

STATE OF NEVADA

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

BUREAU OF BEHAVIORAL HEALTH WELLNESS AND PREVENTION

Management Oversight Team

Management Memorandum 17-007

DATE: June 15, 2017

TO: Subrecipient, Contractors, and State Agencies

FROM: Kyle Devine, Bureau Chief *KD*
Bureau of Behavioral Health Wellness and Prevention

SUBJECT: Management Oversight Team (MOT) 2018 Subrecipient Monitoring Schedule

The Bureau of Behavioral Health Wellness and Prevention's Management Oversight Team (MOT) is releasing the 2018 Subrecipient Monitoring Schedule. The schedule below is to inform subrecipients that they have been selected for an onsite review or a formal desk review and tentative schedule in which the reviews will occur. The schedule below is not date specific to allow the MOT Grants and Projects Analyst the flexibility to work with the schedules of the subrecipients selected for review.

If your agency has been selected for an onsite monitor or formal desk review as indicated below, you will be contacted by the MOT Grants and Projects Analyst approximately 30 days prior to the scheduled visits. The Analyst will coordinate and confirm dates at that time. It is the Bureau's expectation that the reviews are completed within the same month that has been identified in the following schedule.

2018 Scheduled Onsite Monitors

<u>Month</u>	<u>Subrecipient</u>
August	Life Change Center and Quest Counseling Center
September	Step 2 Inc. and Ridge House
October	University of Nevada, Reno, Board of Regents and Join Together Northern Nevada
November	PACT Coalition and CARE Coalition
December	Nevada Community Prevention Coalition and HELP of Southern Nevada
January	Adelson Clinic and Clark County Department of Family Services
February	Clark County Social Services and Eighth Judicial District Court of Clark County
March	The Empowerment Center and China Spring Youth Camp
April	Westcare Nevada Inc. and Bridge Counseling Associates
May	Vitality Unlimited and Churchill Council on Alcohol & Other Drugs (New Frontier)
June	Partnership Carson City and Healthy Communities Coalition

2018 Scheduled Desk Reviews

<u>Month</u>	<u>Subrecipient</u>
July	Nye Communities Coalition and Crisis Call Center
October	Step 1 and Southern Nevada Health District

This schedule does not include the following services and reviews that MOT performs: technical assistance (TA) training seminars, TA site visits, monitoring follow-up site visits or ad hoc fiscal reviews, or any other requests that may be made by the Division of Public and Behavioral Health Administration.

If you have any questions, please do not hesitate to contact the Management Oversight Team at 775-684-4091, e-mail at lagleason@health.nv.gov, or visit the Management Oversight Team webpage at <http://dpbh.nv.gov/Programs/ClinicalSAPTA/dta/Partners/MOT/>.