

STATE OF NEVADA

BRIAN SANDOVAL  
Governor

RICHARD WHITLEY, MS  
Director, DHHS



JULIE KOTCHEVAR, Ph.D.  
Administrator, DPBH

IHSAN AZZAM, Ph.D., MD  
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH


**BUREAU OF BEHAVIORAL HEALTH WELLNESS AND PREVENTION**

**Subrecipient Monitoring Schedule**

**Management Memorandum 19-001**

**DATE:** August 17, 2018

**TO:** Subrecipient, Contractors, and State Agencies

**FROM:** Kyle Devine, Bureau Chief   
Bureau of Behavioral Health Wellness and Prevention

**SUBJECT:** State Fiscal Year 2019 Subrecipient Monitoring Schedule

The Bureau of Behavioral Health Wellness and Prevention (BBHWP) is releasing the State Fiscal Year 2019 Subrecipient Monitoring Schedule. The schedule below is to inform subrecipients that they have been selected for an onsite review or a formal desk review. Attached is the tentative schedule in which the reviews will occur. The schedule is not date specific to allow the Monitoring Team the flexibility to work with the schedules of the subrecipients selected for review.

If your agency has been selected for an onsite monitor or formal desk review as indicated below, you will be contacted by the Monitoring Team approximately 30 days prior to the scheduled visits. The Monitoring Team will coordinate and confirm dates at that time. It is the BBHWP's expectation that the reviews are completed within the same month that has been identified in the following schedule.

### **2019 Scheduled Onsite Monitors**

<b><u>Month</u></b>	<b><u>Subrecipient</u></b>
September	The Children's Cabinet and Carson City Community Counseling Center
October	Vitality Unlimited and WestCare
November	Life Change Center and Ridge House
December	NAMI Nevada and Nevada Rural Hospital Partners
January	Partnership Carson City, Community Chest Inc., and Volunteers of America
February	Adelson Clinic and Step 1, Inc.
March	The National Judicial College and Frontier Community Coalition
April	Nevada Cancer Coalition and Partnership Douglas County
May	Yerington Paiute Tribal Council and Nevada Community Prevention Coalition
June	Nevada Statewide Coalition Partnership and Foundation for Recovery

### **2018 Scheduled Desk Reviews**

<b><u>Month</u></b>	<b><u>Subrecipient</u></b>
November	Dignity Health and Bristlecone Family Resources
April	Walker River Paiute Tribe Council and Western Interstate Commission on Higher Education

This schedule does not include the following services and reviews that BBHWP performs: technical assistance (TA) training seminars, TA site visits, monitoring follow-up site visits or ad hoc fiscal reviews, or any other requests that may be made by the Division of Public and Behavioral Health Administration.

If you have any questions please do not hesitate to contact Laurie Gleason at 775-276-4612, e-mail at [lagleason@health.nv.gov](mailto:lagleason@health.nv.gov).