

STATE OF NEVADA  
 DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
 COMMUNITY SERVICES  
 ENVIRONMENTAL HEALTH SECTION  
[www.dpbh.nv.gov](http://www.dpbh.nv.gov)



**INFORMATION TO APPLY FOR A PERMIT TO OPERATE A LICENSED FACILITY**

A permit to operate may be required in the following counties: Churchill, Elko, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey, and White Pine counties. A permit may also be required for certain types of facilities or specific locations in Carson City, Douglas, Washoe and Clark Counties. Please contact your local field office to determine if a permit is required for selected facility types in these counties.

OFFICE LOCATION	ADDRESS	PHONE	FAX
<input type="checkbox"/> EHS – (Main) Carson City, Virginia City	4150 Technology Way, Suite 101 Carson City, NV 89706	(775) 687-7533	(775) 687-7551
<input type="checkbox"/> EHS – Winnemucca, Lovelock, McDermitt	475 W. Haskell Street, Suite 38 Winnemucca, NV 8944	(775) 623-6588	(775) 623-6528
<input type="checkbox"/> EHS – Elko, Battle Mountain, Crescent Val., W. Wendover	1020 Ruby Vista Dr., Suite 103 Elko NV 89803	(775) 753-1138	(775) 753-1140
<input type="checkbox"/> EHS – Fallon, Hawthorne, Austin, Tonopah	485 West B Street, Suite 103 Fallon, NV 89406	(775) 423-2281	(775) 423-3865
<input type="checkbox"/> EHS – Ely, Eureka, Pioche, Caliente	725 Avenue “K” P.O. Box Ely, NV 89315	(775) 289-3325	(775) 289-6935
<input type="checkbox"/> EHS – Las Vegas, Pahrump & Beatty	2080 E. Flamingo, Suite 319 Las Vegas, NV 89119	(702) 486-5068	(702) 486-5024

Health permits are required for: Food Establishments, Public Bathing Places (Pool and Spa), Drug Manufacturers, Cosmetics Manufacturers, Labor Camps, Camping Spaces and Recreational Vehicle Parks, Septic Tank Pumping Contractor and Individual Sewage Disposal Systems.

**Application Process:**

Before starting the application process:

1. Download the Permit to Operate; and
2. Download the Supplemental Applications required for your business:
  1. Food Establishment
    1. Plan Review for Food Establishment
    2. Label Review (If required)
  2. Shellfish Distributor
  3. Bottled Water Distributor
    1. Plan Review for Food Establishment
    2. Label Review (If required)
  4. Public Bathing Places (Pool and Spa)
    1. Plan Review for Public Bathing Place (Pool and Spa)
  5. Drug Manufacturers
    1. Label Review (If required)
  6. Cosmetics Manufacturers
    1. Label Review (If required)
  7. Labor Camps
  8. Camping Spaces and Recreational Vehicle Parks
  9. Septic Tank Pumping Contractors
3. A plan review may be required to operate your business or to install an individual sewage disposal system. Please see the website to download the plan review documents.
4. See supplemental information pages for more information based on your select business type. Review the document to ensure you have all the information required to complete the application process.
5. You may pay by cash, check or money order (payable to “Division of Public and Behavioral Health”) to pay for any fees associated with your application.

After the application is completed and additional documents attached be sure to sign the application. Contact your local field office for fee information or ask further questions. Return completed application forms along with the fee to your

local field office well in advance of your opening date. The local field office will conduct an on-site inspection when your establishment is ready to operate and issue the actual operating license.

PERMIT FEES			
Type of Permit	Annual Permit Fee	Additional Fees	Plan Review Fee
<b>Food Establishment Main Facilities</b>			
Restaurants, drinking establishments, main kitchen, bar for beer, snack bar, concession, service bar, portable food unit or buffet. Restaurant which provides food to take out	first 40 seats - \$200	+\$1.50 for each additional seat over 40 + \$55 for Drive-in window or service station	*New: \$498 + plus an amount equal to the fee for an annual permit *Remodel: \$332 + plus an amount equal to one-half the fee for an annual permit
A bed and breakfast facility	\$166		
A charter school, private school or public school kitchen	\$150		
A correctional facility kitchen	\$166		
A caterer	\$125		No Fee
Food establishment exemption as per NRS 446.870	\$50		Not Applicable
<b>Supporting Facilities</b>			
A special kitchen, banquet preparation kitchen, bakery kitchen, meat preparation kitchen, pantry for a kitchen, garde-manger for cold meat or buffet having a square footage of:	500 sq. feet or less = \$115 More than 500 sq. ft. = \$130		*See above
Each portable bar unit	\$ 85		No Fee
A barbeque	\$110		*See above
<b>Wholesale or Retail Food Services</b>			
A market, a service providing candy, package liquor, health food, dry storage, meat, poultry, seafood, refrigerated storage, produce storage or bakery sales, a food warehouse or a market for produce	Less than 1000 sq. ft. = \$166 1,000 -3,000 sq. ft. = \$210 3,001 - 5,000 sq. ft. = \$230 + than 5,000 sq./ft.= \$332		*See above
A plant for bottling, processing plant for food, Market for meat, processing plant for game, Bakery, ice plant, delicatessen or candy plant	Less than 1000 sq. ft. = \$166 1,000 - 3,000 sq. ft. = \$210 3,001 - 5,000 sq. ft. = \$249 + than 5,000 sq./ft. = \$332		
Annual permit for each mobile unit for food and drink, self-service mobile unit, including a self-service mobile unit for ice cream and candy or servicing depot	\$166		\$166
Annual Permit for a "Servicing Area" a business that is not permitted as another type of food establishment; and used to support a mobile food vehicle	\$166		\$166
Bottled Water Distributor	In-State: \$150 Out-of-State: \$175		New: \$200 Remodel: \$100
Shellfish Distributor	\$1,835.00	\$635 HACCP Review Fee	\$498 (If applicable)
<b>Other Facility Types</b>			
Labor Camp	\$166	+ \$1.25 for each 5 workers above 30**	New: \$124+** Remodel:\$83+*
Recreational Vehicle Parks or Campgrounds	\$166	+ \$1.50 per space (over 30)***	\$166***
Public Bathing Place (Pool)	\$402		New: \$325 Remodel:\$262.50
Public Bathing Place (Spa)	\$332		New: \$370 Remodel:\$262.50
Septic Tank Pumping Company	\$332	+ \$322 for each pumping truck	No Fee
Drug Manufacturing	Amygdaline or Procaine annual licensing fee \$30,000 All other drug manufacturers \$2,000		No Fee
Cosmetics Manufacturing	\$300		No Fee