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DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

BUREAU OF BEHAVIORAL HEALTH WELLNESS AND PREVENTION

State Fiscal Year 2020 Subrecipient Monitoring Schedule

Management Memorandum 19-004

DATE: June 7, 2019

TO: Subrecipients, Contractors, and State Agencies

FROM: Brook Adie, Bureau Chief *for [Signature]*
Bureau of Behavioral Health Wellness and Prevention

SUBJECT: State Fiscal Year 2020 Subrecipient Monitoring Schedule

The Bureau of Behavioral Health Wellness and Prevention (Bureau) is releasing the State Fiscal Year (SFY) 2020 Subrecipient Monitoring Schedule. The schedule below is to inform subrecipients that they have been selected for either an onsite review or a formal desk review during SFY 2020 (July 1, 2019 through June 30, 2020). The schedule below is not order or date specific to allow the Bureau the flexibility to work with the schedules of the subrecipients selected for review.

The subrecipients identified below will be contacted by the Bureau or Bureau's contractor to schedule the monitor soon. Based upon availability, the Bureau anticipates to schedule these monitors approximately 30 days from initial contact. If the subrecipient is unavailable and has a reasonable justification, the Bureau will attempt to accommodate the subrecipient's schedule. However, the Bureau has the final determination in scheduling the monitor to ensure all subrecipients are covered during SFY 2020. Please note the below list is in alphabetical order and is not necessarily in order of how the monitors will be scheduled.

During SFY 2020, the Bureau has contracted with a Certified Public Accountant (CPA) to provide CPA consulting services as well as to assist in subrecipient monitoring activities in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Title 2 of the Code of Federal Regulations Part 200. My Office Staff was selected to conduct monitors on all the Bureau-funded Prevention Coalitions. My Office Staff personnel, Debbra King and Diana Rowe, will be contacting all Prevention Coalitions soon to schedule, request further information, and complete the monitors.

SFY 2020 Scheduled Subrecipient Monitors

- Adelson Clinic
- Board of Regents, University of Nevada, Reno
- Bristlecone Family Resources
- CARE Coalition (Prevention Coalition)
- Carson City Health and Human Services
- Carson Tahoe Behavioral Health
- Centers for Behavioral Health Las Vegas
- Churchill Community Coalition (Prevention Coalition)
- Churchill Council on Alcohol and Other Drugs dba New Frontier Treatment Center
- Community Counseling Center of Southern Nevada
- Crisis Call Center
- Dignity Health
- Family Support Center
- FirstMed Health and Wellness
- Foundation for Recovery
- Frontier Community Coalition (Prevention Coalition)
- Healthinsight
- Join Together Northern Nevada (Prevention Coalition)
- Lyon County Health Services
- Nevada Cancer Coalition (Prevention Coalition)
- Nevada Statewide Coalition Partnership (Prevention Coalition)
- Northern Nevada HOPES
- Nye Communities Coalition (Prevention Coalition)
- PACT Coalition for Safe and Drug Free Communities (Prevention Coalition)
- Partners Allied for Community Excellence (PACE) (Prevention Coalition)
- Partnership Carson City (Prevention Coalition)
- Partnership Douglas County (Prevention Coalition)
- Quest Counseling
- Rural Nevada Counseling
- Tahoe Youth & Family Services
- Trac B Exchange, LLC
- Tru Vista Foundation
- United Citizens Foundation
- Washoe County

If the above-referenced subrecipient has been identified as a Prevention Coalition, Debbra King or Diana Rowe will be contacting the subrecipient shortly. If the subrecipient has specific dates that will not work for SFY 2020, please send an email with justification no later than close of business on **June 21, 2019** to Debbra@OfficeStaffReno.com and Diana@OfficeStaffReno.com.

If the above-referenced subrecipient has **not** been identified as a Prevention Coalition, Elyse Jolly will be contacting the subrecipient shortly. If the subrecipient has specific dates that will not work for SFY 2020, please send an email with justification no later than close of business on **June 21, 2019** to ejolly@health.nv.gov.

If you have any questions or concerns, please do not hesitate to contact the Bureau's Compliance Officer, Elyse Jolly at 775-684-4090 or 775-400-0790, or e-mail at ejolly@health.nv.gov.