8502 (business) Cell (775) 315-7981
3. E-mail: ElizabethJack@CarsonTahoe.org
4. Medical Licenses:
 - Nevada # 5089, exp July 1, 2015
 - Oregon # MD 12770, exp Dec 31, 2015
5. Medical Laboratory Director, State of Nevada: #432DIR-11
 - Carson Tahoe Regional Medical Center, Carson City, NV
 - Carson-Tahoe Pathology, Ltd, Carson City, NV
 - Carson Tahoe Sierra Surgery (formerly Sierra Surgical Hospital)
Carson City, NV
6. Undergraduate school:
 - Oregon State University,
Corvallis, OR 97331-4501
(541) 737-1000
7. Medical School:
 - Oregon Health Sciences University
School of Medicine, Office of the Dean
Mail Code L-102
3181 SW Sam Jackson Parkway
Portland, OR 97239
(530) 494-8220
8. Internship:
 - Tucson Hospitals Medical Education Program
530 East Grant Road
Tucson, AZ 85712
(520) 324-5095
eras.thmep@tmcaz.com
9. Residency:
 - Oregon Health Sciences University
Dept. Of Pathology, Mail code L-113
3181 SW Sam Jackson Park Road
Portland, OR 97239
(503) 494-8276

10. Hospital Affiliations:

Carson Tahoe Regional Medical Center (including Carson Tahoe Sierra Surgery)

-Active Staff

-Anatomic and Clinical Pathology Privileges

[Redacted]

Name Victor M. Muro, M.D.

Local Practice
Main Office

[REDACTED]

[REDACTED]

Henderson, NV 89052

Tel. [REDACTED] Fax. [REDACTED]

[REDACTED]

Education

- *Undergraduate*
University of California – San Diego
Graduated B.A., Biochemistry and Cellular Biology
- *Graduate*
San Diego State University
School of Public Health
Coursework for MPH., Epidemiology and Biostatistics
- *Medical School*
UCLA School of Medicine
Attended from September 1987 to May 1991
Medical Doctorate in May 1991
- *Internship*
Los Angeles County – USC Medical Center
California – 1991-1992
- *Residency*
Los Angeles County – USC Medical Center
California – 1992-1994
- *Fellowship - General Internal Medicine*
California 1994-1995

Employment History

1/2015 –Present

Optum Medical Partners

Medical Director

1999- 2015 Jacobs & Modaber/CareMore Medical Group

Laboratory Director 2011-2014

1996-1999 Physician

Century Medical Group

1994-1996 Director of Ambulatory Services, Department of Medicine

1994-1996

Los Angeles County, USC Medical Center
Assistant Professor, Department of Medicine
Los Angeles County, USC Medical Center

- Oversee laboratory accreditation and responsible for ensuring compliance to regulatory agencies including CAP, AABB, Joint Commission, State of Nevada and State of California. Establish and monitor procedures to achieve and surpass quality goals.
- Responsible for development and implementation of the Quality Assurance Committee Meetings for all seven laboratories including pre-analytic and post-analytic support areas. Chair weekly Quality Assurance Committee meetings.
- Pilgrim Electronic Document Control System Site Administrator and responsible for approval of all clinical laboratory procedures prior to Medical Director approval.
- Measure and report Quality and Service Metrics to the Performance Scorecard and collaborate with technical areas for performance improvements to these Quality and Service Metrics.
- Responsible for competency program for all technical employees in clinical testing departments within Nevada.
- Responsible for Daily QA-Operations meeting to review laboratory performance and issues.
- Responsible for development and maintenance of all Quality Assurance and Laboratory General procedures. Also responsible for implementation and training of Medical Regulatory, Corporate Quality Assurance, or Quality Control Roll-Outs.
- Responsible for all EHS procedures and insuring a safe workplace for all staff through education and workplace controls.
- Responsible for filing of all workman's compensation claims and incident reporting and evaluation.
- Responsible for tracking, evaluating, and reporting EHS metrics to Corporate staff.
- Responsible for compliance to all OSHA regulations.

Medical Lab Advisory Committee (MLAC) Board Member- State of Nevada

April 2012 - Present

- Advise Board of Health on policies for medical laboratories in the State of Nevada, review qualifications of laboratory medical directors and other laboratory personnel and handle other matters pursuant to the Nevada Revised Statutes, Chapter 652.

Quality Assurance Manager, Quest Diagnostics-Nevada

August 2006 – November 2012

- Maintenance of quality systems for seven STAT, Hospital and Reference laboratories within the Nevada Business Unit of Quest Diagnostics through regular inspections and test audits, oversight of regulatory requirements and continual process improvements.
- Oversee laboratory accreditation and responsible for ensuring

compliance to regulatory agencies including CAP, AABB, Joint Commission, State of Nevada and State of California. Establish and monitor procedures to achieve and surpass quality goals.

- Responsible for development and implementation of the Quality Assurance Committee Meetings for all seven laboratories including pre-analytic and post-analytic support areas. Chair weekly Quality Assurance Committee meetings.
- Pilgrim Electronic Document Control System Site Administrator and responsible for approval of all clinical laboratory procedures prior to Medical Director approval.
- Measure and report Quality and Service Metrics to the Performance Scorecard and collaborate with technical areas for performance improvements to these Quality and Service Metrics.
- Responsible for competency program for all technical employees in clinical testing departments within Nevada.
- Responsible for Daily QA-Operations meeting to review laboratory performance and issues.
- Responsible for development and maintenance of all Quality Assurance and Laboratory General procedures. Also responsible for implementation and training of Medical Regulatory, Corporate Quality Assurance, or Quality Control Roll-Outs.

Summerlin Hospital Laboratory Manager

May 2005 – August 2006

- Manage daily operations of hospital laboratory: Budget, Compliance, Staffing, Policies and Procedures, Quality Assurance, Hospital Relations, etc.
- Responsible for selection, retention, and training of all hospital laboratory staff.
- Maintain policies and procedures in accordance to all accrediting agencies including CAP, State of Nevada, and Joint Commission.

Quality Assurance Manager, Quest Diagnostics-Nevada

October 2002 - May 2005

- Ensure quality in laboratory operations for seven STAT, Hospital and Reference laboratories within the Nevada Business Unit of Quest Diagnostics through regular inspections and test audits, oversight of regulatory requirements and continual process improvements.
- Oversee laboratory accreditation for agencies such as CAP, AABB, Joint Commission, State of Nevada and State of California. Establish and monitor procedures to achieve and surpass quality goals.
- Responsible for development and maintenance of all Quality Assurance and Laboratory General procedures. Also responsible for implementation and training of Medical Regulatory, Corporate Quality Assurance, or Quality Control Roll-Outs.

Special Procedures Supervisor, Quest Diagnostics

March 2001 - October 2002

- Supervise employees and operations of Special Procedures Department (Special Chemistry, RIA, State of Nevada Water Testing Laboratory, Employee Competency)

Chemistry Supervisor, Valley Hospital Laboratory

July 1996 - March 2001

- Supervise employees and operations of Chemistry department. Monitor quality control, proficiency testing, and technical operations of the chemistry department, including employee training and competency, instrument maintenance and method validations.

PROFESSIONAL MEMBERSHIPS

American Society of Clinical Pathologists, Associate Member

College of American Pathologists Qualified On-Call Inspector (completing over 30 CAP inspections over the last 10 years)

College of American Pathologists Laboratory Accreditation Program, Advisory Panel Member.

National Certification Agency for Laboratory Personnel
American Society for Quality, Associate Member

Nevada Medical Lab Advisory Board Member

ACCREDITATIONS/LICENSURES

Medical Technologist (MT), American Society of Clinical Pathologists

Clinical Laboratory Scientist (CLS), National Certification Agency

General Laboratory Supervisor, State of Nevada Bureau of Health Care Quality and Compliance

Certified Quality Auditor (CQA), American Society for Quality