

BRIAN SANDOVAL
Governor



JULIE KOTCHEVAR, Ph.D.
Administrator

RICHARD WHITLEY, MS
Director

IHSAN AZZAM, Ph.D., M.D.
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Bureau of Behavioral Health Wellness and Prevention
4126 Technology Way, Suite 200
Carson City, Nevada 89706
Telephone (775) 684-4200 • Fax (775) 687-7570
<http://dpbh.nv.gov>

BUREAU OF BEHAVIORAL HEALTH WELLNESS AND PREVENTION

Management Memorandum 18-002

DATE: June 28, 2018

TO: Subrecipient, Contractors, and State Agencies

FROM: Kyle Devine, Bureau Chief *KD*
Bureau of Behavioral Health Wellness and Prevention

SUBJECT: 2018 State Fiscal Year Closing

The Bureau of Behavioral Health Wellness and Prevention (BHWP) is distributing this announcement to all subrecipients, contractors, and State agencies as a reminder that the State is about to begin the closing of State Fiscal Year 2018.

The BHWP is requesting that all requests for reimbursements and invoices through June 30, regardless of the funding source, be submitted on or before July 13, 2018. Any requests for reimbursement or invoices that are submitted after July 13, 2018, may be subject to being processed as a stale claim. The Nevada State stale claim process can delay payments for up to 4 to 6 months depending on the number of stale claims being processed.

Thank you for your assistance. If you have any questions, please do not hesitate to contact Kendra Furlong at 775-684-3208.