

Steve Sisolak  
Governor

Richard Whitley, MS  
Director



DEPARTMENT OF  
HEALTH AND HUMAN SERVICES  
Division of Public and Behavioral Health  
*Helping people. It's who we are and what we do.*



Lisa Sherych  
Administrator

Ihsan Azzam, Ph.D., M.D.  
Chief Medical Officer

January 2nd, 2020

To Whom It May Concern:

[Senate Bill \(SB\) 457](#) was passed during Nevada's 80<sup>th</sup> Legislative Session. This bill further defined the types of health facilities that must report sentinel events to the Division of Public and Behavioral Health (DPBH). Based on SB 457, **your facility is now required by law to report sentinel events, patient safety related activities, and non-natural deaths** to the [Sentinel Events](#) Registry of the State of Nevada.

To assist in acclimating you and your staff to this new requirement, the Nevada Sentinel Event Registry (SER) is here to help you throughout all stages of this process. A great place to start learning about this program and the reporting needed can be found in the attached new "Nevada Sentinel Event Registry Frequently Asked Questions" document. Additional training material will be available soon. We understand this will take time to bring everyone to full compliance; therefore, do not hesitate to reach out if you have any questions.

Please return the attached form with your health facility's information to [ser@health.nv.gov](mailto:ser@health.nv.gov) by January 16th, 2020. Accounts for the Patient Safety Officer, Designated Reporter1, Designated Reporter2, and if needed, the read only facility administration account will be created in the REDCap reporting system. All reporting facilities need to complete the attached form. If an established account does not conform to the standardized username format of `firstname_lastname_HCQCLicenseNumber`, a new account will be created for them. All previous reporters will use the new Annual Summary Report form for their 2019 reporting that is due March 1, 2020.

SER report forms one and two are due when a sentinel event occurs at your healthcare facility. The annual summary report is due March 1<sup>st</sup> and provides a summary of events that did or did not occur in the previous year. The SER contact and staff information form will be used to assign a patient safety officer, designated reporters (up to two) and if needed a facility administrator accounts in the Redcap reporting system. Please use the links below to review the forms used for each category.

- [SER Report Form 1 and 2](#) The reporting / investigation of sentinel events (NQF definition - Serious Report-able Event).
- [File Annual Summary Report \(Due March 1\)](#) The annual summary of sentinel events / patient safety efforts (meeting schedules, participants, patient safety plan, etcetera).
- [Update SER Contact and Staff Information.](#) The assigning of the patient safety officer, designated reporters (up to 2), and an administrator account(s) and contact information.

If there are any questions and/or concerns, please feel free to contact the SER team members listed below.

Jenny Harbor, Sentinel Events Registrar: [jharbor@health.nv.gov](mailto:jharbor@health.nv.gov) or (775) 684-5297

Jesse Wellman, SER Administrator: [jessewellman@health.nv.gov](mailto:jessewellman@health.nv.gov) or (775) 684-4112

Kimisha Causey, Sentinel Events Supervisor: [kcausey@health.nv.gov](mailto:kcausey@health.nv.gov) or (702) 486-3568

Thank you,

A handwritten signature in blue ink that reads "Julia Peek".

Julia Peek, Deputy Administrator  
Division of Public and Behavioral Health